

**6-A – Resolution**

Resolution offered by Mayor Tenke and seconded by: \_\_\_\_\_

**BE IT RESOLVED**, that the City Council hereby authorizes the Mayor to retroactively approve emergency water main repair work located at 92 Sea Cliff Avenue and performed by Bancker Construction Corp. on February 15<sup>th</sup> & 16<sup>th</sup>, 2021 amounting to \$59,529.45.

Budget Line: F8300-55420

## 6-B – Resolution

Resolution offered by Mayor Tenke and seconded by: \_\_\_\_\_

**BE IT RESOLVED**, that the City Council hereby authorizes the Mayor to accept the proposal of H2M architects + engineers for professional services in association with the repair of the air-cooled condenser at the Senior Center to ensure proper cooling for the building. Work to include the preparation of work scope, solicitation of three bidders, contractor selection and oversight of work to be performed. Total fee inclusive of out-of-pocket expenses to be \$4,950.

Budget Line: H7030-52240-1608

**6-C – Resolution**

Resolution offered by Mayor Tenke and seconded by: \_\_\_\_\_

**BE IT RESOLVED**, that the City Council hereby authorizes the City Attorney to settle the claim of Rosario Russo, 94 Valentine Avenue Glen Cove, New York 11542, in the amount of \$2,786.54.

Budget Line: MS1930-55995

**6-D – Resolution**

Resolution offered by Mayor Tenke and seconded by: \_\_\_\_\_

**BE IT RESOLVED**, that the City Council hereby authorizes the City Attorney to settle the claim of James Abercrombie, 24 Carpenter Street, Apt. #4, Glen Cove, New York 11542, in the matter entitled *Abercrombie v. 28 Carpenter Street, LLC et al.*, in the Supreme Court of the State of New York, Nassau County, Index No.: 604572/2020 in the amount of \$900.00.

Budget Line: MS1930-55995



Resolution offered by Mayor Tenke and seconded by: \_\_\_\_\_

**BE IT RESOLVED**, that the City Council hereby authorizes Chief William Whitton and Deputy Chief Christopher Ortiz to attend the Annual International Association Chiefs of Police Conference in New Orleans, LA, estimated cost \$3,750.

Budget Lines: A3120-55442 & A3120-55411

Resolution offered by Mayor Tenke and seconded by: \_\_\_\_\_

**BE IT RESOLVED**, that the City Council hereby authorizes the Mayor to renew Office 365 Annual subscription fee for Police Department in the amount of \$7,735.24.

Budget Line: A3120-55443

**6-G – Resolution**

Resolution offered by Mayor Tenke and seconded by: \_\_\_\_\_

**BE IT RESOLVED**, that the City Council hereby authorizes the Mayor to enter into an agreement with Tel-One to install a cloud recorder for the Glen Cove Youth Bureau Door Entry system, in the amount of \$649.00 for equipment and installation, and \$59.70 quarterly subscription, effective through January 31, 2022.

**6-H – Resolution**

Resolution offered by Mayor Tenke and seconded by: \_\_\_\_\_

**BE IT RESOLVED**, that the City Council hereby authorizes the Mayor to grant Deep Roots Farmers Market an event permit for Deep Roots Farmers Market on Saturday's (June 5<sup>th</sup> – November 20<sup>th</sup>) from 9AM to 1PM at 100 Garvies Point Road (parking lot), following COVID-19 guidelines.

**6-I – Resolution**

Resolution offered by Mayor Tenke and seconded by: \_\_\_\_\_

**BE IT RESOLVED**, that the City Council hereby authorizes the Mayor to grant Deep Roots Farmers Market, a sign permit to erect 20 lawn signs for Opening Day from May 21<sup>st</sup> to June 7<sup>th</sup>.

Resolution offered by Mayor Tenke and seconded by: \_\_\_\_\_

**ORDINANCE 3/2021**  
**ORDINANCE AMENDING CHAPTER 200 OF THE CITY CODE OF ORDINANCES**  
**PERMITTING TEMPORARY ROAD CLOSURES FOR THE PURPOSES OF OUTDOOR**  
**DINNING DURING THE GLEN COVE DOWNTOWN SUMMER NIGHTS**

**BE IT ORDAINED:**

The City Council hereby makes the following amendments to Chapter 200 of the Glen Cove City Code of Ordinances, to be effective immediately upon adoption:

(Underlined text is to be added and struck through text is to be deleted)

**§ 200-10 Enforcement; penalties for offenses.**

~~A. Any offense against the provisions of this chapter shall constitute a violation and shall be punishable by a fine not exceeding \$1,000 for each such day that such violation exists. Any second or subsequent conviction for a violation of this chapter within any twelve month period may result in immediate revocation or suspension of any license issued by the City Clerk herein without the necessity of a hearing.~~

~~B. The Building Department Administrator and the Police Department shall enforce the provisions of this chapter.<sup>[1]</sup>~~

~~[1]Editor's Note: Former § 200-11, Expiration of chapter, which immediately followed this section, was repealed 6-23-1998, and this chapter was extended indefinitely.~~

**Sec. 200-10 Glen Cove Downtown Summer Nights**

A. The Mayor may, subject to existing weather, traffic, and safety conditions, as determined in the sole discretion of the Mayor, order certain streets to be closed to traffic on Thursdays, Fridays and/or Saturdays,

between the hours of 6:00 p.m. and 11:00 p.m., from May 1 through October 31 at (1) School Street, between Highland Road and Glen Street; and/or (2) Glen Street, between School Street and Pulaski Street.

B. Businesses located immediately adjacent to the street closures may submit license applications to the BDA for a sidewalk café and/or temporary convenience seating for the purpose of utilizing the sidewalk and/or area of the street closure, through the limited duration of the street closure, subject to and consistent with all other provisions of this Article and City Code unless otherwise stated in this section.

C. License applications must include an illustration of where the applicant intends to place seating and tables. For purposes of licenses issued pursuant to this section, maximum occupancy for license applications shall be subject to existing space limitations and public safety concerns as determined in the sole discretion of the BDA.

D. License applications submitted pursuant to this section may be subject to a fee as set forth by City Council Resolution from time to time.

#### **§ 200-11 Enforcement; penalties for offenses.**

A. Any offense against the provisions of this chapter shall constitute a violation and shall be punishable by a fine not exceeding \$1,000 for each such day that such violation exists. Any second or subsequent conviction for a violation of this chapter within any twelve-month period may result in immediate revocation or suspension of any license issued by the City Clerk herein without the necessity of a hearing.

B. The Building Department Administrator and the Police Department shall enforce the provisions of this chapter.<sup>[1]</sup>

[1]Editor's Note: Former § 200-11, Expiration of chapter, which immediately followed this section, was repealed 6-23-1998, and this chapter was extended indefinitely.

**6-K – Resolution**

Resolution offered by Mayor Tenke and seconded by: \_\_\_\_\_

**BE IT RESOLVED**, that the City Council hereby authorizes the Mayor to accept the proposal of MODS Trailers of NY for the rental of two 10 X 40 office trailers at the City of Glen Cove Golf Course for the initial amount of \$4,560.00 and a recurring monthly amount of \$810.00 until cancelled.

Budget Line: A7180-55438



**6-L – Resolution**

Resolution offered by Mayor Tenke and seconded by: \_\_\_\_\_

**BE IT RESOLVED**, that the City Council hereby authorizes the Mayor to grant Loggia Glen Cove an event permit for the 101<sup>st</sup> Anniversary of Loggia on May 2, 2021, from 1PM to 5PM at 69 Glen St, following COVID-19 guidelines.

**6-M – Resolution**

Resolution offered by Mayor Tenke and seconded by: \_\_\_\_\_

**BE IT RESOLVED**, that the City Council hereby authorizes the Mayor to enter into an agreement with Statewide Roofing Inc. to replace EPDM Roof on Flat Roof Area of the Police Department at a cost of \$12,190.00 (under NC BOCES Cooperative Bidding Program, Bid #17/18-048)

Budget Line: H3120-52240-1507

**Resolution 7-A**

Resolution offered by Mayor Tenke and seconded by: \_\_\_\_\_

**BE IT RESOLVED**, that Robert P. Gillis is hereby appointed as a part time Crossing Guard at \$10.00 per hour effective April 28, 2021.

Budget Line: A3310-51120

**Resolution 7-B1**

Resolution offered by Mayor Tenke and seconded by: \_\_\_\_\_

**BE IT RESOLVED**, that Corey Dinkins is hereby appointed as a seasonal Recreation Leader at \$12.50 per hour effective retroactive to April 26, 2021.

Budget Line: A7055 - 51120

**Resolution 7-B2**

Resolution offered by Mayor Tenke and seconded by: \_\_\_\_\_

**BE IT RESOLVED**, that Anna C. DiGiuseppe as a seasonal Account Clerk at \$25.00 per hour effective retroactive to April 28, 2021 through November 30, 2021.

Budget Line: A7050 - 51120

**Resolution 7-B3**

Resolution offered by Mayor Tenke and seconded by: \_\_\_\_\_

**BE IT RESOLVED**, that Michael Ferguson, Szymon Frye, and Jesse Mayreis as seasonal Laborers at \$13.00 per hour effective May 12, 2021 through November 30, 2021.

Budget Line: A7050 - 51120

# Public Hearing 2-A



**ORDINANCE 3/2021**  
**ORDINANCE AMENDING CHAPTER 200 OF THE CITY CODE OF ORDINANCES**  
**PERMITTING TEMPORARY ROAD CLOSURES FOR THE PURPOSES OF**  
**OUTDOOR DINNING DURING THE GLEN COVE DOWNTOWN SUMMER NIGHTS**

**BE IT ORDAINED:**

The City Council hereby makes the following amendments to Chapter 200 of the Glen Cove City Code of Ordinances, to be effective immediately upon adoption:

(Underlined text is to be added and struck through text is to be deleted)

**§ 200-10 Enforcement; penalties for offenses.**

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~~B. The Building Department Administrator and the Police Department shall enforce the provisions of this chapter.<sup>[1]</sup>~~

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**Sec. 200-10 Glen Cove Downtown Summer Nights**

A. The Mayor may, subject to existing weather, traffic, and safety conditions, as determined in the sole discretion of the Mayor, order certain streets to be closed to traffic on Thursdays, Fridays and/or Saturdays, between the hours of 6:00 p.m. and 11:00 p.m., from May 1 through October 31 at (1) School Street, between Highland Road and Glen Street; and/or (2) Glen Street, between School Street and Pulaski Street.

B. Businesses located immediately adjacent to the street closures may submit license applications to the BDA for a sidewalk café and/or temporary convenience seating for the purpose of utilizing the sidewalk and/or area of the street closure, through the limited duration of the street closure, subject to and consistent with all other provisions of this Article and City Code unless otherwise stated in this section.

C. License applications must include an illustration of where the applicant intends to place seating and tables. For purposes of licenses issued pursuant to this section, maximum occupancy for license applications shall be subject to existing space limitations and public safety concerns as determined in the sole discretion of the BDA.



D. License applications submitted pursuant to this section may be subject to a fee as set forth by City Council Resolution from time to time.

**§ 200-11 Enforcement; penalties for offenses.**

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[1]Editor's Note: Former § 200-11, Expiration of chapter, which immediately followed this section, was repealed 6-23-1998, and this chapter was extended indefinitely.

# Public Hearing 2-B



**NOTICE OF PUBLIC HEARING**  
**CITY COUNCIL OF THE CITY OF GLEN COVE**

PLEASE TAKE NOTICE that a public meeting will be held virtually via Zoom by the City Council on Tuesday, April 27, 2021 at 7:30 p.m. to afford citizen of the City of Glen Cove and all interested parties an opportunity to be heard concerning a proposed amendment to Sections 265-47 and 265-49 of the City of Glen Cove City Code of Ordinances. The proposed amendments will: (1) create a no stopping zone street along the south side of Hendrick Avenue East from 7 a.m. to 9 a.m. on Tuesdays and Fridays to allow garbage trucks better access to the street and (2) add two-hour parking limits on the first level of the Brewster Street Garage for parking spaces abutting School Street.

Due to COVID-19 concerns, the public will only have virtual access to the meeting, pursuant to NYS Executive Order 202.1, and subsequent orders thereafter. The hearing may be accessed by following [www.zoom.us/join](https://www.zoom.us/join) and entering webinar ID number 999 7441 7101 and passcode number 736959. The hearing may also be accessed through a computer link located on the home page of the Glen Cove web site (<https://glencoveny.gov/city-council-meeting-livestream/>), which link will be posted on the web site in advance of the meeting. Anyone wishing to provide public comment can submit comments to [svulin@glencoveny.gov](mailto:svulin@glencoveny.gov) in advance of the hearing. Public comments received prior to the commencement of the public hearing will be made part of the public record. In addition, live public comment may be received during the duration of the meeting by telephone, by dialing (646) 558-8656 and entering webinar ID number 999 7441 7101 and passcode number 736959. Please note that although all interested persons who dial in will be given an opportunity to speak, all telephones will be muted until such time as the particular individual is authorized to speak.

If you have any questions about accessing this hearing, please contact Shannon Vulin via email at [svulin@glencoveny.gov](mailto:svulin@glencoveny.gov).

The proposed ordinance may be viewed at <https://glencoveny.gov/city-council-documents/>. If you are unable to access the document, please contact Shannon Vulin via email at [svulin@glencoveny.gov](mailto:svulin@glencoveny.gov).

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**ORDINANCE 4/2021**  
**ORDINANCE AMENDING SECTIONS 265-47 OF THE CITY CODE OF ORDINANCES**  
**REGARDING VEHICLES AND TRAFFIC SCHEDULES**

**BE IT ORDAINED:**

The City Council hereby makes the following amendments to the Glen Cove City Code of Ordinances, to be effective immediately upon adoption:

(Underlined text is to be added and struck through text is to be deleted)

**Sec. 265-47 Schedule XV: No Stopping Certain Hours**

In accordance with the provisions of § 265-19, no person shall stop a vehicle between the times specified upon any of the following described streets or parts thereof:

<b>Name of Street</b>	<b>Side</b>	<b>Hours/Days</b>	<b>Location</b>
Bridge Street [Repealed 8-28-2007]			
Cedar Swamp Road	East	8:30 a.m. to 3:30 p.m./Monday through Friday	From a point 146 feet north of First Street to a point 122 feet north therefrom
Cedar Swamp Road	West	9:00 a.m. to 3:00 p.m./Monday through Saturday	From a point 162 feet south of First Street to a point 46 feet south therefrom
Dosoris Lane	East	7:00 a.m. to 4:00 p.m./School days (school buses only)	From a point 74 feet south of a point opposite Maple Avenue to a point 82 feet south therefrom
Dosoris Lane	West	8:00 a.m. to 5:00 p.m./School days	From a point 42 feet north of Maple Avenue to a point 40 feet south of Woolsey Avenue
Glen Street	North	8:00 a.m. to 9:00 a.m./Monday	Entire length
Glen Street	South	8:00 a.m. to 9:00 a.m./Tuesday	Entire length
Hazel Street	East	9:00 a.m. to 5:00 p.m./Monday through Friday	From Carney Street south for 250 feet
<u>Hendrick Avenue East</u>	<u>South</u>	<u>7 a.m. to 9 a.m./ Tuesday and Friday</u>	<u>From a point 260 feet west of Glen Street to a point 47 feet therefrom.</u>

<b>Name of Street</b>	<b>Side</b>	<b>Hours/Days</b>	<b>Location</b>
Kelly Street	North, south and west	9:00 a.m. to 6:00 a.m./All	From a point 280 feet west of Wolfle Street then south, east and north for a distance of 440 feet (entire cul-de-sac)
Landing Road	North	8:00 a.m. to 6:00 p.m./Monday through Saturday	From Alvin Street east for 30 feet
Maple Avenue	North	7:00 a.m. to 4:00 p.m./School days	From a point 44 feet west of Dosoris Lane to a point 98 feet west therefrom
McLoughlin Street	North	8:00 a.m. to 5:00 p.m./School days	From a point 54 feet east of Carpenter Street east for 314 feet
McLoughlin Street	North	9:30 p.m. to 4:00 a.m./All	From the dead end east for 134 feet
McLoughlin Street	South	8:00 a.m. to 5:00 p.m./School days	From a point 60 feet west of Carpenter Street to a point 40 feet west therefrom
McLoughlin Street	South	9:30 p.m. to 4:00 a.m./All	From the dead end east for 150 feet
McLoughlin Street	West	9:30 p.m. to 4:00 a.m./All	From the dead end at the north curblin of McLoughlin Street south for 58 feet
School Street	East	8:00 a.m. to 9:00 a.m./Monday	Entire length
School Street	East	8:00 a.m. to 9:00 a.m./Monday	From a point 226 feet north of Glen Street to a point 22 feet north therefrom
School Street	West	8:00 a.m. to 9:00 a.m./Tuesday	Entire length
The Outlook [Added 9-26-2017]	East	7:00 a.m. to 5:00 p.m./Monday through Friday	From Robinson Avenue northerly for 283 feet
Walnut Road	East	8:30 a.m. to 9:30 a.m. and 2:30 p.m. to 3:30 p.m./School days	From Branding Iron Lane north for 690 feet
Walnut Road	East	8:30 a.m. to 9:30 a.m. and 2:30 p.m. to 3:30 p.m./School days	From Hitching Post Lane north for 332 feet
Walnut Road	East	8:30 a.m. to 9:30 a.m./School days	From Seaman Road north for 488 feet
Walnut Road	East	8:30 a.m. to 9:30 a.m. and 2:30 p.m. to 3:30 p.m./School days	From Sugar Maple Lane north for 242 feet

