

CITY OF GLEN COVE
MINUTES
CITY COUNCIL
October 27, 2020

Mayor Tenke called the meeting to order at 7:30 p.m. and Councilman Perrone lead those assembled in the Pledge of Allegiance.

PRESENT: Mayor Tenke, Councilpersons Silverman, Totino, Fugazy Scagliola, Perrone, Lupenko Ferrante, and Stevenson-Mathews

ABSENT: None

ALSO PRESENT: City Clerk, Gaspare Tumminello, City Attorney Gregory Kalnitsky

Mayor Tenke moved to add Errata Sheet 1-A. Councilman Totino seconded the motion. Motion was unanimously adopted.

Councilman Stevenson-Mathews moved to add Errata Sheet 2-A and 2-B. Mayor Tenke seconded the motion. Motion was defeated, with Mayor Tenke, Councilwoman Silverman, Councilman Totino, Councilwoman Fugazy Scagliola, Councilman Perrone, and Councilwoman Lupenko Ferrante voting No.

Mayor Tenke moved to close Public Hearing 2A. Councilman Perrone seconded the motion. Motion was unanimously adopted.

Public Hearing 2-A

Local Law 01-2020: an amendment to section § C2-10 of the City of Glen Cove City Charter to update and reflect the actual job responsibilities of the Purchasing Agent.

Mayor Tenke moved to close Public Hearing 2B. Councilwoman Fugazy Scagliola seconded the motion. Motion was unanimously adopted.

Public Hearing 2-B

Local Law 02–2020: a local law to override the Tax Levy Limit established in General Municipal Law § 3-c.

Mayor Tenke moved to close Public Hearing 2C. Councilman Stevenson-Mathews seconded the motion. Motion was unanimously adopted.

Public Hearing 2-C

To discuss proposed 2021 Budget.

Mayor Tenke moved that the Minutes of October 13th, 2020 be approved and adopted. Councilwoman Lupenko Ferrante seconded the motion. Motion was unanimously adopted.

Mayor Tenke presented the Warrants for adoption. Councilman Perrone seconded the motion. Motion was unanimously adopted.

Financial Report from City Controller indicated the following:

<u>Month Ending 9/30/2020</u>	
Total Opening Balances All Funds	\$5,183,672
Total Receipts	\$1,796,045
Total Disbursements	\$4,469,148
Ending Balance Operating Funds:	\$2,510,569

Payroll Warrant	10/15/2020	General Fund	\$711,178.52
		Water Fund	\$19,852.72
	2016	General Fund	\$662,901.63
		Ferry	\$79.99
		Water Fund	\$74,993.95
		Capital Fund	\$7,600.00
		Insurance	\$6,821.08
		Agency Trust	\$2,040.00 \$0.00

Mayor Tenke presented Local Law 6A.

Local Law 6-A

BE IT ENACTED, that the City Council hereby adopts Local Law 02-2020 as follows:

Section 1: Legislative Intent and Purpose.

To override the limit on the amount of real property taxes that may be levied by the City of Glen Cove pursuant to General Municipal Law § 3-c, and to allow the City of Glen Cove to adopt a City budget for Fiscal Year 2021 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law § 3-c.

Section 2: Authority.

This Local Law is adopted pursuant to subdivision 5 of the General Municipal Law § 3-c, which expressly authorizes the City Council to override the tax levy limit by the adoption of a Local Law approved by a vote of sixty percent of the City Council.

Section 3: Tax Levy Limit Override.

The City Council of the City of Glen Cove, County of Nassau, is hereby authorized to adopt a budget for Fiscal Year 2021 that requires a real property tax levy in excess of the limit specified in General Municipal Law § 3-c.

Section 4: Severability.

If any clause, sentence, paragraph, subdivision or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision or part of the Local Law or in its application to the person, individual, firm or corporation or

circumstance, directly involved in the controversy in which such judgment or order shall be rendered. _

Section 5: This local law shall take effect upon being filed in the Office of the New York Secretary of State

Mayor Tenke moved for the adoption of local law 6A. Councilman Perrone seconded the motion. Motion was adopted, with Councilwoman Silverman and Councilman Stevenson-Mathews voting No.

Mayor Tenke presented Resolutions 6B, 6C, 6D, 6E, 6F, 6G, 6H, 6I, 6J, 6K, 6L, and 6M.

Resolution 6-B

BE IT RESOLVED, that the City Council hereby authorizes budget transfers and amendments as submitted and reviewed by the City Controller.