# Public Hearing 2-C





**ORDINANCE 5/2021**  
**ORDINANCE AMENDING SECTION 265-49 OF THE CITY CODE OF ORDINANCES**  
**REGARDING VEHICLES AND TRAFFIC SCHEDULES**

**BE IT ORDAINED:**

The City Council hereby makes the following amendments to the Glen Cove City Code of Ordinances, to be effective immediately upon adoption:

(Underlined text is to be added and struck through text is to be deleted)

**Sec. 265-49 Schedule XVII: Time Limit Parking**

In accordance with the provisions of § 265-21, no person shall park a vehicle for longer than the time limit specified upon any of the following described streets or parts thereof:

<b>Name of Street</b>	<b>Side</b>	<b>Time Limit; Hours/Days</b>	<b>Location</b>
Arbor Place [Added 11-9-2010]	Both	2:00 a.m. to 5:00 p.m./All	Entire length
Brewster Street	East	30 mins.; 9:00 a.m. to 5:00 p.m./Monday through Saturday	From a point 220 feet north of the main entrance/exit to Village Square from Brewster Street to a point 88 feet north therefrom
Brewster Street	West	1 hr.; All/All	From a point 120 feet south of Highland Road to a point 22 feet south therefrom
Brewster Street	West	1 hr.; All/All	From a point 231.5 feet south of Highland Road to a point 236 feet south therefrom
Bridge Street [Amended 9-23-2003]	Both	2 hrs.; 9:00 a.m. to 7:00 p.m./All, except Sunday*	
Bridge Street [Repealed 8-28-2007]			
<u>Brewster Street</u> <u>Garage</u>	<u>---</u>	<u>2 hrs.; 9:00 a.m. to 7:00 pm./All</u>	<u>On the first level for parking spaces abutting School Street.</u>
Carpenter Street	West	2 hrs.; 9:00 a.m. to 5:00 p.m./Monday through Friday	From a point 30 feet north of the north curbline of Coles Street to a point 66 feet north therefrom



<b>Name of Street</b>	<b>Side</b>	<b>Time Limit; Hours/Days</b>	<b>Location</b>
Cedar Swamp Road	East	30 mins.; 8:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 20 feet north of Alexander Place to a point 106 feet north therefrom
Cedar Swamp Road	East	15 mins.; 9:00 a.m. to 6:00 p.m./Saturdays and Sundays	From a point 20 feet north of the north curblane of Alexander Place to a point 66 feet north therefrom
Cedar Swamp Road	East	15 mins.; 9:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 20 feet south of First Street to a point 34 feet south therefrom
Cedar Swamp Road [Repealed 10-14-2014]			
Cedar Swamp Road [Repealed 10-14-2014]			
Cedar Swamp Road [Added 10-14-2014]	East	2 hours; All/All	From Second Street south to a point 140 feet south therefrom
Cedar Swamp Road	West	15 mins.; 8:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 108 feet north of Carney Street to a point 114 feet north therefrom
Charles Street	South	1 hr.; 9:00 a.m. to 5:00 p.m./Monday through Friday	From the southeast corner of Continental Place west for a distance of 330 feet
City Hall back road [Added 5-28-2013]	West	1 hr.; All/All	Front of back entrance of Safavieh
City Hall Parking Field [Repealed 10-9-2007]			
City Hall Parking Field Service Road [Added 2-13-2001; repealed 10-9-2007]			
Coles Street [Added 10-26-2004]	North	15 mins.; 8:00 a.m. to 8:00 p.m./Monday through Saturday; and 9:00 a.m. to 3:00 p.m./Sunday	From a point 20 feet east of Carpenter Street to a point 22 feet therefrom

<b>Name of Street</b>	<b>Side</b>	<b>Time Limit; Hours/Days</b>	<b>Location</b>
Continental Place	East	2 hrs.; All/All	From a point 42 feet south of Pratt Boulevard to a point 150 feet south therefrom
Dosoris Way [Added 2-22-2005]	North	30 mins.; All/All	From a point 25 feet east of Forest Avenue to a point 100 feet east therefrom
East Avenue	West	15 mins.; 7:00 a.m. to 9:00 p.m./All	From a point 376 feet south of Luonga Lane to a point 42 feet south therefrom
First Street	South	30 mins.; 9:00 a.m. to 5:00 p.m./Monday through Saturday	From a point 22 feet east of Cedar Swamp Road to a point 66 feet east therefrom
Ford Street	East	15 mins.; All/All	From a point 32 feet south of Forest Avenue to a point 44 feet south therefrom
Forest Avenue	North	1 hr.; 7:00 a.m. to 9:00 p.m./All	From a point 36 feet west of Phillips Road west for 100 feet
Forest Avenue	South	1 hr.; 8:00 a.m. to 9:00 p.m./All	From a point 15 feet east of Bryce Avenue to a point 88 feet east therefrom
Forest Avenue	South	30 mins.; 8:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 266 feet east of Bryce Avenue to a point 70 feet east therefrom
Forest Avenue	South	30 mins.; 8:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 390 feet east of Bryce Avenue to a point 58 feet east therefrom
Forest Avenue	South	30 mins.; 8:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 596 feet east of Bryce Avenue to a point 78 feet east therefrom
Forest Avenue	South	30 mins.; All/All	From a point 430 feet east of Elliot Place to a point 106 feet east therefrom
Forest Avenue	South	30 mins.; 8:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 44 feet east of Elliot Place to a point 230 feet east therefrom
Forest Avenue	South	15 mins.; 6:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 50 feet east of Phillips Road to a point 58 feet east therefrom
Forest Avenue	South	15 mins.; 6:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 20 feet west of Phillips Road to a point 22 feet west therefrom
Forest Avenue	South	2 hrs.; 7:00 a.m. to 7:00 p.m./All	From a point 20 feet west of the corner of its southwest intersection with Prestwick Terrace to a point 44 feet west therefrom

Name of Street	Side	Time Limit; Hours/Days	Location
Forest Avenue [Added 7-27-1999; amended 2-13-2000; 5-22-2001]	South	1 hr.; 8:00 a.m. to 5:00 p.m./Monday through Saturday	From a point 353 feet east of Walnut Road to a point 22 feet east therefrom
Forest Avenue [Added 5-22-2001]	South	1 hr.; 8:00 a.m. to 5:00 p.m./Monday through Saturday	From a point 463 feet east of Walnut Road to a point 44 feet east therefrom
Forest Avenue	South	30 mins.; 8:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 250 feet west of Walnut Road to a point 52 feet west therefrom
Glen Cove Avenue [Repealed 5-28-2002]			
Glen Cove Avenue [Added 7-23-2002; amended 9-23-2003]	East	1 hr.; 9:00 a.m. to 7:00 p.m./All, except Sunday	From a point 290 feet north of Robinson Avenue to a point 436 feet north therefrom
Glen Cove Avenue	East	1 hr.; 9:00 a.m. to 7:00 p.m./All	From a point 88 feet south of Robinson Avenue south for 52 feet
Glen Cove Avenue	East	1 hr.; 9:00 a.m. to 7:00 p.m./All	From a point 106 feet south of Sea Cliff Avenue to a point 98 feet south therefrom
Glen Cove Avenue	East	15 mins.; 9:00 a.m. to 8:00 p.m./Monday through Saturday	From a point 76 feet north of Valentine Avenue north for feet
Glen Cove Avenue	North	1 hr.; 9:00 a.m. to 7:00 p.m./All, except Sunday	From a point 216 feet west of Bridge Street to a point 144 feet west therefrom
Glen Cove Avenue	North	15 mins.; 8:00 a.m. to 5:00 p.m./Monday through Saturday	From a point 68 feet west of Bridge Street to a point 74 feet west therefrom
Glen Cove Avenue	South	1 hr.; 9:00 a.m. to 7:00 p.m./All, except Sunday	From a point 188 feet west of Continental Place to a point 176 feet west therefrom
Glen Cove Avenue	West	1 hr.; 9:00 a.m. to 7:00 p.m./All	From a point 130 feet south of Morris Avenue to a point 364 feet south therefrom
Glen Cove Avenue [Added 4-26-2005]	West	1 hr.; All/All	From a point 191 feet north of Shore Road to a point 117 feet north therefrom
Glen Cove Avenue	West	15 mins.; All/All	From a point 160 feet north of Shore Road to a point 48 feet north therefrom

Name of Street	Side	Time Limit; Hours/Days	Location
[Amended 4-8-2003]			
Glen Cove Avenue	West	1 hr.; 8:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 76 feet north of Morris Avenue to a point 106 feet north therefrom
Glen Cove Avenue	West	1 hr.; 9:00 a.m. to 7:00 p.m./All	From a point 816 feet south of Morris Avenue to a point 56 feet south therefrom
Glen Street	East	15 mins.; All/All	From a point 168 feet north of Elm Avenue to a point 78 feet north therefrom
Glen Street	East	30 mins.; All/All	From a point 38 feet north of Pearsall Avenue to a point 58 feet north therefrom
Glen Street [Amended 9-23-2003]	Both	2 hrs.; 9:00 a.m. to 7:00 p.m./All, except Sunday*	Between School Street and Pulaski Street
Glen Street [Amended 11-21-1998]	North	15 mins.; All	From a point 131 feet west of Cove Street to a point 81 feet therefrom
Glen Street [Repealed 6-22-1999]			
Glen Street	North	2 hrs.; 8:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 50 feet west of Cove Street to a point 84 feet west therefrom
Glen Street [Repealed 4-10-2001]			
Glen Street [Repealed 6-28-2005]			
Glen Street	North	1 hr.; 9:00 a.m. to 7:00 p.m./All, except Sunday	From a point 86 feet east of Pulaski Street to a point 212 feet east therefrom
Glen Street	North	1 hr.; 9:00 a.m. to 7:00 p.m./All, except Sunday	From a point 386 feet east of Pulaski Street to a point 84 feet east therefrom
Glen Street [Added 2-24-2009]	North	15 mins.; 9:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 164 feet east of Pulaski Street to a point 143 feet east therefrom
Glen Street [Added 2-24-2009]	North	15 mins.; 9:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 194 feet east of Pulaski Street to a point 215 feet east therefrom
Glen Street [Amended 9-28-1999]	North	15 mins.; 9:00 a.m. to 5:00 p.m./Monday through Saturday	From a point 102 feet west of Pulaski Street for a distance of 44 feet west therefrom

Name of Street	Side	Time Limit; Hours/Days	Location
Glen Street	North	1 hr.; 9:00 a.m. to 7:00 p.m./All, except Sunday	From a point 462 feet east of School Street to a point 64 feet east therefrom
Glen Street	South	15 mins.; 7:00 p.m. to 10:00 p.m./Monday through Saturday	From a point 194 feet east of Bridge Street to a point 70 feet east therefrom
Glen Street [Repealed 8-28-2007]			
Glen Street [Added 9-23-2008]	South	1 hr.; 9:00 a.m. to 7:00 p.m./Monday through Saturday, except Senior Center Parking Permit only 10:00 a.m. through 2:00 p.m., Monday through Friday	Northeast corner of brick walkway entrance of 130 Glen Street east one parking space
Glen Street [Added 12-27-2005; amended 11-27-2007]	South	2 hrs.; 9:00 a.m. to 7:00 p.m./All, except Sunday	From a point 34 east of Pulaski Street to a point 636 feet therefrom
Glen Street [Added 12-27-2005; repealed 11-27-2007]			
Glen Street [Added 9-23-2008]	South	1 hr.; 9:00 a.m. to 7:00 p.m./Monday through Saturday, except Senior Center Parking Permit only 10:00 a.m. through 2:00 p.m., Monday through Friday	Southeast corner of Senior Center parking lot between 136 Glen Street and 130 Glen Street east two spaces
Glen Street [Added 8-28-2007]	South	1 hr.; 9:00 a.m. to 11:00 a.m. and 1:00 p.m. to 7:00 p.m./Monday through Saturday	From a point 370 feet west of Town Path to a point 119 feet west therefrom
Glen Street [Added 8-28-2007]	South	1 hr.; 9:00 a.m. to 11:00 a.m. and 1:00 p.m. to 7:00 p.m./Monday through Saturday	From a point 544 feet west of Town Path to a point 138 feet west therefrom
Glen Street [Repealed 12-27-2005]			
Glen Street [Repealed 9-28-1999]			
Glen Street	West	1 hr.; 9:00 a.m. to 7:00 p.m./All	From a point 62 feet south of Hendrick Avenue East to a point 362 feet south therefrom
Glen Street	West	1 hr.; All/All	From the north side of 304 Glen Street north for 36 feet

<b>Name of Street</b>	<b>Side</b>	<b>Time Limit; Hours/Days</b>	<b>Location</b>
Grove Street [Amended 5-26-1998; 9-24-2002; 4-8-2014]	North	1 hr.; All/All	From a point 38 feet west of Cedar Swamp Road to a point 138 feet west therefrom
Hendrick Avenue [Added 5-22-2001; amended 5-11-2004]	North	2 hrs.; 9:00 a.m. to 6:00 p.m./All	From a point 145 feet east of Continental Place to a point 434 feet east therefrom
Highfield Road [Added 11-9-2010]	Both	2:00 a.m. to 5:00 p.m./All	Entire length
Highland Road [Repealed 2-24-2015]			
LaMarcus Avenue [Added 11-9-2010]	Both	2:00 a.m. to 5:00 p.m./All	Entire length
Landing Road	North	30 mins.; 8:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 30 feet east of Alvin Street to a point 150 feet east therefrom
Landing Road	North	1 hr.; 9:00 a.m. to 5:00 p.m./Monday through Friday	From a point 498 feet west of Hill Street to a point 45 feet west therefrom
Landing Road [Amended 8-24-2010]	South	30 mins.; 9:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 76 feet west of Ellwood Street to a point 42 feet west therefrom
Marietta Road [Added 11-9-2010]	Both	2:00 a.m. to 5:00 p.m./All	Entire length
Mechanic Street	Both	30 mins.; 6:00 a.m. to 7:00 p.m./All	From Landing Road south for 75 feet
Municipal Parking Garage access road	South	2 hrs.; 9:00 a.m. to 6:00 p.m./All	From a point 40 feet east of Pulaski Street Extension to a point 200 feet east therefrom
Municipal Parking Garage service road [Repealed 10-9-2007]			
Parking lot adjacent to Sons of Italy [Added 5-28-2013]		2 hrs.; All/All	Entire parking lot

<b>Name of Street</b>	<b>Side</b>	<b>Time Limit; Hours/Days</b>	<b>Location</b>
Pratt Boulevard	South	1 hr.; 9:00 a.m. to 7:00 p.m./All, except Sunday	From a point 68 feet east of Continental Place to a point 214 feet east therefrom
Pratt Boulevard Parking Lot [Amended 12-12-2006]	—	2 hrs.; 7:00 a.m. to 7:00 p.m./Monday through Friday; and 7:00 a.m. to 1:00 p.m./Saturdays and Sundays	In the two most northern rows
Pratt Boulevard Parking Lot [Repealed 12-12-2006]			
Prestwick Terrace	West	2 hrs.; 7:00 a.m. to 7:00 p.m./All	From a point 57 feet south of the southwest curbline of Forest Avenue to a point 44 feet south therefrom
Pulaski Garage Service Road [Added 10-9-2007]	West	2 hrs.; All/All Parking only	From a point 378 feet west and then north of the Pulaski Street extension to a point 22 feet north therefrom
Pulaski Street Garage	—	2 hrs.; 9:00 a.m. to 7:00 p.m./All	On the first level, except as otherwise posted
St. Andrews Lane	North	1 hr.; 8:00 a.m. to 8:00 p.m./Tuesday and Thursday	From Walnut Road to Elliot Place
St. Andrews Lane	North	1 hr.; 8:00 a.m. to 8:00 p.m./Tuesday and Thursday	From a point 50 feet east of Walnut Road to a point 320 feet east therefrom
St. Andrews Lane	South	1 hr.; 8:00 a.m. to 8:00 p.m./Monday, Wednesday and Friday	From Walnut Road to Elliot Place
St. Andrews Lane	South	1 hr.; 8:00 a.m. to 8:00 p.m./Monday, Wednesday and Friday	From a point 82 feet east of Walnut Road to a point 282 feet east therefrom
School Street [Added 7-27-1999; amended 9-23-2003]	Both	2 hrs.; 9:00 a.m. to 7:00 p.m./All, except Sunday*	
School Street		30 mins.; 7:00 p.m. to 10:00 p.m./Monday through Saturday	From a point 98 feet north of Highland Road north for 140 feet
School Street [Added 12-27-2011]	East	15 mins.; 7:00 a.m. to 5:00 p.m./All days	From a point 210 feet south of the southeast corner of the intersection of School Street and Highland Road, thence to a point 67 feet south therefrom
School Street	East	15 mins.; 9:00 a.m. to 7:00 p.m./All, except Sunday	From a point 128 feet north of Highland Road to a point 46 feet north therefrom

<b>Name of Street</b>	<b>Side</b>	<b>Time Limit; Hours/Days</b>	<b>Location</b>
School Street [Added 4-26-2005]	West	15 mins.; 9:00 a.m. to 10:00 p.m./All	From a point 50 feet south of Highland Road to a point 67 feet south therefrom
School Street [Added 4-26-2005]	West	15 mins.; 9:00 a.m. to 10:00 p.m./All	From a point 508 feet south of Highland Road to a point 150 feet south therefrom
School Street [Repealed 4-26-2005]			
Second Street	South	15 mins.; 10:00 a.m. to 7:00 p.m./All	From Cedar Swamp Road east for 110 feet
Town Path	North	3 hrs.; 9:00 a.m. to 4:00 p.m./Monday through Friday	From a point 20 feet east of Town Path to a point 220 feet east therefrom
Village Square [Added 6-25-2002]	Both	2 hrs.; 9:00 a.m. to 7:00 p.m./Monday through Saturday	All of Village Square, exclusive of handicapped parking and loading zones
Village Square [Added 9-23-2003]	West	15 mins.; all/All	From a point 18 feet south of exit (Brewster Street and Mill Hill) to a point 18 feet south therefrom
Village Square [Repealed 6-25-2002]			
Wolfle Street		15 mins.; 6:00 a.m. to 7:00 p.m./All	From Bella Vista Avenue to a point 75 feet north therefrom
Wolfle Street [Added 7-23-2019]		15 mins.; 6:00 a.m. to 7:00 p.m./All	From Bella Vista Avenue to a point 75 feet north therefrom



# Resolution 6-A





# CITY OF GLEN COVE

**Accounts Payable Voucher #:**

Prepared by: Denise O'Connor

Date: 04/09/2021

**CLAIMANT/VENDOR**

Vendor Name: Bancker Construction

Vendor # 20030

Date of Claim: 03/11/2021

**Special Instructions:**

Amount: **\$59,529.45**

**Please initial each item or mark not applicable:**

### Quotes or Bids Completed

☒ Contract has been signed if needed

Invoice and supporting documentation attached

**Department Head Signature: Confirming above**

Date \_\_\_\_\_

**Ordered Paid by the Council of the City of Glen Cove**

## DISTRIBUTION

[illegible]

Approved For Payment

I hereby certify that I have verified the above computation; that the above claim does not exceed the unincumbered balance against the appropriations to which it is properly chargeable, after such appropriations have been charged with all outstanding liabilities; that I have examined this claim and audit and approve this claim for payment.

**Claims Auditor Signature: Confirming review**

Date \_\_\_\_\_

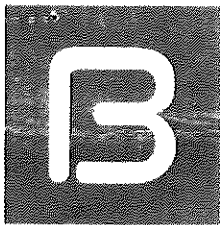
**City Controller Signature**

Date \_\_\_\_\_

03/11/2021

## Bancker Construction

20030



# BANCKER CONSTRUCTION CORP.

171 FREEMAN AVENUE - ISLIP, NY 11751

TEL: 631/582-8880 - FAX: 631/582-3698 - EMAIL: Bancker@Bancker.com

BANCKER

Invoice: 82488

Date: 3/11/2021

Client ID: 10-GLE130

Purchase Order:

## Bill To

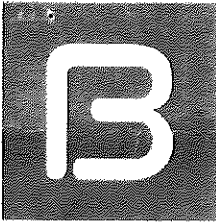
CITY OF GLEN COVE  
ATT: ACCOUNTS PAYABLE  
9 GLEN STREET  
GLEN COVE, NY 11542

## Job Address

10-21060-000  
CITY OF GLEN COVE 92 SEA CLIFF  
CITY OF GLEN COVE 92 SEA CLIFF  
92 SEA CLIFF AVENUE

Item #	Qty	Description	UOM	Unit Price	Amount
		WATER MAIN REPAIR 92 SEA CLIFF AVE, GLEN COVE ATTN: MICHAEL COLANGELO 2/15/2021 DAY 1- MOBILIZED TO SITE & SET UP EXTENSIVE TRAFFIC CONTROL & TWO (2) FLAGPERSONS DUE TO TIGHT ROADWAY & HEAVY TRAFFIC - EXCAVATED MAIN & FOUND BREAK IN PIPE - INSTALLED REPAIR CLAMP & ONCE WATER WAS TURNED BACK ON ANOTHER LEAK APPEARED IN THE MAIN. EXCAVATED A SECOND HOLE & INSTALLED ANOTHER REPAIR CLAMP WATER MAIN WAS TURNED ON AGAIN FOR THE SECOND TIME & A THIRD LEAK WAS OBSERVED . CREW WILL HAVE TO COME BACK TOMORROW & REPLACE & SECTION OF THE DEFECTIVE WATER MAIN LABOR			
1001BA	8.00	LABOR FOREMAN ST-1298	HR	110.86	886.88
1001ABA	7.50	LABOR FOREMAN OT - 1298	HR	166.29	1,247.18
1012BA	8.00	PIPE FITTER ST	HR	110.86	886.88
1012ABA	3.00	PIPE FITTER OT	HR	166.29	498.87
1002BA	24.00	LABORER ST-1298 (3)	HR	98.70	2,368.80
1002ABA	15.00	LABORER OT -1298	HR	148.05	2,220.75
1014*BA	8.00	BACKHOE ENGINEER W/GT 138	HR	140.51	1,124.08
1014ABA	5.00	BACKHOE ENGINEER OT 138	HR	263.95	1,319.75
1009BA	12.00	CHAUFFEUR ST-282(2)	HR	107.11	1,285.32
1009ABA	16.00	CHAUFFEUR OT 282	HR	160.66	2,570.56

RC



# BANCKER CONSTRUCTION CORP.

171 FREEMAN AVENUE - ISLIP, NY 11751

TEL: 631/582-8880 - FAX: 631/582-3698 - EMAIL: Bancker@Bancker.com

**BANCKER**

**Invoice: 82488**

**Date: 3/11/2021**

**Client ID: 10-GLE130**

**Purchase Order:**

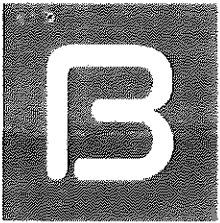
**Bill To**

CITY OF GLEN COVE  
ATT: ACCOUNTS PAYABLE  
9 GLEN STREET  
GLEN COVE, NY 11542

**Job Address**

10-21060-000  
CITY OF GLEN COVE 92 SEA CLIFF  
CITY OF GLEN COVE 92 SEA CLIFF  
92 SEA CLIFF AVENUE

Item #	Qty	Description	UOM	Unit Price	Amount
1002*BA	16.00	FLAG PERSON RT (2)	HR	98.70	1,579.20
1002**BA	10.00	FLAG PERSON OT EQUIPMENT	HR	148.05	1,480.50
2020BA	15.50	PICKUP/VAN & TOOLS	HR	68.78	1,066.09
2060BA	15.50	COMPRESSOR WITH TOOLS	HR	60.03	930.47
2000BA	13.00	BACKHOE	HR	116.10	1,509.30
2050BA	16.50	BOOM TRUCK	HR	119.09	1,964.99
2045BA	11.50	18W DUMP TRAILER	HR	136.86	1,573.89
2250BA	8.00	VERMEER ROCK SAW (CC 145)	HR	225.76	1,806.08
2190BA	3.00	ROAD PLATES (3)	DAY	24.88	74.64
2205BA	1.00	LIGHT TOWER	DAY	208.37	208.37
		2/16/21 DAY 2 - SET UP TRAFFIC CONTROL - REMOVED ROAD PLATES & CUT ROADWAY - LOCATED BREAK IN WATER MAIN & REMOVED DEFECTIVE WATER MAIN & INSTALLED NEW SECTION OF 6" WATER MAIN ELIMINATING ALL THREE BREAK LOCATIONS INSTALLED NEW WATER SERVICE TO BUILDING & BACKFILLED EXCAVATION . INSTALL HOT PATCH LABOR			
1001BA	8.00	LABOR FOREMAN ST-1298	HR	110.86	886.88
1012BA	8.00	PIPE FITTER ST	HR	110.86	886.88
1002BA	32.00	LABORER ST-1298 (4)	HR	98.70	3,158.40
1014*BA	8.00	BACKHOE ENGINEER W/GT 138	HR	140.51	1,124.08
1014ABA	1.00	BACKHOE ENGINEER OT 138	HR	263.95	263.95



# BANCKER CONSTRUCTION CORP.

171 FREEMAN AVENUE - ISLIP, NY 11751

TEL: 631/582-8880 - FAX: 631/582-3698 - EMAIL: Bancker@Bancker.com

**BANCKER**

**Invoice: 82488**

**Date: 3/11/2021**

**Client ID: 10-GLE130**

**Purchase Order:**

**Bill To**

CITY OF GLEN COVE  
ATT: ACCOUNTS PAYABLE  
9 GLEN STREET  
GLEN COVE, NY 11542

**Job Address**

10-21060-000  
CITY OF GLEN COVE 92 SEA CLIFF  
CITY OF GLEN COVE 92 SEA CLIFF  
92 SEA CLIFF AVENUE

Item #	Qty	Description	UOM	Unit Price	Amount
1009BA	16.00	CHAUFFEUR ST-282 (2)	HR	107.11	1,713.76
1002*BA	16.00	FLAG PERSON RT (2)	HR	98.70	1,579.20
		EQUIPMENT			
2020BA	8.00	PICKUP/VAN & TOOLS	HR	68.78	550.24
2060BA	8.00	COMPRESSOR WITH TOOLS	HR	60.03	480.24
2000BA	8.00	BACKHOE	HR	116.10	928.80
2050BA	16.00	BOOM TRUCK (2)	HR	119.09	1,905.44
2081BA	1.00	3" PUMP WITH HOSES	DAY	131.43	131.43
2190BA	3.00	ROAD PLATES (3)	DAY	24.88	74.64
2250BA	4.00	VERMEER ROCK SAW (CC 145)	HR	225.76	903.04
		MATERIALS			
DUMPSPLSF	73.00	DUMP SPOILS	CY	65.00	4,745.00
ASPHALT	22.00	ASPHALT	TNS	95.00	2,090.00
RCA	59.00	RCA BLEND	CY	18.54	1,093.86
MISC	1.00	1" TAP	EA	57.63	57.63
MISC	4.00	COPPER PIPE	FT	4.21	16.84
MISC	1.00	1 1/2" COUPLING	EA	4.98	4.98
		Subtotal			49,197.89
OVERHEAD	1.00	OVERHEAD 10%	LS	4,919.79	4,919.79
PROFIT	1.00	PROFIT 10%	LS	5,411.77	5,411.77



TEL: 631/582-8880 - FAX: 631/582-3698 - EMAIL: [Bancker@Bancker.com](mailto:Bancker@Bancker.com)

**Purchase Order:**

Job Address
10-21060-000 CITY OF GLEN COVE 92 SEA CLIFF CITY OF GLEN COVE 92 SEA CLIFF 92 SEA CLIFF AVENUE

Item #	Qty	Description	UOM	Unit Price	Amount
				<b>Subtotal</b>	59,529.45
				<b>Sales Tax</b>	0.00
				<b>TOTAL</b>	59,529.45

**GLEN COVE, NEW YORK 11542**

CLAIMANT/VENDOR Bancker Construction Corp

DATE 3/11/2021

ADDRESS 171 Freeman Avenue

Islip, N.Y. 11751

DEPARTMENT \_\_\_\_\_

### Claimant/Vendor Certification

**FOR CITY HALL USE ONLY**

**FOOTINGS & EXTENSIONS VERIFIED**

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

3/11/2021  
Date

**Claimant/Vendor Signature**

**President.**

**Title**

I hereby certify that I have verified the above computation; that the above claim does not exceed the unincumbered balance against the appropriations to which it is properly chargeable, after such appropriations have been charged with all outstanding liabilities; that I have examined this claim and audit and approve this claim for payment.



# Resolution 6-B







architects + engineers

538 Broad Hollow Road, 4<sup>th</sup> Floor East  
Melville, NY 11747 | tel 631.756.8000

April 12, 2021

Mr. Louis Saulino, P.E.  
Director of Public Works  
City of Glen Cove  
9 Glen Street  
Glen Cove, New York 11542

**Re: Preparation of Request for Proposal (RFP) for  
HVAC Repair Work at the City of Glen Cove Senior Center  
Glen Cove, New York  
H2M Proposal No.: LP210495**

Dear Mr. Saulino:

H2M architects + engineers (H2M) are pleased to provide this proposal to prepare a Request for Quote (RFQ) for HVAC Repair Work at the City of Glen Cove Senior Center. The RFQ will be used by H2M to solicit quotes from multiple contractors, with a goal of receiving a minimum of three (3) quotes to perform the requested service. The bid process will be a targeted bid in order to send the RFQ to qualified prevailing wage contractors experienced in work on commercial HVAC equipment. H2M will make a recommendation of award of the RFQ after review of all qualified bid responses.

## **SPECIFIC SCOPE OF WORK**

### **Request for Quote (RFQ) Preparation**

- Prepare a request for quote for the repair of air-cooled condenser number 3, (ACCU-3).
- The quote will require the service contractor to thoroughly diagnose the damage to ACCU-3 and to document their findings, in writing, for review the City and the engineer, prior to commencing any service work.
- The RFQ will include a standard bid form and rate schedule for the service contractor to follow to provide a basis to evaluate multiple bids.
- After reviewing the findings of the service technician, H2M will review available options for the repair, or replacement, of ACCU-3 and make recommendation to the City for final repairs.
- H2M will perform one (1) meeting at the site to review the scope of work with the contractor who is selected to perform the work.
- H2M will answer questions from contractors during the solicitation process.
- H2M will perform a final inspection of the installed work to ensure that repairs were performed adequately to industry standards.
- It is assumed that the equipment is repairable, or if it is determined that it cannot be economically repaired, and that a replacement is preferred, that the replacement will be in-kind. If any additional design is required for the replacement of the unit (associated mechanical work, controls, work, power, structural or architectural) a separate proposal for this work will be provided at that time.

Based on the aforementioned, H2M proposes to provide the following services:

H2M Architects, Engineers, Land Surveying and Landscape Architecture, DPC (NY) offers its services in NY only  
H2M Architects & Engineers, Inc. (NJ) offers its services in NJ, CT, MA, PA, VA only  
H2M Associates, Inc. (NJ) offers its engineering, land surveying, landscape architecture services in NJ only

[h2m.com](http://h2m.com)

## **TASK 1 – BIDDING AND SOLICITATION PHASE**

1. Prepare a request for quote for the repair of air-cooled condenser number 3, (ACCU-3).
2. The quote will require the service contractor to thoroughly diagnose the damage to ACCU-3 and to document their findings, in writing, for review the City and the engineer, prior to commencing any service work.
3. Conduct pre-bid meeting with prospective bidders (budgeted as 1 meeting).
4. Solicit bids from prospective bidders.
5. Provide clarification of construction documents during the bidding phase.
6. Provide a review of low bid contractor qualifications.
7. Provide a detailed bid tabulation review and recommendations for award of contract.
8. Review and coordination with the Town legal counsel.

## **TASK 2 – CONSTRUCTION ADMINISTRATION PHASE**

1. **Pre-Construction Conference:** Schedule and conduct a pre-construction conference with the Contractor and the Town. The purpose of the conference is to introduce the participants in the project and to familiarize the Contractor with the policies and procedures to be followed during the project. H2M will prepare and distribute meeting minutes.
2. **Contractor Payment Requisitions:** Receive and log all Contractor payment requisitions (budgeted as 1 requisition per month). Payment requisition pencil copies are to be reviewed and returned with comments indicating acceptability. Approved pencil copies are to be re-submitted for execution. Review relative percentage complete on work items; log inclusion of Town required voucher, certified payroll receipts, affidavits of payment of debts and claims. Transmit to Town for review of logged items and for issuance of payment to the Contractor.
3. **Contractor Submittals/Shop Drawings:** Receive and log all submittals made by the Contractor in accordance with the approved schedule of submittals. Submittals are to be reviewed and returned with a grade indicating level of acceptability. It will be acceptable for the Contractor to resubmit on any item two times following initial comment by A/E. Additional, delayed or late reviews requested by the Contractor are subject to be backcharged to the Contractor, by the Town, to cover additional A/E review time.
4. **Contractor Requests for Information:** Receive and log all RFI's submitted by the Contractor. RFI's are to be reviewed and returned with a response suitable to the request made by the Contractor. It will be acceptable for the Contractor to request information that is unclear or in conflict within the document set. Information requested by the Contractor that is clearly indicated within the documents is subject to be backcharged to the Contractor, by the Town, to cover additional A/E review time.
5. **Contractor Closeout Submittals:** Receive and log closeout submittals made by the Contractor. Submittals are to be reviewed and returned with a grade indicating level of acceptability. It will be acceptable for the Contractor to resubmit two times following initial comment by the A/E. Additional reviews requested by the Contractor are subject to be backcharged to the Contractor, by the Town, to cover additional A/E review time.
6. **Construction Observation:** Attend up to two(2) meetings with the Town and the Contractor to review the status of the project. Provide a punch-list inspection as part of those meetings for open items to be completed by the contractor. Provide a final inspection.