(See attached)

Resolution 6-C

BE IT RESOLVED, that the City of Glen Cove, Location code 20016, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Hours/Day
Account Clerk	7
Accountant	7
Activities Coordinator	8
Administrative Assistant	8
Animal Warden	8
Assessor	7
Assistant Building Inspector	7
Assistant Chief Lifeguard	8
Assistant Site Manager - Senior Center	7
Automotive Mechanic	8
Auxiliary Police Member	8
Building Inspector	7
Building Maintenance Maintainer	8
Bus Driver	8
Chief Lifeguard	8
Chief of Police	8
City Attorney	7
City Clerk	7
City Engineer	7
City Marshal	8
Civil Service Commission Secretary	7
Cleaner	8
Clerk	7
Code Enforcement Officer	8
Comfort Station Attendant	8
Controller	7
Cook	7

Title	Hours/Day
Council Member	6
Crossing Guard	8
Deputy Chief of Police	8
Deputy City Attorney	7
Deputy Mayor	7
Detective	8
Director of Adult Day Care	7
Director of Code Enforcement	7
Director of Information Technology	7
Director of Public Works	7
Director of Senior Services	7
Director of the Building Department	7
Emergency Communication Dispatch Supervisor	8
Emergency Medical Technician (Advanced)	8
Emergency Medical Technician (Basic)	8
Emergency Medical Technician Supervisor	8
Employee Benefits Representative	7
Executive Director - Youth Board	7
Fire Alarm Dispatcher - Caretaker	8
Food Service Helper	7
General Labor Foreman	8
Golf Course Administrator	7
Golf Course Cashier	8
Golf Course Ranger	8
Golf Course Starter	8
Golf Course Superintendent	7
Greenskeeper	8
Grounds Maintenance Maintainer	8
Harbor Master	8
Heavy Equipment Operator	8
Labor Foreman	8
Laborer	8
Lifeguard	8
Maintenance Mason	8
Mayor	7
Motor Equipment Operator	8
Multiple Residence Inspector	8
Park Attendant	8
Park Maintainer	8
Parking Enforcement Officer	8
Payroll Supervisor	7
Personnel Officer	7
Planning Board Secretary	7
Plumbing Inspector	8
Police Lieutenant	8
Police Officer	8
Police Sergeant	8
Principal Account Clerk	7
Project Manager	8
Public Relations Officer	7
Purchasing Agent	7

Title	Hours/Day
Real Property Appraisal Aide	7
Recreation Director	7
Recreation Leader	8
Secretary	7
Secretary to the City Attorney	7
Secretary to the Mayor	7
Senior Account Clerk	7
Senior Automotive Mechanic	8
Senior Clerk	7
Senior Fire Alarm Dispatcher - Caretaker	8
Senior Typist	7
Sign Painter	8
Site Manager - Senior Center	7
Swimming Instructor	8
Tree Trimmer	8
Water Accounts Supervisor	7
Water Distribution Operator	8
Water Distribution Operator Trainee	8
Water Plant Operator	8
Water Plant Operator Trainee	8
Water Service Foreman	8
Welder	8
Working Supervisor	8
Yard Attendant	8
Youth Program Coordinator	7
Youth Services Worker	8

Budget Line: A3120-57165
A9010-57165
F8300-57165

Resolution 6-D

BE IT RESOLVED, that the City of Glen Cove, Location code 20016, hereby establishes standard work days for its elected and appointed officials and will report days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these members to the clerk of this body as indicated on the attached resolution form.

Budget Line: A9010-57165

Resolution 6-E

BE IT RESOLVED, that the City Council hereby authorizes the Mayor to enter into a contract with Auctions International, Inc, to provide on-line auction services to the City of Glen Cove.

Resolution 6-F

BE IT RESOLVED, that the City Council hereby authorizes the Mayor to enter into an agreement with TECHACS Corp. as an Independent Contractor under the Age Friendly Initiative Contract with Nassau County for Tech Services; Web Design, Mapping and Consulting from November 1st, 2020 through December 31st, 2020 for a total of \$3,600.

Budget Line: A7030-55438 Contractual Services
(Reimbursed by Nassau County Contract #CQHS200000038)

Resolution 6-G

BE IT RESOLVED, that the City Council hereby authorizes the Mayor to accept Amendment # 1 to our existing Independent Contractor Agreement with Maria Campanella to provide Tai Chi instruction (including virtually) for the Senior Center Adult Day Program for (17) Additional Sessions at a rate of \$75 / Session, for a total of \$1,275.00 for the remainder of 2020.

Budget Line: A7035-55438 (reimbursed by NYSOFA Contract #TMO5841)

Resolution 6-H

BE IT RESOLVED, that the City Council hereby authorizes Jason Heller to attend CC-Medic Bridge #241026, Online via Northwell Learning Management System, at a cost of \$646.46.

Budget Line: A4540-55442

Local Law 6-I

BE IT ENACTED, that the City Council hereby adopts Local Law 01-2020 as follows:

Section 1: Legislative Intent and Purpose.

To amend sections of the Glen Cove City Charter as it relates to the job duties and responsibilities of the Purchasing Agent. The City Council believes that after a comprehensive review of the pertinent sections of the Glen Cove City Charter as well as procurement within the City of Glen Cove, the Charter should be amended to update and reflect the actual job responsibilities of the Purchasing Agent.

Section 2: Authority.