### FEE SCHEDULE FOR BASE SERVICES AGREEMENT

Task 1 – Bidding and Solicitation Phase	Lump Sum Fee:	\$2,750.00
Task 2 – Construction Administration Phase	Lump Sum Fee:	\$2,000.00
<b>TOTAL ESTIMATED FEE FOR BASE (LS) SERVICES:</b>		<b>\$4,750.00</b>

### REIMBURSABLE EXPENSES (ESTIMATED)

H2M recommends an allowance of \$300 and shall be reimbursed for all normal and customary out of pocket expenses required to complete the work on this phase of the project. Reimbursable expenses shall include the following:

1. Drawing and document reproduction and copies
2. Requested Express mail and delivery

*to be charged to total fee  
of \$4950. including expenses*

### SERVICES EXCLUDED

- Construction phasing shall be provided by contractor
- Permitting Phase (Town, County, etc.) services, review submissions, or permit fees
- Green building, LEED or rebate efforts
- It is assumed existing electrical service and panel boards have sufficient capacity for installation of additional mechanical equipment. No electrical service upgrades or distribution panels are required.
- Hazardous materials sampling / testing / abatement
- Special exception expediting and hearings
- Legal witness or testimony
- Survey services
- Additional utility mark outs
- Environmental studies / testing / reports / design
- Equipment start-up, testing and commissioning shall be provided by contractor
- As-builts shall be provided by contractor
- Any work not specifically outlined above

Should the terms and conditions outlined in this proposal be acceptable to the Town of Hempstead elect to move forward with the project, please return a signed copy of this correspondence as well as the attached proposal statement.

The offer to perform the proposed services shall remain open for ninety (90) days from the date of the proposal shown above. Extensions of this proposal shall be in writing only.



We appreciate the opportunity to work with the City of Glen Cove on this project. If you have any questions or require further clarification prior to our meeting, please feel free to contact the undersigned at (631) 756-8000, extension 1512.

Very truly yours,

**H2M architects + engineers**

A handwritten signature in black ink, appearing to read 'P. Lanza'.

Philip D. Lanza, P.E.  
Senior Project Engineer 2

A handwritten signature in black ink, appearing to read 'Joseph A. Manzella'.

Joseph A. Manzella, P.E., LEED AP  
Vice President

Enclosure

**PROPOSAL AGREED & ACCEPTED BY:**

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Client: City of Glen Cove  
Address: 9 Glen Street  
Glen Cove, New York 11542

Date: \_\_\_\_\_

# Resolution 6-E





Timothy Tenke  
Mayor  
Michael A. Piccirillo  
Controller  
[mpiccirillo@glencoveny.gov](mailto:mpiccirillo@glencoveny.gov)

CITY OF GLEN COVE  
OFFICE OF THE CITY CONTROLLER  
City Hall, 9 Glen Street, Glen Cove, NY 11542

Phone: (516) 676-2000  
Fax: (516) 759-6791  
[www.glencove-li.us](http://www.glencove-li.us)

## TRAINING REQUEST FORM

Date: April 19, 2021

Your Name: William Whitton

Department: Police

Class Requested: IACP Annual Conference

Cost of Class: \$450

Date(s) of Class(es): ~~Supplemental Training~~

### Costs Associated with Class:

Airfare: approx \$375

Car Service: approx \$100

Hotel: approx \$700

Meals: approx \$250

Rental Car:

Parking:

Gas:

Mileage:

Tolls:

Total Estimated Cost of Class plus Expenses: approx \$1,875.00

FUND LINE: A3120-55442 (training), A3120-55411 (travel)

Department Head Signature: 

\*Must obtain City Council Approval before training class/conference. This could take at least two weeks.



Timothy Tenke  
Mayor  
Michael A. Piccirillo  
Controller  
[mpiccirillo@glencoveny.gov](mailto:mpiccirillo@glencoveny.gov)

CITY OF GLEN COVE  
OFFICE OF THE CITY CONTROLLER  
City Hall, 9 Glen Street, Glen Cove, NY 11542

Phone: (516) 676-2000  
Fax: (516) 759-6791  
[www.glencove-li.us](http://www.glencove-li.us)

## TRAINING REQUEST FORM

Date: April 19, 2021

Your Name: Christopher Ortiz

Department: Police

Class Requested: IACP Annual Conference

Cost of Class: \$450

Date(s) of Class(es): [REDACTED]

### Costs Associated with Class:

Airfare: approx \$375

Car Service: approx \$100

Hotel: approx \$700

Meals: approx \$250

Rental Car:

Parking:

Gas:

Mileage:

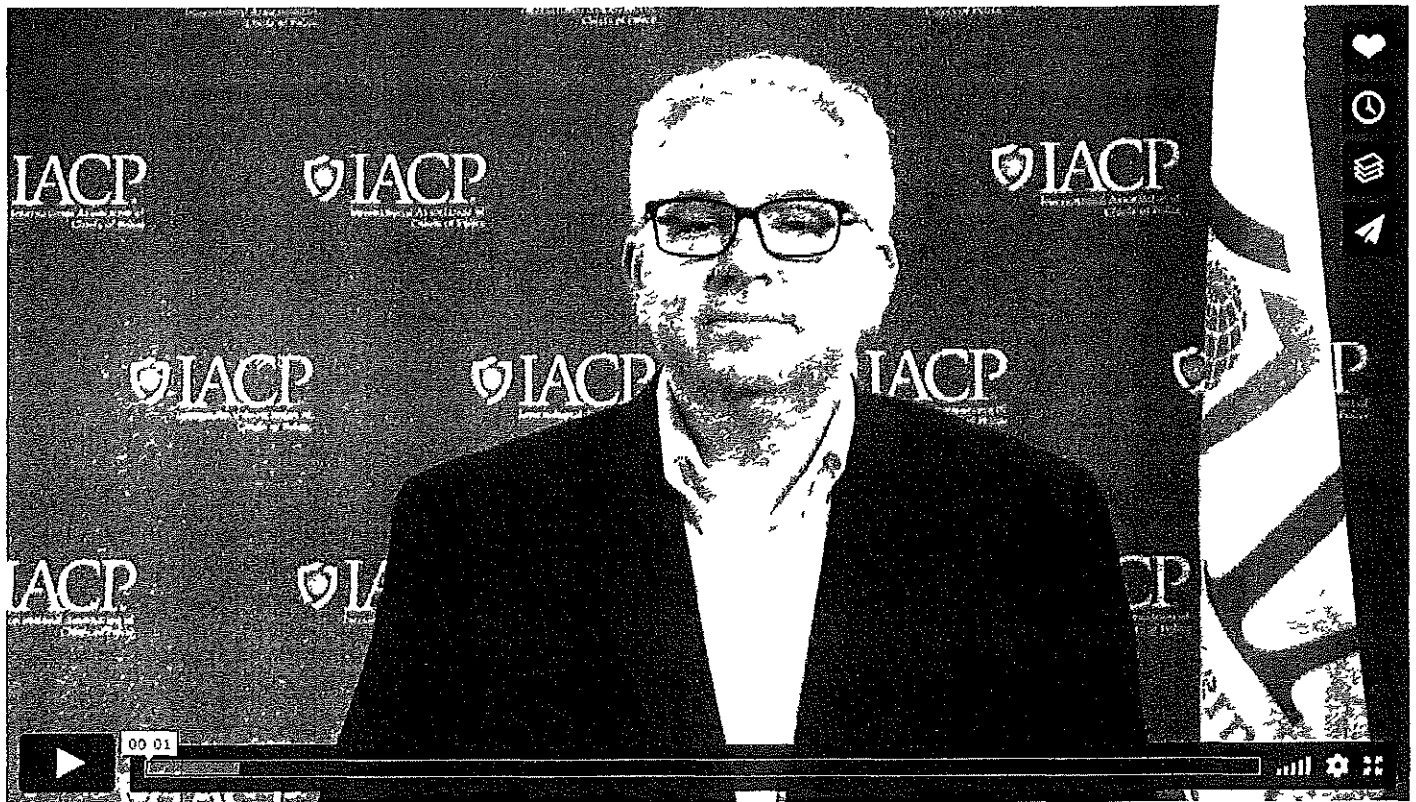
Tolls:

Total Estimated Cost of Class plus Expenses: approx \$1,875.00

FUND LINE: A3120-55442 (training), A3120-55411 (travel)

Department Head Signature: 

\*Must obtain City Council Approval before training class/conference. This could take at least two weeks.



The IACP is looking forward to hosting the IACP 2021 Annual Conference & Exposition **[REDACTED]** in New Orleans, Louisiana, USA. Both an in-person conference and an online event on the IACP 2021 digital platform will be available.

Registration and hotel details will be available in the coming weeks along with additional details about safety protocols in place for the event. Details, including pricing and a schedule-at-a-glance, will be available in the coming weeks. In the meantime, the city of New Orleans and the New Orleans Police Department look forward to welcoming IACP to this great city. [Learn more](#) about our host city.

We look forward to seeing you in New Orleans!



SHOW

COUNTDOWN

14 days : 14 hours : 43  
minutes : 53 seconds

2021

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# About the Conference

## What is the IACP Annual Conference and Exposition?

The IACP Annual Conference and Expo is the largest and most important law enforcement event of the year — more than 16,000 public safety professionals come to learn new techniques, advance their knowledge and careers, and equip their department for ongoing success. The majority of the audience is in a top or mid-level leadership role within law enforcement agencies. Approximately 1,000 attendees are from international locations.

The three tenants of conference are training, networking, and exposition hall education. There are more than 175 educational workshops offered each year on a variety of topics important to the profession. Subject-matter experts and thought-leaders present case studies, after-action reports, and engaging conversation throughout four days of programming. Network with public safety professionals and leaders in the industry. Exchange ideas and learn from colleagues around the globe.

The exposition hall features more than 600 companies showcasing products and services supporting the policing industry. Climb on helicopters, explore mobile units,

SHOW

144 days : 14 hours : 44  
minutes : 23 seconds

2021  
SPONSORS

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# Program

## Leadership at Every Step

IACP 2021 will bring you the essential strategies, expert advice, and specific information that your agency needs to function at maximum effectiveness. Led by law enforcement experts and police veterans, IACP 2021's **educational workshops** will address key topics that are relevant for every rank and position in your department. You'll learn effective tactics, skills, and best practices to do a better job, every step of the way.

Interested in presenting at a future IACP Conference? [Learn more](#) about our Call for Presentations.

144 days : 14 hours : 44 minutes : 23 seconds

144 days : 14 hours : 44 minutes : 23 seconds



U.S. General Services Administration

# FY 2021 Per Diem Rates for New Orleans, Louisiana

Meals &amp; Incidentals (M&amp;IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & LastDay of Travel
New Orleans	Orleans / Jefferson Parishes	\$71	\$17	\$18	\$31	\$5	\$53.25

# Resolution 6-F





## A quote for your consideration.

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your **Premier page**, or, if you do not have Premier, use this **Quote to Order**.

Quote No.	3000083049273.1	Sales Rep	Maggie Cobb
Total	\$7,735.24	Phone	(800) 456-3355, 6179314
Customer #	37374256	Email	Maggie_Cobb@Dell.com
Quoted On	Apr. 09, 2021	Billing To	ACCTS PAYABLE
Expires by	Apr. 30, 2021		CITY OF GLEN COVE - PD
			9 GLEN ST
			GLEN COVE, NY 11542-2798

### Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,  
Maggie Cobb

### Shipping Group

<b>Shipping To</b>	<b>Shipping Method</b>
EILEEN MONDELLO CITY OF GLEN COVE - PD 9 GLEN ST GLEN COVE, NY 11542 (516) 676-2108	Standard Delivery

Product	Unit Price	Quantity	Subtotal
VLA ENTERPRISE OFFICE365 G3 SHRDSVR SUBLIC PER USER ALL LANG	\$207.76	25	\$5,194.00
VLA ENTERPRISE EXCHANGE ONLINE PLAN G2 SHRDSVR PER USER MONTHLY SUBLIC ALL LANG	\$70.59	36	\$2,541.24

---

Subtotal:	\$7,735.24
Shipping:	\$0.00
Non-Taxable Amount:	\$7,735.24
Taxable Amount:	\$0.00
Estimated Tax:	\$0.00

---

Total:	\$7,735.24
--------	------------

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

## Shipping Group Details

### Shipping To

EILEEN MONDELLO  
CITY OF GLEN COVE - PD  
9 GLEN ST  
GLEN COVE, NY 11542  
(516) 676-2108

### Shipping Method

Standard Delivery

		Quantity	Subtotal
VLA ENTERPRISE OFFICE365 G3 SHRDSVR SUBLIC PER USER ALL LANG	\$207.76	25	\$5,194.00

Estimated delivery if purchased today:  
Apr. 29, 2021  
Contract # C000000457014  
Customer Agreement # PS68202

Description	SKU	Unit Price	Quantity	Subtotal
VLA ENTERPRISE OFFICE365 G3 SHRDSVR SUBLIC PER USER ALL LANG	AB602814	-	25	-

		Quantity	Subtotal
VLA ENTERPRISE EXCHANGE ONLINE PLAN G2 SHRDSVR PER USER MONTHLY SUBLIC ALL LANG	\$70.59	36	\$2,541.24

Estimated delivery if purchased today:  
Apr. 29, 2021  
Contract # C000000457014  
Customer Agreement # PS68202

Description	SKU	Unit Price	Quantity	Subtotal
VLA ENTERPRISE EXCHANGE ONLINE PLAN G2 SHRDSVR PER USER MONTHLY SUBLIC ALL LANG	AB602815	-	36	-

Subtotal:	\$7,735.24
Shipping:	\$0.00
Estimated Tax:	\$0.00
Total:	\$7,735.24

## Important Notes

### Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to [Tax\\_Department@ dell.com](mailto:Tax_Department@ dell.com) or [ARSalesTax@ emc.com](mailto:ARSalesTax@ emc.com), as applicable.

**Governing Terms:** This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at [www.dell.com/terms](http://www.dell.com/terms) or [www.dell.com/oemterms](http://www.dell.com/oemterms)), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

**Supplier Software Licenses and Services Descriptions :** Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on [www.Dell.com/eula](http://www.Dell.com/eula). Descriptions and terms for Supplier-branded standard services are stated at [www.dell.com/servicecontracts/global](http://www.dell.com/servicecontracts/global) or for certain infrastructure products at [www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm](http://www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm)

**Offer-Specific, Third Party and Program Specific Terms :** Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on [www.dell.com/offeringspecificterms](http://www.dell.com/offeringspecificterms) ("Offer Specific Terms").

**In case of Resale only:** Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

**In case of Financing only:** If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

#### **^Dell Business Credit (DBC):**

OFFER VARIES BY CREDITWORTHINESS AS DETERMINED BY LENDER. Offered by WebBank to Small and Medium Business customers with approved credit. Taxes, shipping and other charges are extra and vary. Minimum monthly payments are the greater of \$15 or 3% of account balance. Dell Business Credit is not offered to government or public entities, or business entities located and organized outside of the United States.



Proposal ID

1065061.004

Enrollment Number

Language: English (United States)

**Enrolled Affiliate's Enterprise Products and Enterprise Online Services summary for the Initial order:**

Profile	Qualified Devices	Qualified Users	Device / User Ratio	Enterprise Product Platform	CAL Licensing Model
Enterprise	25	25	1.0	No	User Licenses

Products	Enterprise Quantity
O365 Gov Plan	
O365 GCC E3	25

**Enrolled Affiliate's Product Quantities:**

Price Group	1	2	3	4
Enterprise Products	Office Professional Plus + Office 365 ProPlus + Office 365 (Plans E3 and E5) + Microsoft 365 Enterprise	Client Access License + Office 365 (Plans E1, E3 and E5) + Microsoft 365 Enterprise	Client Access License + Windows Intune + EMS USL + Microsoft 365 Enterprise	Win E3 + Win E5 + Win VDA + Microsoft 365 Enterprise
Quantity	25	25	0	0

**Enrolled Affiliate's Price Level:**

Product Offering / Pool	Price Level
Enterprise Products and Enterprise Online Services USLs: Unless otherwise indicated in associated contract documents, Price level set using the highest quantity from Groups 1 through 4.	D
Additional Product Application Pool: Unless otherwise indicated in associated contract documents, Price level set using quantity from Group 1.	D
Additional Product Server Pool: Unless otherwise indicated in associated contract documents, Price level set using the highest quantity from Group 2 or 3.	D
Additional Product Systems Pool: Unless otherwise indicated in associated contract documents, Price level set using quantity from Group 4.	D

**NOTES**

Unless otherwise indicated in the associated contract documents, the price level for each Product offering / pool is set as described above, based upon the quantity to price level mapping below:

Quantity of Licenses and Software Assurance	Price Level
2,399 and below	A

2,400 to 5,999	B
6,000 to 14,999	C
15,000 and above	D
<b>Note 1:</b> Enterprise Online Services may not be available in all locations. Please see the Product List for a list of locations where these may be purchased.	
<b>Note 2:</b> If Enrolled Affiliate does not order an Enterprise Product or Enterprise Online Service associated with an applicable Product pool, the price level for Additional Products in the same pool will be price level "A" throughout the term of the Enrollment. Refer to the Qualifying Government Entity Addendum pricing provision for more details on price leveling.	



## Amendment to Contract Documents

Enrollment Number

5-0000006854444

This amendment ("Amendment") is entered into between the parties identified on the attached program signature form. It amends the Enrollment or Agreement identified above. All terms used but not defined in this Amendment will have the same meanings provided in that Enrollment or Agreement.

## Enterprise Enrollment (Indirect)

### Invoice for Quoted Price

### Amendment ID M97

The price quoted to Enrolled Affiliate's Reseller is a fixed price based on an estimated order submission date. Microsoft will invoice Enrolled Affiliate's Reseller based on this fixed price quote. If this order is submitted later than the estimated order submission date, Enrolled Affiliate's Reseller will be charged for net new Monthly Subscriptions (including Online Services) for the period during which these services were not provided. Pricing to Enrolled Affiliate is agreed between Enrolled Affiliate and Enrolled Affiliate's Reseller.

SKU Number	SKU Description	Existing Quantity	Incremental quantities
AAA-11894	O365GCCE3 ShrdSvr ALNG SubsVL MVL PerUsr	25	0
3NS-00003	ExchgOnlnP2GCC ShrdSvr ALNG SubsVL MVL PerUsr	36	0

Except for changes made by this Amendment, the Enrollment or Agreement identified above remains unchanged and in full force and effect. If there is any conflict between any provision in this Amendment and any provision in the Enrollment or Agreement identified above, this Amendment shall control.

**This Amendment must be attached to a signature form to be valid.**

**Microsoft Internal Use Only:**

(M97)EnrAmend(Ind)(InvoiceforQuotedPrice)( WW)(ENG)(Oct2020)(IU).docx		M97	B
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Enterprise  
Sub 250 Program  
Amendment ID W29

Enrollment Number

This amendment ("Amendment") is entered into between the parties identified on the attached program signature form. It amends the Enrollment or Agreement identified above. All terms used but not defined in this Amendment will have the same meanings provided in that Enrollment or Agreement.

The parties agree that the Enrollment is amended as follows:

**1. On the first page of the Enrollment, the following is added after the second paragraph:**

By entering into this Enrollment, the Enrolled Affiliate agrees that (1) it also has 25 or more Qualified Devices or Qualified Users; or (2) as a condition of entering into this Enrollment with 25-249 Qualified Devices or Qualified Users, Enrolled Affiliate has elected not to receive CD ROMs as part of the Enrollment and therefore no CD ROMs will automatically be shipped. If Enrolled Affiliate is enrolling with 25-249 Qualified Devices or Qualified Users and it would like to receive CD ROM Kits and updates, Enrolled Affiliate may order these through its Reseller for a fee.

The submission of this Amendment can only be placed against a 2011 Enterprise Agreement or an Enrollment that has the Updated EA Amendment terms and conditions applied. The submittal of this Amendment may not be contingent on submittal of a new Enterprise Agreement.

**2. Section 2a of the Enrollment titled "Order Requirements", is hereby amended and restated in its entirety with the following:**

- a. **Minimum Order Requirements.** Enrolled Affiliate's Enterprise must have a minimum of 25 Qualified Users or Qualified Devices.
  - (i) **Initial Order.** Initial order must include at least 25 Licenses from one of the four groups outlined in the Product Selection Form.
  - (ii) **If choosing Enterprise Products.** If choosing Enterprise Products in a specific group outlined in the Product Selection Form, Enrolled Affiliate's initial order must include an Enterprise-wide selection of one or more Enterprise Products or a mix of Enterprise Products and corresponding Enterprise Online Services for that group.
  - (iii) **Additional Products.** Upon satisfying the minimum order requirements above, Enrolled Affiliate may order Additional Products.
  - (iv) **Country of Usage.** Enrolled Affiliate must specify the countries where Licenses will be used on its initial order and on any additional orders.
  - (v) **Enterprise Online Services only.** If no Enterprise Product is ordered, then Enrolled Affiliate need only maintain at least 25 Subscription Licenses for Enterprise Online Services.

**3. Software Assurance renewal.**

<b>Renewing Software Assurance:</b> If Enrolled Affiliate will be renewing Products Software Assurance coverage from a separate agreement, check this box.	<input type="checkbox"/>
--	--------------------------

By checking the above box, a new section is added to the Enrollment entitled "Software Assurance Addition."

**Software Assurance Addition.** Enrolled Affiliate is permitted to and will include in its initial order under this Enrollment Software Assurance quantities from eligible Program's identified in the table below, even though Enrolled Affiliate is not otherwise eligible to order such Software Assurance without simultaneously ordering a License.

Enrolled Affiliate agrees that any perpetual Licenses received through the New Software Assurance shall supersede and replace the underlying Licenses, and the underlying Licenses are not to be transferred separately from any Licenses received through the New Software Assurance. Any remaining payment obligations with respect to the underlying Licenses shall continue in effect.

Program	License ID Number	Expiration Date

Except for changes made by this Amendment, the Enrollment or Agreement identified above remains unchanged and in full force and effect. If there is any conflict between any provision in this Amendment and any provision in the Enrollment or Agreement identified above, this Amendment shall control.

**This Amendment must be attached to a signature form to be valid.**



## Custom Enterprise Enrollment

## State and Local

Enterprise Enrollment number  
(Microsoft to complete)

5651891

Proposal ID/Framework ID  
(If applicable)

NYS001

Previous Enrollment number  
(Reseller to complete)

5651891

**This Enrollment must be attached to a signature form to be valid.**

This Microsoft Enterprise Enrollment is entered into between the entities as identified in the signature form as of the effective date. Enrolled Affiliate represents and warrants it is an Affiliate of the State of New York who entered into the Enterprise Agreement identified on the program signature form.

This Enrollment consists of: (1) the associated Custom Microsoft Business Agreement (OGS Contract No. PS67984) and these Enterprise Enrollment terms and conditions, (2) the terms of the Enterprise Agreement identified on the signature form, (3) the Product Selection Form, (4) the Product Terms, (5) the Online Services Terms, (6) any Supplemental Contact Information Form, Previous Agreement/Enrollment form, and other forms that may be required, and (7) any order submitted under this Enrollment. By entering into this Enrollment, Enrolled Affiliate agrees to be bound by the terms and conditions of the Enterprise Agreement.

If there is a capitalized term in this Enrollment that is not defined elsewhere in the associated Custom Microsoft Business Agreement (OGS Contract No. PS67984), and there is a definition of the capitalized term at the following link, the definition at the link will apply: <http://www.microsoft.com/licensing/contracts>. In the event there is language in the definition at the link which conflicts with OGS Contract No. PS67984, the language of OGS Contract No. PS67984 will control.

**Effective date.** If Enrolled Affiliate is renewing Software Assurance or Subscription Licenses from one or more previous Enrollments or agreements, then the effective date will be the day after the first prior Enrollment or agreement expires or terminates. If this Enrollment is renewed, the effective date of the renewal term will be the day after the Expiration Date of the initial term. Otherwise, the effective date will be the date this Enrollment is accepted by Microsoft. Any reference to "anniversary date" refers to the anniversary of the effective date of the applicable initial or renewal term for each year this Enrollment is in effect.

**Term.** The initial term of this Enrollment will expire on the last day of the month, 36 full calendar months from the effective date of the initial term. The renewal term will expire 36 full calendar months after the effective date of the renewal term.

### ***Terms and Conditions***

#### ***1. Definitions.***

Terms used but not defined in this Enrollment will have the definition in the Enterprise Agreement. The following definitions are used in this Enrollment:

"Additional Product" means any Product identified as such in the Product Terms and chosen by Enrolled Affiliate under this Enrollment.

"Community" means the community consisting of one or more of the following: (1) a Government, (2) an Enrolled Affiliate using eligible Government Community Cloud Services to provide solutions to a

Government or a qualified member of the Community, or (3) a Customer with Customer Data that is subject to Government regulations for which Customer determines and Microsoft agrees that the use of Government Community Cloud Services is appropriate to meet Customer's regulatory requirements. Membership in the Community is ultimately at Microsoft's discretion, which may vary by Government Community Cloud Service.

"Enterprise Online Service" means any Online Service designated as an Enterprise Online Service in the Product Terms and chosen by Enrolled Affiliate under this Enrollment. Enterprise Online Services are treated as Online Services, except as noted.

"Enterprise Product" means any Desktop Platform Product that Microsoft designates as an Enterprise Product in the Product Terms and chosen by Enrolled Affiliate under this Enrollment. Enterprise Products must be licensed for all Qualified Devices and Qualified Users on an Enterprise-wide basis under this program.

"Expiration Date" means the date upon which this Enrollment expires.

"Federal Agency" means a bureau, office, agency, department or other entity of the United States Government.

"Government" means a Federal Agency, State/Local Entity, or Tribal Entity acting in its governmental capacity.

"Government Community Cloud Services" means Microsoft Online Services that are provisioned in Microsoft's multi-tenant data centers for exclusive use by or for the Community and offered in accordance with the National Institute of Standards and Technology (NIST) Special Publication 800-145. Microsoft Online Services that are Government Community Cloud Services are designated as such in the Use Rights and Product Terms.

"Industry Device" (also known as line of business device) means any device that: (1) is not useable in its deployed configuration as a general purpose personal computing device (such as a personal computer), a multi-function server, or a commercially viable substitute for one of these systems; and (2) only employs an industry or task-specific software program (e.g. a computer-aided design program used by an architect or a point of sale program) ("Industry Program"). The device may include features and functions derived from Microsoft software or third-party software. If the device performs desktop functions (such as email, word processing, spreadsheets, database, network or Internet browsing, or scheduling, or personal finance), then the desktop functions: (1) may only be used for the purpose of supporting the Industry Program functionality; and (2) must be technically integrated with the Industry Program or employ technically enforced policies or architecture to operate only when used with the Industry Program functionality.

"Managed Device" means any device on which any Affiliate in the Enterprise directly or indirectly controls one or more operating system environments. Examples of Managed Devices can be found in the Product Terms.

"Qualified Device" means any device that is used by or for the benefit of Enrolled Affiliate's Enterprise and is: (1) a personal desktop computer, portable computer, workstation, or similar device capable of running Windows Pro locally (in a physical or virtual operating system environment), or (2) a device used to access a virtual desktop infrastructure ("VDI"). Qualified Devices do not include any device that is: (1) designated as a server and not used as a personal computer, (2) an Industry Device, or (3) not a Managed Device. At its option, the Enrolled Affiliate may designate any device excluded above (e.g., Industry Device) that is used by or for the benefit of the Enrolled Affiliate's Enterprise as a Qualified Device for all or a subset of Enterprise Products or Online Services the Enrolled Affiliate has selected.

"Qualified User" means a person (e.g., employee, consultant, contingent staff) who: (1) is a user of a Qualified Device, or (2) accesses any server software requiring an Enterprise Product Client Access License or any Enterprise Online Service. It does not include a person who accesses server software or an Online Service solely under a License identified in the Qualified User exemptions in the Product Terms.

"Reseller" means an entity authorized by Microsoft to resell Licenses under this program and engaged by an Enrolled Affiliate to provide pre- and post-transaction assistance related to this Agreement;



"Reserved License" means for an Online Service identified as eligible for true-ups in the Product Terms, the License reserved by Enrolled Affiliate prior to use and for which Microsoft will make the Online Service available for activation.

"State/Local Entity" means (1) any agency of a state or local government in the United States, or (2) any United States county, borough, commonwealth, city, municipality, town, township, special purpose district, or other similar type of governmental instrumentality established by the laws of Customer's state and located within Customer's state's jurisdiction and geographic boundaries.

"Tribal Entity" means a federally-recognized tribal entity performing tribal governmental functions and eligible for funding and services from the U.S. Department of Interior by virtue of its status as an Indian tribe.

"Use Rights" shall have the definition as set forth in Section 1.8 of the associated Custom Microsoft Business Agreement (OGS Contract No. PS67984).

"Volume Licensing Site" shall have the same meaning as "Licensing Site" in the Custom Microsoft Business Agreement (OGS Contract No. PS67984).

## **2. Order requirements.**

- a. Minimum order requirements.** Enrolled Affiliate's Enterprise must have a minimum of 250 Qualified Users or Qualified Devices. The initial order must include at least 250 Licenses for Enterprise Products or Enterprise Online Services.
  - (i) Enterprise commitment.** Enrolled Affiliate must order enough Licenses to cover all Qualified Users or Qualified Devices, depending on the License Type, with one or more Enterprise Products or a mix of Enterprise Products and the corresponding Enterprise Online Services (as long as all Qualified Devices not covered by a License are only used by users covered with a user License).
  - (ii) Enterprise Online Services only.** If no Enterprise Product is ordered, then Enrolled Affiliate need only maintain at least 250 Subscription Licenses for Enterprise Online Services.
- b. Additional Products.** Upon satisfying the minimum order requirements above, Enrolled Affiliate may order Additional Products.
- c. Use Rights for Enterprise Products.** For Enterprise Products, if a new Product version has more restrictive Use Rights than the version that is current at the start of the applicable initial or renewal term of the Enrollment, those more restrictive Use Rights will not apply to Enrolled Affiliate's use of that Product during that term.
- d. Country of usage.** Enrolled Affiliate must specify the countries where Licenses will be used on its initial order and on any additional orders.
- e. Resellers.** Enrolled Affiliate must choose and maintain a Reseller authorized in the United States throughout the term of this Enrollment. During the term of any contract between OGS and a Microsoft Reseller for Software and Online Services, Enrolled Affiliate must acquire its Licenses through the OGS-designated Reseller under such contract. Orders must be submitted to the Reseller who will transmit the order to Microsoft. The Reseller and Enrolled Affiliate determine pricing and payment terms as between them, and Microsoft will invoice the Reseller based on those terms. Resellers and other third parties do not have authority to bind or impose any obligation or liability on Microsoft.
- f. Adding Products.**
  - (i) Adding new Products not previously ordered.** New Enterprise Products or Enterprise Online Services may be added at any time by contacting a Microsoft Account Manager or Reseller. New Additional Products, other than Online Services, may be used if an order is

placed in the month the Product is first used. For Additional Products that are Online Services, an initial order for the Online Service is required prior to use.

- (ii) **Adding Licenses for previously ordered Products.** Additional Licenses for previously ordered Products other than Online Services may be added at any time but must be included in the next true-up order. Additional Licenses for Online Services must be ordered prior to use, unless the Online Services are (1) identified as eligible for true-up in the Product Terms or (2) included as part of other Licenses.
- g. **True-up requirements.** Enrolled Affiliate must submit an annual true-up order that accounts for any changes since the initial order or last order. If there are no changes, then an update statement must be submitted instead of a true-up order.
- (i) **Enterprise Products.** For Enterprise Products, Enrolled Affiliate must determine the number of Qualified Devices and Qualified Users (if ordering user-based Licenses) at the time the true-up order is placed and must order additional Licenses for all Qualified Devices and Qualified Users that are not already covered by existing Licenses, including any Enterprise Online Services.
  - (ii) **Additional Products.** For Additional Products that have been previously ordered under this Enrollment, Enrolled Affiliate must determine the maximum number of Additional Products used since the latter of the initial order, the last true-up order, or the prior anniversary date and submit a true-up order that accounts for any increase.
  - (iii) **Online Services.** For Online Services identified as eligible for true-up in the Product Terms, Enrolled Affiliate may place a reservation order for the additional Licenses prior to use and payment may be deferred until the next true-up order. Microsoft will provide a report of Reserved Licenses ordered but not yet invoiced to Enrolled Affiliate and its Reseller. Reserved Licenses will be invoiced retroactively to the month in which they were ordered.
  - (iv) **Subscription License reductions.** Enrolled Affiliate may reduce the quantity of Subscription Licenses at the Enrollment anniversary date on a prospective basis if permitted in the Product Terms, as follows:
    - 1) For Subscription Licenses that are part of an Enterprise-wide purchase, Licenses may be reduced if the total quantity of Licenses and Software Assurance for an applicable group meets or exceeds the quantity of Qualified Devices and Qualified Users (if ordering user-based Licenses) identified on the Product Selection Form, and includes any additional Qualified Devices and Qualified Users added in any prior true-up orders. Step-up Licenses do not count towards this total count.
    - 2) For Enterprise Online Services that are not a part of an Enterprise-wide purchase, Licenses can be reduced as long as the initial order minimum requirements are maintained.
    - 3) For Additional Products available as Subscription Licenses, Enrolled Affiliate may reduce the Licenses. If the License count is reduced to zero, then Enrolled Affiliate's use of the applicable Subscription License will be cancelled.Invoices will be adjusted to reflect any reductions in Subscription Licenses at the true-up order Enrollment anniversary date and effective as of such date.
  - (v) **Update statement.** An update statement must be submitted instead of a true-up order if, since the initial order or last true-up order, Enrolled Affiliate's Enterprise: (1) has not changed the number of Qualified Devices and Qualified Users licensed with Enterprise Products or Enterprise Online Services; and (2) has not increased its usage of Additional Products. This update statement must be signed by Enrolled Affiliate's authorized representative.
  - (vi) **True-up order period.** The true-up order or update statement must be received by Microsoft between 60 and 30 days prior to each Enrollment anniversary date. The third-

year true-up order or update statement is due within 30 days prior to the Expiration Date, and any license reservations within this 30-day period will not be accepted. Enrolled Affiliate may submit true-up orders more often to account for increases in Product usage, but an annual true-up order or update statement must still be submitted during the annual order period.