This local law is enacted in accordance with Municipal Home Rule Law Section 10(c)(1)

Section 3: Legislation:

BE IT ENACTED as follows:

The City Council hereby makes the following amendments to the Glen Cove City Charter:

(Underlined text is to be added and struck through text is to be deleted)

Delete:

Sec. C2-10. City Purchasing Agent.

A. ~~Within~~ The City Purchasing Agent is a position within the Department of Finance ~~there shall be a City Purchasing Agent, who shall be,~~ appointed from an eligible Civil Service list by the Mayor and ~~with the~~ consent of the City Council. The City Purchasing Agent shall:

- (1) ~~Procure~~ Directly procure or approve purchasing of all supplies, materials, equipment, and contractual services required by any department, office, board or commission of the ~~city~~ City of Glen Cove, pursuant to such rules and regulations as may be established by the City Council. All purchases made by the Purchasing Agent shall be pursuant to a signed requisition from the head of the department, office, board, or commission, whose appropriation is to be charged. All purchases shall be made in accordance ~~with the provisions of the~~ New York State General Municipal Law, and the City of Glen Cove's Purchasing Policy, as adopted and amended by the City Council from time to time and any other state or local legislation.
- (2) Establish and enforce, after consultation with the heads of all departments, standard specifications for all supplies, materials and equipment to be purchased by the ~~city~~ City of Glen Cove.
- (3) Prescribe the ~~time process of making requisitions~~ requisitioning for such supplies, materials, and equipment ~~and the future period which said requisitions are to cover.~~
- (4) ~~Inspect all~~ Ensure the inspection of deliveries of such supplies, materials and equipment, and cause tests to be made when necessary to determine the quality, quantity, and conformance with specifications.
- (5) ~~Supervise and control and maintain any central storeroom provided~~ Negotiate and submit to City Council for by the City Council approval all inter-municipal agreements.
- (6) Enter into cooperative purchasing ~~agreements with other government agencies.~~ Agreements.
- (7) ~~Transfer supplies to or between departments, offices, boards and commissions.~~
- (8) ~~Determine, at least annually, what personal property in each office or department is unserviceable or no longer required, and subject to City Council approval, sell or otherwise dispose of such supplies, materials and equipment as may be determined to be surplus, obsolete or unusable.~~
- (9) ~~Make contracts subject to Council approval, with public utilities for supply to the city of power, communications or other utility services.~~
- (10) ~~Maintain an inventory of all personal property belonging to the city.~~
- (6) Assure that contracts are subject to City Council approval, providing all relevant detail on procurement matters in a timely and complete fashion.
- (11)(7) Solicit by public bid or request for proposal, and recommend for award by the City Council, contracts to vendors that have met the required specifications and will provide the best value to the city.

Section 4: This local law shall take effect upon its filing with the New York Secretary of State

Resolution 6-J

BE IT RESOLVED, that the City Council approves the 2021 Budget.

Resolution 6-K

BE IT RESOLVED, that the City Council hereby authorizes Chief William Whitton to attend Leadership in Challenging Times Webinar, on November 18, 2020, at a cost of \$49.00.

Budget Line: A3120-55442

Resolution 6-L

BE IT RESOLVED, that the City Council hereby establishes the updated System Safety Program Plan for the City Bus programs.

Resolution 6-M

RESOLUTION AUTHORIZING THE ADOPTION OF CERTAIN BUDGET AMENDMENTS TO THE FISCAL YEAR 2021

WHEREAS, the City Budget is the financial document that funds the many services provided by local city government;

WHEREAS, the City's fiscal year begins on January 1st of each year and the City Council must adopt a final City Budget by the fourth Tuesday of October for the next budget year;

WHEREAS, adequate preparation, review, and eventual adoption of the annual City Budget is an open process that last several weeks;

WHEREAS, the Mayor has previously submitted a budget to the City Council for the Fiscal Year 2021 (hereinafter the "Proposed Budget");

WHEREAS, the Mayor and the City Council would like to supplement and add certain sections to the budget that were not previously included in the Proposed Budget; and

WHEREAS, the City Council would like to adopt the attached errata sheet and incorporate the supplemental schedule to approve the Proposed Budget.

NOW, THEREFORE, BE IT RESOLVED, by the Glen Cove City Council as follows:

1. The attached errata sheet shall amend certain provisions of the Proposed Budget and all other errata sheets or amendments to the budget, if any, shall be discarded;
2. The attached schedules shall be incorporated into the Proposed Budget; and
3. The attached errata sheets and supplemental schedules shall be made part of the budget upon the adoption of the Proposed Budget.

Mayor Tenke moved for the adoption of resolutions and local laws 6B, 6C, 6D, 6E, 6F, 6G, 6H, 6I, 6J, 6K, 6L, and 6M. Councilman Stevenson-Mathews seconded the motion. Motion was adopted, with Councilwoman Silverman and Councilman Stevenson-Mathews voting no on 6J, and Mayor Tenke abstaining from 6J.

There being no further business before the City Council, Mayor Tenke adjourned the meeting at 10:24p.m.

Gaspere G. Tumminello
City Clerk