(vii) **Late true-up order.** If the true-up order or update statement is not received when due, Microsoft will invoice Reseller for all Reserved Licenses not previously invoiced and Subscription License reductions cannot be reported until the following Enrollment anniversary date (or at Enrollment renewal, as applicable).

h. **Step-up Licenses.** For Licenses eligible for a step-up under this Enrollment, Enrolled Affiliate may step-up to a higher edition or suite as follows:

(i) For step-up Licenses included on an initial order, Enrolled Affiliate may order according to the true-up process.

(ii) If step-up Licenses are not included on an initial order, Enrolled Affiliate may step-up initially by following the process described in the Section titled "Adding new Products not previously ordered," then for additional step-up Licenses, by following the true-up order process.

i. **Clerical errors.** Microsoft may correct clerical errors in this Enrollment, and any documents submitted with or under this Enrollment, by providing notice by email and a reasonable opportunity for Enrolled Affiliate to object to the correction. Clerical errors include minor mistakes, unintentional additions and omissions. This provision does not apply to material terms, such as the identity, quantity or price of a Product ordered.

j. **Verifying compliance.** Microsoft may, in its discretion and at its expense, verify compliance with this Enrollment as set forth in the Enterprise Agreement.

### 3. ***Pricing.***

a. **Price Levels.** For both the initial and any renewal term Enrolled Affiliate's Price Level for all Products ordered under this Enrollment will be Level "D" throughout the term of the Enrollment.

b. **Setting Prices.** Enrolled Affiliate's prices for each Product or Service will be established by its Reseller. Except for Online Services designated in the Product Terms as being exempt from fixed pricing, Microsoft's prices for Resellers for each Product or Service ordered will be fixed throughout the applicable initial or renewal Enrollment term. Microsoft's prices to Resellers are reestablished at the beginning of the renewal term.

### 4. ***Payment terms.***

For the initial or renewal order, Enrolled Affiliate may pay upfront or elect to spread its payments over the applicable Enrollment term. If an upfront payment is elected, Microsoft will invoice Enrolled Affiliate's Reseller in full upon acceptance of this Enrollment. If spread payments are elected, Microsoft will invoice Enrolled Affiliate's Reseller in three equal annual installments. The first installment will be invoiced upon Microsoft's acceptance of this Enrollment and remaining installments will be invoiced on each subsequent Enrollment anniversary date. Subsequent orders are invoiced upon acceptance of the order and Enrolled Affiliate may elect to pay annually or upfront for Online Services and upfront for all other Licenses.

### 5. ***End of Enrollment term and termination.***

a. **General.** At the Expiration Date, Enrolled Affiliate must immediately order and pay for Licenses for Products it has used but has not previously submitted an order for, except as otherwise provided in this Enrollment.

- b. Renewal option.** At the Expiration Date of the initial term, Enrolled Affiliate can renew Products by renewing this Enrollment for one additional 36-month term or by signing a new Enrollment. Microsoft must receive a Renewal Form, Product Selection Form, and renewal order prior to or at the Expiration Date. Microsoft will not unreasonably reject any renewal.
- c. If Enrolled Affiliate elects not to renew.**
- (i) Software Assurance.** If Enrolled Affiliate elects not to renew Software Assurance for any Product under its Enrollment, then Enrolled Affiliate will not be permitted to order Software Assurance later without first acquiring a new License with Software Assurance.
  - (ii) Online Services eligible for an Extended Term.** For Online Services identified as eligible for an Extended Term in the Product Terms, the following options are available at the end of the Enrollment initial or renewal term.
    - 1) Extended Term.** Licenses for Online Services will automatically expire in accordance with the terms of the Enrollment. An extended term feature that allows Online Services to continue month-to-month ("Extended Term") for up to one year, unless designated in the Product Terms to continue until cancelled, is available. During the Extended Term, Online Services will be invoiced monthly at the then-current published price as of the Expiration Date. If Enrolled Affiliate wants an Extended Term, Enrolled Affiliate must submit a request to Microsoft at least 30 days prior to the Expiration Date.
    - 2) Cancellation during Extended Term.** At any time during the first year of the Extended Term, Enrolled Affiliate may terminate the Extended Term by submitting a notice of cancellation to Microsoft for each Online Service. Thereafter, either party may terminate the Extended Term by providing the other with a notice of cancellation for each Online Service. Cancellation will be effective at the end of the month following 30 days after Microsoft has received or issued the notice.
  - (iii) Subscription Licenses and Online Services not eligible for an Extended Term.** If Enrolled Affiliate elects not to renew, the Licenses will be cancelled and will terminate as of the Expiration Date. Any associated media must be uninstalled and destroyed and Enrolled Affiliate's Enterprise must discontinue use. Microsoft may request written certification to verify compliance.
- d. Termination for cause.** Any termination for cause of this Enrollment will be subject to the "Termination for cause" section of the Enterprise Agreement Program Agreement. In addition, it shall be a breach of this Enrollment if Enrolled Affiliate or any Affiliate in the Enterprise that uses Government Community Cloud Services fails to meet and maintain the conditions of membership in the definition of Community.
- e. Early termination.** Any early termination of this Enrollment will be subject to the "Early Termination" Section of the Enterprise Agreement.

For Subscription Licenses, in the event of a breach by Microsoft, or if Microsoft terminates an Online Service for regulatory reasons, Microsoft will issue Reseller a credit for any amount paid in advance for the period after termination.

## **6. Government Community Cloud.**

- a. Community requirements.** If Enrolled Affiliate purchases Government Community Cloud Services, Enrolled Affiliate certifies that it is a member of the Community and agrees to use Government Community Cloud Services solely in its capacity as a member of the Community and, for eligible Government Community Cloud Services, for the benefit of end users that are members of the Community. Use of Government Community Cloud Services by an entity that is not a member of the Community or to provide services to non-Community members is strictly prohibited and could result in termination of Enrolled Affiliate's license(s) for Government Community Cloud Services without notice. Enrolled Affiliate acknowledges that only Community members may use Government Community Cloud Services.

- b. All terms and conditions applicable to non-Government Community Cloud Services also apply to their corresponding Government Community Cloud Services, except as otherwise noted in the Use Rights, Product Terms, and this Enrollment.
- c. Enrolled Affiliate may not deploy or use Government Community Cloud Services and corresponding non-Government Community Cloud Services in the same domain.
- d. **Use Rights for Government Community Cloud Services.** For Government Community Cloud Services, notwithstanding anything to the contrary in the Use Rights:
  - (i) Government Community Cloud Services will be offered only within the United States.
  - (ii) Additional European Terms, as set forth in the Use Rights, will not apply.
  - (iii) References to geographic areas in the Use Rights with respect to the location of Customer Data at rest, as set forth in the Use Rights, refer only to the United States.

**7. *Microsoft Online Services Criminal Justice Information Services (CJIS) Language for Covered Services.***

**Reminder:** Enrolled Affiliates using Online Services to process and/or store Criminal Justice Information are subject to the provisions of Section 15 of the Enterprise Agreement Program Agreement.

## **Enrollment Details**

### **1. Enrolled Affiliate's Enterprise.**

- a. Identify which Enrolled Affiliates are included in the Enterprise. (Required) Enrolled Affiliate's Enterprise must consist of entire offices, bureaus, agencies, departments or other entities of Enrolled Affiliate, not partial offices, bureaus, agencies, or departments, or other partial entities. Check only one box in this section. If no boxes are checked, Microsoft will deem the Enterprise to include the Enrolled Affiliate only. If more than one box is checked, Microsoft will deem the Enterprise to include the largest number of Affiliates:

☒ Enrolled Affiliate only

☐ Enrolled Affiliate and all Affiliates

☐ Enrolled Affiliate and the following Affiliate(s) (Only identify specific affiliates to be included if fewer than all Affiliates are to be included in the Enterprise):

☐ Enrolled Affiliate and all Affiliates, with following Affiliate(s) excluded:

- b. Please indicate whether the Enrolled Affiliate's Enterprise will include all new Affiliates acquired after the start of this Enrollment: Include future Affiliates

### **2. Contact information.**

Each party will notify the other in writing if any of the information in the following contact information page(s) changes. The asterisks (\*) indicate required fields. By providing contact information, Enrolled Affiliate consents to its use for purposes of administering this Enrollment by Microsoft, its Affiliates, and other parties that help administer this Enrollment. The personal information provided in connection with this Enrollment will be used and protected in accordance with the privacy statement available at <https://www.microsoft.com/licensing/servicecenter>.

- a. **Primary contact.** This contact is the primary contact for this Enrollment from within Enrolled Affiliate's Enterprise. This contact is also an Online Administrator for the Volume Licensing Service Center and may grant online access to others. The primary contact will be the default contact for all purposes unless separate contacts are identified for specific purposes

**Name of entity (must be legal entity name)\*** CITY OF GLEN COVE - Police Department

**Contact name\* First** Yelena **Last** Quiles

**Contact email address\*** YQuiles@glencoveny.gov

**Street address\*** 9 Glen Street

**City\*** Glen Cove

**State/Province\*** NY

**Postal code\*** 11542 -

(For U.S. addresses, please provide the zip + 4, e.g. xxxxx-xxxx)

**Country\*** USA

**Phone\*** (516) 676-2108

**Tax ID**

*\* indicates required fields*

- b. Notices contact and Online Administrator.** This contact (1) receives the contractual notices, (2) is the Online Administrator for the Volume Licensing Service Center and may grant online access to others, and (3) is authorized to order Reserved Licenses for eligible Online Services, including adding or reassigning Licenses and stepping-up prior to a true-up order.

☒ Same as primary contact (default if no information is provided below, even if the box is not checked).

**Contact name\*** First Last

**Contact email address\***

**Street address\***

**City\***

**State/Province\***

**Postal code\*** -

(For U.S. addresses, please provide the zip + 4, e.g. xxxxx-xxxx)

**Country\***

**Phone\***

**Language preference.** Choose the language for notices. English

☐ This contact is a third party (not the Enrolled Affiliate). Warning: This contact receives personally identifiable information of the Customer and its Affiliates.

*\* indicates required fields*

- c. Online Services Manager.** This contact is authorized to manage the Online Services ordered under this Enrollment and (for applicable Online Services) to add or reassign Licenses and step-up prior to a true-up order.

☒ Same as notices contact and Online Administrator (default if no information is provided below, even if box is not checked)

**Contact name\*: First Last**

**Contact email address\***

**Phone\***

☐ This contact is from a third party organization (not the entity). Warning: This contact receives personally identifiable information of the entity.

*\* indicates required fields*

- d. Reseller information.** Reseller contact for this Enrollment is:

**Reseller company name\*** Dell Inc

**Street address (PO boxes will not be accepted)\*** One Dell Way

**City\*** Round Rock

**State/Province\*** TX

**Postal code\*** 78682

**Country\*** USA

**Contact name\*** Government Contract Admin

**Phone\*** 847-465-3700

**Contact email address\*** US\_MS\_VL\_Admin@Dell.com

*\* indicates required fields*

By signing below, the Reseller identified above confirms that all information provided in this Enrollment is correct.

**Signature\*** \_\_\_\_\_

**Printed name\***

**Printed title\***

**Date\***

*\* indicates required fields*

**Changing a Reseller.** This section is intentionally omitted and is included in Section 1.4 of the associated Custom Microsoft Business Agreement (OGS Contract No. PS67984).

- e. If Enrolled Affiliate requires a separate contact for any of the following, attach the Supplemental Contact Information form. *Otherwise, the notices contact and Online Administrator remains the default.*
- (i) Additional notices contact
  - (ii) Software Assurance manager
  - (iii) Subscriptions manager
  - (iv) Customer Support Manager (CSM) contact

### **3. *Financing.***

Financing is not available under this Enrollment.





## Program Signature Form

MBA/MBSA number

U6809250

5-0000006854444

Agreement number

5267864

**Note:** Enter the applicable active numbers associated with the documents below. Microsoft requires the associated active number be indicated here, or listed below as new.

For the purposes of this form, "Customer" can mean the signing entity, Enrolled Affiliate, Government Partner, Institution, or other party entering into a volume licensing program agreement.

This signature form and all contract documents identified in the table below are entered into between the Customer and the Microsoft Affiliate signing, as of the effective date identified below.

Contract Document	Number or Code
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
Enterprise Enrollment	CTM (NYS001 )
Enrollment Product Selection form	1065061.004 (New)
Amendment	M97 (New)
Amendment	W29 (New)
Document Description	Document Number or Code
Document Description	Document Number or Code

By signing below, Customer and the Microsoft Affiliate agree that both parties (1) have received, read and understand the above contract documents, including any websites or documents incorporated by reference and any amendments and (2) agree to be bound by the terms of all such documents.

Customer	
Name of Entity (must be legal entity name)*	CITY OF GLEN COVE - Police Department
Signature*	
Printed First and Last Name*	Yelena Quiles
Printed Title Purchasing Agent	
Signature Date*	
Tax ID	

\* Indicates required field

Microsoft Affiliate
Microsoft Corporation
<b>Signature</b> _____ <b>Printed First and Last Name</b> <b>Printed Title</b> <b>Signature Date</b> (date Microsoft Affiliate countersigns)
<b>Agreement Effective Date</b> (may be different than Microsoft's signature date)

Optional 2<sup>nd</sup> Customer signature or Outsourcer signature (if applicable)

Customer
<b>Name of Entity (must be legal entity name)*</b>
<b>Signature*</b> _____ <b>Printed First and Last Name*</b> <b>Printed Title</b> <b>Signature Date*</b>

\* indicates required field

Outsourcer
<b>Name of Entity (must be legal entity name)*</b>
<b>Signature*</b> _____ <b>Printed First and Last Name*</b> <b>Printed Title</b> <b>Signature Date*</b>

\* indicates required field

If Customer requires additional contacts or is reporting multiple previous Enrollments, include the appropriate form(s) with this signature form.

After this signature form is signed by the Customer, send it and the Contract Documents to Customer's channel partner or Microsoft account manager, who must submit them to the following address. When the signature form is fully executed by Microsoft, Customer will receive a confirmation copy.

**Microsoft Corporation**  
 Dept. 551, Volume Licensing  
 6880 Sierra Center Parkway  
 Reno, Nevada 89511  
 USA

# Resolution 6-G





Tel-One  
516-801-3040

5 Brewster Street  
Glen Cove, New York  
11542  
United States

Prepared For  
Spiro Tsirkas  
Glen Cove Youth Bureau  
128 Glen St  
Glen Cove  
11542  
United States

Estimate Date  
04/15/2021

Estimate Number  
Q100843

Description	Rate	Qty	Line Total
Cloud Recorder	\$299.00	1	\$299.00
Professional Services and Set UP	\$350.00	1	\$350.00
Quarterly Subscription Includes 3 Dat Recording 24x7 for 2 Camera's @ \$9.95 each	\$59.70	1	\$59.70
	\$0.00	1	\$0.00
Subtotal			708.70
Tax			0.00
Estimate Total (USD)			\$708.70

#### Notes

Note Cloud Recording Requires a subscription of \$9.95 each camera monthly billed quarterly

#### Terms

All Labor & Materials Are Guaranteed To Be Completed in Accordance to Standard Practices. Any Alterations Or Deviations From The Above Specifications Will Be Completed Only Upon Written Request And May Constitute Additional Charges Above the Quoted Price.

Resolution 6L

Resolution offered by Mayor Tenke and seconded by Councilwoman Panzenbeck

**BE IT RESOLVED**, that the City Council hereby authorized the Mayor to accept the proposal of and enter into an agreement with Tel-One to install Cloud One UC for Glen Cove Youth Bureau Door Entry system, in the amount of \$3,675 for equipment and installation, and \$39.95 monthly subscription, effective through January 31, 2022.

Funding: A7050-55450

APPROVED  
OFFICE OF CITY CLERK  
DATE 11/22/2019  
T. Penhahn



**Powered by Tel-One**  
**Cloud One UC Glen Cove Youth Bureau**  
**Door Entry**

**Prepared For**

Spiro Tsirkas  
Glen Cove Youth Bureau

**Created By**

John Di Caterino  
Tel-One  
516-801-3040  
johnd@tel-one.com  
<http://www.tel-one.com>

## Cover Letter



[www.tel-one.com](http://www.tel-one.com) [info@tel-one.com](mailto:info@tel-one.com)

Date: Nov. 28, 2018

Glen Cove Youth Bureau

Mr Spiro Tsirkas

128 B Glen Street Glen Cove New York 11542

Dear Spiro

Tel-One is pleased to submit a proposal for your project : Cloud One UC Glen Cove Youth Bureau Door Entry

What distinguishes Tel-One from other VoIP service providers companies is the time and effort we dedicate to understanding our customers needs and our proven ability to work professionally and efficiently. We value our clients and go the extra mile to ensure that each and every customer is completely satisfied.

In addition to our strong work ethic and customer loyalty, we have over twenty year(s) experience in the telecommunications industry. We also employ the most talented and experienced individuals to get the job done right and on time.

Our goal is to deliver the highest quality Products and Services and to work closely with you to ensure that your expectations are being met from the very beginning of the project and throughout.

The enclosed proposal details our plans for accomplishing your Cloud One UC Glen Cove Youth Bureau Door Entry, at the most competitive rates.

Please feel free to contact me directly at 516-801-3050 if you have any questions or require any additional information.

Thank you for your time and consideration. We look forward to working with you!

Regards,

John Di Caterino

## Project Detailed Cost

### VoIP Products

Name/Description	Price	Qty	Subtotal
GDS3710 HD IP Video Door System	\$599.00	1	
Powerful video resolutions up to 1080p • Built-in RFID chip reader for keyless entry • SIP/VoIP support allows for streaming of video feeds to multiple smartphones, SIP endpoints & software simultaneously • Built with a metal casing to make it waterproof and vandal resistant • Built-in hemispheric camera allows for 180 degree wall-to-wall coverage • Supports motion detection • Integrated PoE to power the device and provide network connection • Built-in microphone and speaker offers voice options and intercom functionality			\$599.00
Wall Flush Mount Install Kit for GDS3710	\$149.00	1	
Wall Flush Mount Install Kit for GDS3710			\$149.00
FOBS for Access Control	\$25.00	1	
(25) FOBS for Access Control mini Proximity key fobs			\$25.00
Electric Strike Lock	\$229.00	1	
Electric Strike Lock			\$229.00
Life Time Security Long Range 5 MP IP Camera	\$499.00	1	
Life Time Security Long Range 5 MP IP Camera			\$499.00
Altronic Power Supply	\$285.00	1	
115 Volts 60hz 10 amps 12 volt DC Power			\$285.00
4-Ports 100Mbps Unmanaged PoE Switch	\$189.00	1	
PoE Transmit Power and Data, distance up to 820ft, 4 PoE Ports + 1 Uplink			\$189.00
Reach UC Plus Soft Phone	\$25.00	8	
Reach UC Plus Soft Phone			\$200.00
		Subtotal:	\$2,175.00



### Technical Service

Name/Description	Price	Qty	Subtotal
Door Lock Install and Wiring	\$1,000.00 / Fixed		
			<b>\$1,000.00</b>
Door Lock Install and wiring			
Professional Services-System and Network Implementation	\$500.00 / Fixed		
			<b>\$500.00</b>
Professional Services-System and Network Implementation for Door Phone			
		Subtotal:	<b>\$1,500.00</b>

### MRC: Monthly Recurring Charges

Name/Description	Price	Qty	Subtotal
Reach UC Softphone	\$39.95 / MRC:No Contract	1	
			<b>\$39.95 / MRC:No Contract</b>
Reach UC Softphone			
Intercom and Video-Included hardware and software maintenance			
		Subtotal:	<b>\$39.95 / MRC:No Contract</b>

**Total cost: \$3,675.00**  
**+ \$39.95 / MRC:No Contract**

## Project Payment Terms



Tel-One  
5 Brewster Street Unit 2 # 257 Glen Cove, NY, 11542  
[www.tel-one.com](http://www.tel-one.com) [info@tel-one.com](mailto:info@tel-one.com)

Q-100707	Nov. 28, 2018
Glen Cove Youth Bureau 128 B Glen Street	Spiro Tsirkas Glen Cove New York 11542
* Equipment & Installation	\$3,675.00
* Monthly Subscription	\$39.95 / MRC: No Contract
Payment Terms:	\$3,675.00
50% Upon Acceptance	\$ 1,837.50
50% Upon Installation	\$ 1,837.50

\*Terms of monthly price \* shall be paid by Credit Card, ACH or business check for the delivery of the goods as described above.

\*Monthly Service requirements : First Month and Last Month due on Purchase Agreement

<http://www.tel-one.com/terms-of-services/>

**Upfront Charges:** If the Order Form sets forth any Non-recurring charge, then payment in full of those charges is required and due as of the date of the signature of the order form and this Agreement.

**Activation of Services:** Following the installation of the Services, Tel-One Engineers will activate the Service. Once routing is established between the CPE and the Tel-One Cloud One PBX, the Service implementation will be complete and billing will begin.

**Rates & Billing:** Customer shall compensate according to the rates and charges set forth in the Order Form. All rates are quoted in United States dollars. All non-recurring and recurring charges are billed in advance; all usage charges are billed in arrears.

**Payment:** Due as of the due date on the bill, except for invoices on non-recurring charges (NRC) which are due at the end of the week where such charges are incurred. If Customer selected e-billing, Customer agrees to accept any bills and other correspondence sent to the email address that Customer provided above or any other email address that Customer provides as if it was physically mailed to them. If Customer would like to opt out of e-bill, Customer understands that Customer must contact Customer Service. If Customer provided their credit card or bank account number above and selected auto-pay, Customer understands that the amount due

on their bill will be automatically deducted from their provided bank account or credit card on or about the due date on their bill, that Customer is fully responsible to ensure that there are sufficient funds or credit available for that bill, and for any fees charged by their bank including insufficient fund fees. Unless otherwise specified, taxes and surcharges are not included in either monthly recurring charges or NRC. Taxes and surcharges are due when the underlying charge giving rise to the tax or fee is due.

**Taxes:** Customer shall pay, all federal, state, and local tax laws, and all authorized regulatory surcharges, applicable to transactions occurring under this Agreement, including but not limited to Universal Service and like assessments.

**Early Termination Fee:** If Customer terminates this Agreement, or this Agreement is Terminated for any reason pursuant to this paragraph, Customer shall pay an Early Termination Fee equal to the number of remaining months until the end of the Term multiplied by the Monthly Recurring Charge set forth in the Order Form(s).

Tel-One shall provide the services set forth below, on the Order Form and on any service attachments, pursuant to the Terms and Conditions available at <http://www.tel-one.com/terms-of-services/>. If the Terms and Conditions are inconsistent with any terms or provisions in this Agreement, the terms of this agreement shall govern. Customer understands that the Terms and Conditions are subject to change. Customer agrees to visit the Terms and Conditions page periodically to review any such revisions. If Customer does not agree with the change, Customer will immediately cease use of the service. Customer agrees that their continued use of the service after revision is an acceptance of those terms of service.

This Agreement will commence on the Effective Date and remain in effect for a period of 3 years, unless sooner terminated in accordance with the provisions of this Agreement. The term of this Agreement will automatically renew for successive one month periods, unless terminated by written notice by any Party provided to the other Party no less than 30 days prior to the end of the initial term or any renewal term.

By accepting the Quote, I am certifying that I have authority to bind the Company listed below, and that I do so bind the Company; that I have read the order form, and the attached terms and conditions and any other attachments (collectively, the "Quote"), and that I agree to bind the Company to the terms of the Order.

## Service Level Agreement



## Service Level Agreement (SLA)

Standard support includes non-emergency or non-critical changes by telephone or email. Standard support is available weekdays from 8:30 am Eastern Time to 5:30 pm Eastern time Monday to Friday. Calls received outside of office hours will be forwarded to a mobile phone and best efforts will be made to respond to the call; however, no action can be guaranteed until the next working day. Emails received outside of office hours will be collected; however, no action can be guaranteed until the next working day.

Tel-One will make an initial response to service related incidents and/or requests submitted by the Customer within the following target response times:

- Within 2 Business Hours for issues classified as High
- Within 4 Business Hours for issues classified as Medium
- Within 24 Business Hours for issues classified as Low
- "Business Day" means regular business days in the USA, except U.S. public holidays
- "Business Hour" means between 8:30 am to 5:30 pm Eastern Time, Monday through Friday (Business Days only) Severity Level

(Priority) Tel-One Severity Definitions

1. High Catastrophic problem that severely impacts Customer's use of the Tel-One network at even a minimal level; Customer's system is down or not functioning; loss of data.
2. Medium Problems in which use of the Tel-One network in Customer's operation is somewhat disrupted but there is capacity to remain productive and maintain necessary business-level operations.
3. Low General use questions; set up or changes to Customer set-up; requests and recommendations for future product enhancements or modifications; billing issues. There is no impact on the quality, performance or functionality of the Tel-One network.

### Hardware SLA

If any hardware at a Customer site which is provided by Tel-One fails, Tel-One will drop ship new equipment to the Customer within 24 hours. Failed equipment is covered solely by any manufacturer warranty or the provisions of the Customer contract.

Tel-One may substitute different models of hardware or software, including those from a different manufacturer. Tel-One will provide on-site support for system failures if separately contracted by Customer. For out of service or out of warranty equipment, Tel-One on-site support for installing any such equipment is available upon request based on T&M. For Larger deployments Tel-One will provide a minimum of each model equipment to be retained to client site for backup purpose.

Cloud One UC Glen Cove Youth Bureau Door Entry

Signed by *Vincent Lerke*  
Glen Cove Youth Bureau

01/23/19  
Date

# Resolution 6-H





CITY OF GLEN COVE  
9 Glen Street, Glen Cove, NY 11542  
(516) 676-3345  
**EVENT PERMIT**

*All Event Permit applicants must follow all New York State and Nassau County guidelines including but not limited to social distancing, mask requirements, and mass gathering limitations. The City reserves the right to request a Covid-19 safety plan to confirm that the event is in compliance with all Covid-19 guidelines.*

NAME OF APPLICANT Amy Peters / Deep Roots Farmers Market  
ADDRESS OF APPLICANT 45 Harwood Dr E Glen Cove  
NAME OF EVENT TO BE HELD Deep Roots Farmers Market  
DATE(S) OF EVENT OPENING DAY JUNE 5 - SATURDAY 5 JUNE <sup>(2020)</sup> 2021  
TIME(S) OF EVENT 9 AM - 4 PM  
LOCATION OF EVENT 100 Garveys Point Rd (Parking lot w/o Beacon)  
NAME & ADDRESS OF OWNER OF PREMISES RXR Garveys Pt Building B owner  
One Beacon St. 22nd floor Boston, MA 02108  
EVENT SPONSOR IS: FOR PROFIT ☒ (\$25.00) NON-PROFIT ☐  
DATE: 4/7/21 SIGNED: Amy Peters  
DATE: 4/7/21 SIGNED: [Signature]  
APPLICANT  
OWNER OF PROPERTY

PERMIT APPROVED ON: \_\_\_\_\_  
CITY CLERK

PERMIT NO. \_\_\_\_\_

Following is a breakdown of the costs for traffic control for this event. Payment is due prior to receipt of the Event Permit.

\_\_\_\_\_ Traffic Patrol Officers @ \_\_\_\_\_ hours on duty x \$ \_\_\_\_\_ average salary

Per hour = \_\_\_\_\_



# Resolution 6-I





CITY OF GLEN COVE  
9 Glen Street  
Glen Cove, New York 11542  
(516) 676-3345

## SIGN PERMIT

NAME OF APPLICANT Amy Peters

ORGANIZATION Deep Roots Farmers Market

NAME OF EVENT OPENING DAY - Deep Roots Farmers Market

ADDRESS 100 Garvies Point Rd. GC

PHONE NUMBER 516-318-5487

E-MAIL ADDRESS amy@seachiffarmersmarket.com

NO. OF SIGNS (20 maximum) 20

DATE SIGNS ERECTED  
(Two week limit) May 21, 2021

DATE SIGNS REMOVED  
(within 48 hours after the event) June 7, 2021

DATE RESOLUTION APPROVED \_\_\_\_\_

SIGN DIMENSIONS  
(maximum 20 inches x 20 inches) 18x24 lawn signs

**PERSON RESPONSIBLE FOR REMOVING SIGNS:**

ALL SIGNS TO BE REMOVED BY) Amy Peters

NAME \_\_\_\_\_

ADDRESS 454 Harwood Dr E GC

PHONE NUMBER 516-318-5487 CELL

E-MAIL ADDRESS stringer1@icloud.com

DATE: 4/9/21 SIGNED Amy Peters  
Applicant

PERMIT APPROVED ON: \_\_\_\_\_  
City Clerk

Kindly allow at least 4 weeks notice to submit permit request.

# Ordinance 6-J



**ORDINANCE 3/2021**  
**ORDINANCE AMENDING CHAPTER 200 OF THE CITY CODE OF ORDINANCES**  
**PERMITTING TEMPORARY ROAD CLOSURES FOR THE PURPOSES OF**  
**OUTDOOR DINNING DURING THE GLEN COVE DOWNTOWN SUMMER NIGHTS**

**BE IT ORDAINED:**

The City Council hereby makes the following amendments to Chapter 200 of the Glen Cove City Code of Ordinances, to be effective immediately upon adoption:

(Underlined text is to be added and struck through text is to be deleted)

**~~§ 200-10 Enforcement; penalties for offenses.~~**

~~A. Any offense against the provisions of this chapter shall constitute a violation and shall be punishable by a fine not exceeding \$1,000 for each such day that such violation exists. Any second or subsequent conviction for a violation of this chapter within any twelve month period may result in immediate revocation or suspension of any license issued by the City Clerk herein without the necessity of a hearing.~~

~~B. The Building Department Administrator and the Police Department shall enforce the provisions of this chapter.<sup>[1]</sup>~~

~~*[1]Editor's Note: Former § 200-11, Expiration of chapter, which immediately followed this section, was repealed 6-23-1998, and this chapter was extended indefinitely.*~~

**Sec. 200-10 Glen Cove Downtown Summer Nights**

A. The Mayor may, subject to existing weather, traffic, and safety conditions, as determined in the sole discretion of the Mayor, order certain streets to be closed to traffic on Thursdays, Fridays and/or Saturdays, between the hours of 6:00 p.m. and 11:00 p.m., from May 1 through October 31 at (1) School Street, between Highland Road and Glen Street; and/or (2) Glen Street, between School Street and Pulaski Street.

B. Businesses located immediately adjacent to the street closures may submit license applications to the BDA for a sidewalk café and/or temporary convenience seating for the purpose of utilizing the sidewalk and/or area of the street closure, through the limited duration of the street closure, subject to and consistent with all other provisions of this Article and City Code unless otherwise stated in this section.

C. License applications must include an illustration of where the applicant intends to place seating and tables. For purposes of licenses issued pursuant to this section, maximum occupancy for license applications shall be subject to existing space limitations and public safety concerns as determined in the sole discretion of the BDA.

D. License applications submitted pursuant to this section may be subject to a fee as set forth by City Council Resolution from time to time.

**§ 200-11 Enforcement; penalties for offenses.**

A. Any offense against the provisions of this chapter shall constitute a violation and shall be punishable by a fine not exceeding \$1,000 for each such day that such violation exists. Any second or subsequent conviction for a violation of this chapter within any twelve-month period may result in immediate revocation or suspension of any license issued by the City Clerk herein without the necessity of a hearing.

B. The Building Department Administrator and the Police Department shall enforce the provisions of this chapter.<sup>[1]</sup>

[1]Editor's Note: Former § 200-11, Expiration of chapter, which immediately followed this section, was repealed 6-23-1998, and this chapter was extended indefinitely.

# Resolution 6-K





# CITY OF GLEN COVE

## PURCHASE REQUISITION FORM

DATE: 04/06/2021

P.O. NUMBER:

FROM DEPT: <b>Golf Course</b>	FUND LINE NAME: <b>Contactual Service</b>	SHIP TO: <b>Glen Cove Golf Club 109 Lattingtown Rd Glen Cove NY 11542</b>
	FUND LINE NUMBER: <b>A7180-55348</b>	ATTENTION OF: <b>John Grella</b>

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
2.00	Initial Monthly Trailer Rentals for Golf Course	2,280.00	\$ 4,560.00
			\$ 0.00
			\$ 0.00
			\$ 0.00
			\$ 0.00

SIGNATURE OF EMPLOYEE COMPLETING FORM   	RECOMMENDED VENDOR: <b>MODS Trailers of NY</b>	ESTIMATED TOTAL COST: <b>\$ 4,560.00</b>
DEPARTMENT HEAD SIGNATURE  	CITY VENDOR #	ACTUAL COST: <b>\$ 4,560.00</b>

*\* QUOTE(S) OR RELEVANT BACKUP MUST BE ACCOMPANIED WITH THIS FORM. FAILURE TO DO THIS WILL RESULT IN NO PO# BEING GENERATED, NO EXCEPTIONS!*



# CITY OF GLEN COVE

## PURCHASE REQUISITION FORM

DATE: 04/06/2021

P.O. NUMBER:

<b>FROM DEPT:</b> Golf Course	<b>FUND LINE NAME:</b> Contactual Service	<b>SHIP TO:</b> Glen Cove Golf Club 109 Lattingtown Rd Glen Cove NY 11542
	<b>FUND LINE NUMBER:</b> A7180-55348	<b>ATTENTION OF:</b> John Grella

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
2.00	Monthly Trailer Rentals for Golf Course	405.00	\$ 810.00
	2 trailer and steps @810.00 reoccurring monthly fee		\$ 0.00
	from May 2021 until construction of new golf course building is completed. multiple fiscal years		\$ 0.00
			\$ 0.00
			\$ 0.00

<b>SIGNATURE OF EMPLOYEE COMPLETING FORM</b>  	<b>RECOMMENDED VENDOR:</b> MODS Trailers of NY	<b>ESTIMATED TOTAL COST:</b> \$ 810.00
<b>DEPARTMENT HEAD SIGNATURE</b>  	<b>CITY VENDOR #</b>	<b>ACTUAL COST:</b> \$ 810.00

**\* QUOTE(S) OR RELEVANT BACKUP MUST BE ACCOMPANIED WITH THIS FORM. FAILURE TO DO THIS WILL RESULT IN NO PO# BEING GENERATED, NO EXCEPTIONS!**

**MODS Trailers of NY**  
 1055 Montauk Hwy  
 East Patchogue, NY 11772

Phone #: 866-376-9939  
 Fax #: (631)289-6002

Email: tony@modsny.com  
 Web Site: www.modsny.com

# Contract

Date	Contract #
4/1/2021	7793

**Bill To**

Glen Cove City Hall  
 Department of Public Works  
 9 Glen Street  
 Glen Cove, NY 11542

**Ship To / Event Location**

City of Glen Cove  
 Glen Cove Golf Club  
 111 Lattingtown Rd  
 Glen Cove, NY 11542

**Billing Contact Info**

(516) 676-4402  
 VMartinez@glencoveny.gov

**Ship To Contact**

Job Name / PO #	Rental Start Date	Rental End Date	Sales Rep	Terms
	"TBD"			

Item	Description	Serial No	QTY	Unit Price	Ext Price
10ftx48ft Office Trailer	Monthly rental charge-no bathroom required #11148		1	\$325.00	\$325.00
Steps	Monthly rental charge		2	\$40.00	\$80.00
Trailer Rental Trucking	Round trip trucking charge		1	\$1,200.00	\$1,200.00
Security Deposit	Security Deposit		1	\$325.00	\$325.00
Level & Block			1	\$350.00	\$350.00
12ftx44ft Office Trailer	Monthly rental charge	0815353	1	\$325.00	\$325.00
Steps	Monthly rental charge		2	\$40.00	\$80.00
Trailer Rental Trucking	Round trip trucking charge		1	\$1,200.00	\$1,200.00
Security Deposit	Security Deposit		1	\$325.00	\$325.00
Level & Block			1	\$350.00	\$350.00

**Notes:** DELIVERY DATE TBD- Approx 1 year rental. Included are: Plan table and Built in desk- Electrical, water and sewer supply and service must be provided by other professional. Electrical is single phase, 240 volt, 100 amp service.

**Subtotal:** \$4,560.00  
**Tax:** \$0.00  
**Total:** \$4,560.00

\*\*\* This Contract is null and void if not signed and returned within 15 days of the contract date.

\*\*\* By signing here, I acknowledge that the information on this contract is correct and true, and that I have read and agree to the attached Contract Terms and Conditions.

Signature

Date

Print Name



**MODS TRAILERS OF NY. - LEASE AGREEMENT-TERMS AND CONDITIONS**

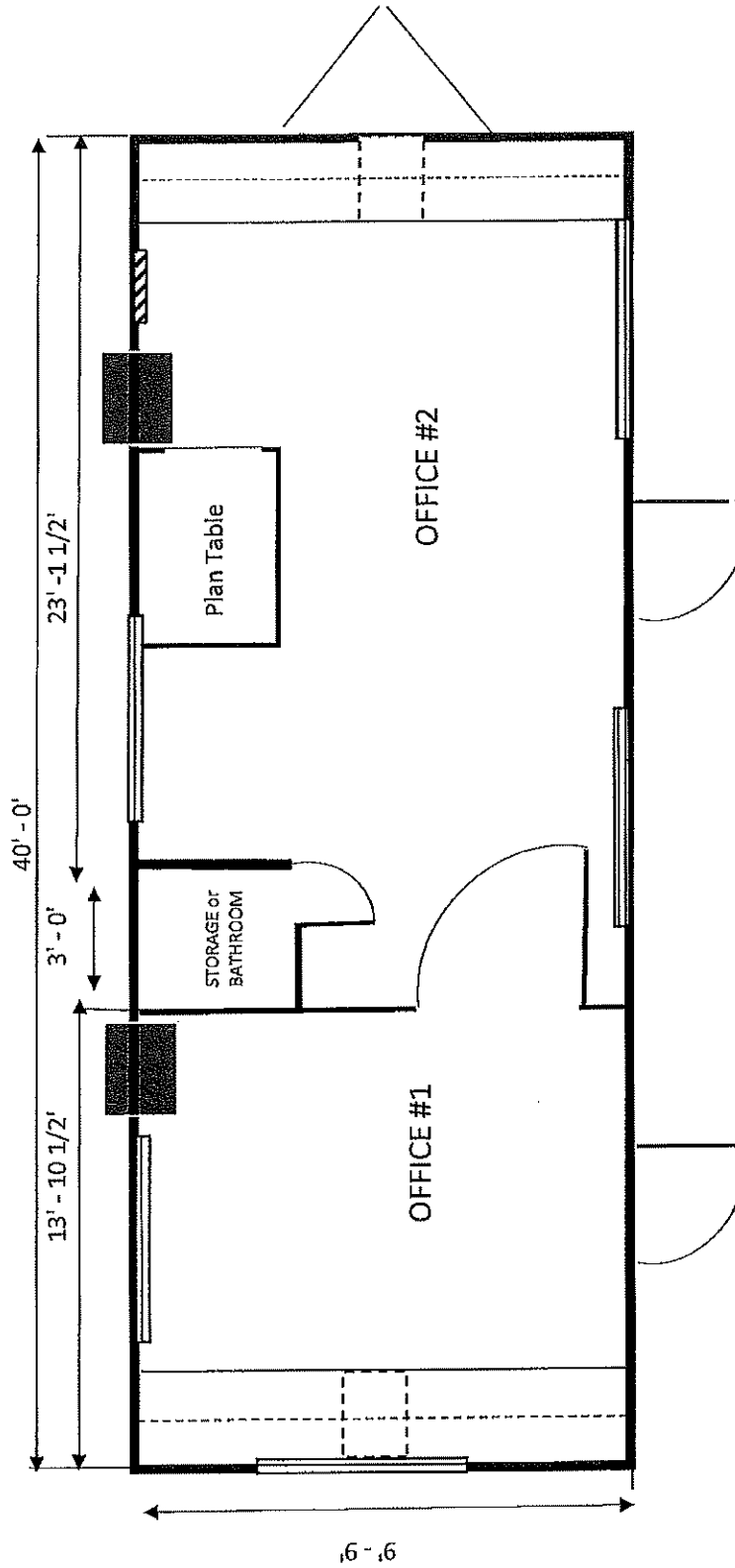
**THE LESSEE'S USE OF THE STORAGE AND/OR OFFICE UNIT (HEREAFTER REFERRED TO AS "UNIT") CONSTITUTES THE LESSEES AGREEMENT TO BE BOUND BY THE TERMS OF THIS AGREEMENT EVEN IF THE LESSEE DOES NOT SIGN OR RETURN THIS AGREEMENT.**

- 1. TERM, RENTAL FEE AND OTHER CHARGES:** The term of this Agreement shall commence on the date of delivery and shall continue for a monthly period and shall thereafter continue on a monthly basis, or until terminated as provided below. The rental fee for each monthly period shall be paid in advance every month (beginning on the date of delivery) for the term of this Agreement. In addition to the rental payments, Lessee shall pay: (A) the delivery and pick up fee for any unit requiring delivery or pick up; and (B) if the Lessee fails to pay within 30 days of the date of invoice, Lessor will be entitled to charge a late fee of 2% on the past due balance. (C) If the Lessee defaults on the agreement as set forth in paragraph 6, the Lessor can charge and the Lessee agrees to pay an administration fee of \$50. (D) **DAMAGE WAIVER CHARGE (DWC):** If Lessee has accepted the "Damage Waiver Charge" as indicated in the appropriate portion of this agreement, and pays the required additional charges, Lessor agrees to relieve Lessee for damages up to \$400. Charges for damage beyond \$400 must be paid for by Lessee.
- 2. ACCEPTANCE and MAINTENANCE OF UNIT:** By execution hereof, Lessee accepts the Unit as being in good and sanitary order, condition and repair. Lessee agrees to the following material conditions regarding the use and maintenance of the Unit: (A) to keep the Unit in good condition and repair; (B) to conspicuously label (or display) the Unit so as to disclose Lessor's ownership at all times during the course of this Agreement; (C) to refrain from making or permitting any alteration to the Unit during the term of this Agreement; and (D) to keep the Unit free of all security interests. Lessee warrants and represents that it has the right to have the Unit placed and to maintain it at the referenced location, and that Lessee has the right to permit the entry of Lessor, its agents or assigns to the referenced location.
- 3. USE:** The Unit shall be used solely for the storage of personal property owned by Lessee, and/or mobile office space and subject to the following limitations: **A) PROHIBITED MATERIAL-** Lessee is prohibited from storing any combustible, flammable, explosive, hazardous or toxic waste material or property, or any illegal substances in, on, or immediately adjacent to the Unit during the term of this Agreement; and **B) RELOCATION-** Lessee assumes all responsibility for packing and maintaining property within the Unit so as to allow relocation during the course of this Agreement as provided herein, and assumes all risk of damage arising out of relocation. Lessee shall not move the Unit without the prior written consent of Lessor.
- 4. RISK OF LOSS AND LIMITATIONS ON LIABILITY:** (A) **RISK OF LOSS.** LESSOR SHALL HAVE NO RESPONSIBILITY OR OBLIGATION WHATSOEVER, AND LESSEE SHALL BEAR THE ENTIRE RISK OF ALL LOSS FROM ANY CAUSE, INCLUDING, BUT NOT LIMITED TO, FIRE, THEFT, DAMAGE OR DESTRUCTION TO THE UNIT AND TO THE PERSONAL PROPERTY STORED THEREIN OR FOR THE INTERRUPTION OR TERMINATION OF USE OF THE UNIT, FROM ANY CAUSE WHATSOEVER, DURING THE RENTAL TERM, UNTIL THE RETURN OR SURRENDER OF THE UNIT TO LESSOR. LESSEE SHALL IMMEDIATELY INFORM LESSOR IN WRITING OF THE OCCURRENCE OF ANY OF THE ABOVE EVENTS. THE OCCURRENCE OF ANY DAMAGE, DESTRUCTION, THEFT OR LOSS OF THE UNIT OR ITS CONTENTS SHALL NOT RELIEVE LESSEE OF ITS OBLIGATIONS HEREUNDER, INCLUDING THE OBLIGATION TO REMAIN CURRENT IN RENTAL PAYMENTS; (B) **INSURANCE.** It is understood and agreed that Lessee expressly assumes all responsibility to insure Lessee's property and all property stored in the Unit. Lessee bears all risk of loss which would be covered by such insurance. Lessee expressly agrees that any such insurance shall not be subrogated to any claim against Lessor, Lessor's agents or employees; (C) **DAMAGES/RELEASE.** Lessee, as a material part of the consideration for this Agreement, hereby waives and releases any and all claims against Lessor for any actual and/or consequential damages to personal property in, upon, or about the Unit or surrounding area, and for any injuries to Lessee, Lessee's agents or third persons on or about the Unit or surrounding area from any cause arising at any time from the use of the Unit. Such release remains effective even where Lessor relocates the Unit pursuant to section 6(B), below. It is further understood and agreed that this waiver and release is a material term of this Agreement, and that the rental of the Unit would be greater but for such waiver.
- 5. INDEMNIFICATION:** Lessee will indemnify, hold harmless, and defend Lessor from all liability, claims, injuries, demands, actions or causes of action (without limitation) (including attorneys' fees and all costs) that are hereafter brought by others arising out of Lessee's use of the Unit, including claims for Lessor's passive or active negligence.
- 6. LESSOR'S REMEDIES UPON LESSEE'S DEFAULT:** Upon default by Lessee of performance of any of the terms and conditions of this Agreement, including, but not limited to, the covenant for the payment of rent, Lessor is immediately entitled to all rights and remedies available at law or in equity at its sole option and discretion, and WITHOUT FURTHER NOTICE do all or any of the following: A. Terminate the tenancy and all remaining terms of this Agreement; B. Take immediate and lawful possession of the Unit, wherever it may be found, along with its contents; C. If it appears that the condition of the Unit has deteriorated substantially, or if access to the Unit is so limited as to make taking repossession impracticable, Lessor may elect to release its rights to the Unit and charge against Lessee's account that amount which reflects the then current fair market value of the Unit, had it been properly maintained by Lessee; and D. Declare the tenancy abandoned and to exercise such remedies as are provided by law.
- THESE RIGHTS AND REMEDIES ARE CUMULATIVE AND NOT EXCLUSIVE.**
- 7. TERMINATION:** This Agreement may be terminated upon fifteen (15) days' written notice given prior to the expiration of this tenancy by either party to this Agreement. The rented Unit will be left empty, clean and in good condition. Lessee is responsible for any and all damage to the Unit. Upon termination, Lessee shall surrender the Unit and all keys thereto and provide adequate access by Lessor to the Unit to facilitate its removal.
- 8. ENTRY:** Lessee grants to Lessor the right and privilege of entry onto Lessee's property, or onto the property wherein the Unit is located, and into the Unit at reasonable times for the purpose of inspection, or for determining that Lessee is in conformity with the terms and conditions of this Agreement. Upon request, Lessee shall furnish Lessor a duplicate key to the Unit to permit entry by Lessor or Lessor's agents as herein provided.
- 9. NOTICE:** All notices required or permitted by law, or by this Agreement, may be sent to Lessor or Lessee may be given by personal delivery or by deposit in the United States mail to the addresses given below, or as subsequently amended in writing.
- 10. ATTORNEY'S FEES:** If Lessor obtains counsel in connection with a breach of this Agreement by Lessee, Lessor shall be entitled to recover from Lessee reasonable attorney's fees and costs in connection with the breach of this Agreement, or any action brought thereon.
- 11. ENFORCEABILITY:** If any part of this Agreement is held to be unenforceable for any reason, in any circumstance, the parties agree that such part shall be enforceable in other circumstances, and that all remaining parts of this Agreement will nevertheless be valid and enforceable in all circumstances.
- 12. NO ORAL AGREEMENTS:** This Agreement contains the entire agreement between Lessor and Lessee, and no oral agreements shall be of any effect whatsoever. Lessee specifically acknowledges that no representations have been made with respect to safety, security or other special suitability of the Unit for the storage of Lessee's property, and that Lessee has made his or her own determination of such matters solely from inspection of the storage space and facility. Lessee agrees that this Agreement may be modified only in writing, signed by both parties, in order for such modification to have any effect whatsoever.
- 13. DEPOSIT:** The deposit shall be returned by Lessor to Lessee without interest within thirty (30) days after the termination of the Agreement, provided the Unit shall be returned to the Lessor's possession consistent with the terms of paragraph 2, vacated and left clean, sanitary and undamaged condition by Lessee and provided that Lessee is not otherwise in default.
- 14. TAXES:** Lessee agrees to pay when due all sales, use, leasing, operation, excise, and other taxes levied upon the Unit or this Lease or the rental payments except for such taxes which are measured by the income of Lessor.
- 15. POSSESSION OF THE UNIT:** Lessee shall not permit the Unit to become, and/or remain a fixture on any real estate. The access provided to Lessor for pick-up shall be the same or the equivalent of that provided to Lessor for delivery.
- 16. DISCLAIMER OF WARRANTY:** LESSOR MAKES NO REPRESENTATION OR WARRANTY OF ANY TYPE AND HEREBY EXPRESSLY EXCLUDES AND DISCLAIMS ANY AND ALL IMPLIED OR EXPRESSED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, MERCHANTABILITY, INFRINGEMENT OR OTHERWISE.
- 17. ASSIGNMENT:** Lessee will not assign this Lease or sublet the leased property unless the written consent of Lessor to such assignment or sublease if first obtained.
- 18. AUTHORITY TO SIGN:** Any individual signing this Rental Contract represents and warrants that he or she is of legal age, and has the authority and power to sign this Rental Contract on their own behalf or for the Lessee.
- 19. CUSTOMER'S INSURANCE COVERAGE:** Lessee agrees to maintain and carry, at its sole cost, adequate liability, physical damage, public liability, property damage and casualty insurance for the full replacement cost of the Unit, including all risk of loss or damage covered by the standard extended coverage endorsement, to cover any damage or liability arising from the handling, transportation (post delivery), maintenance, operation, possession or use of the Unit during the entire Rental Period. When requested, Lessee shall supply to Lessor proof of insurance by Certificate of Insurance clearly setting forth the coverage for the Unit and naming Lessor as loss payee and additional insured; such insurance and evidence thereof to be in amounts and from satisfactory to Lessor. The Certificate of

Insurance and policy shall provide that Lessor shall receive not less than 30 days' notice prior to any cancellation of the insurance required hereunder.

**MOBILE ON DEMAND STORAGE OF NY, INC.**  
**10X40 OFFICE TRAILER**

(\*Add additional 4 ft. on unit for the hitch)



Contact us at 631-289-6800 or Toll Free 800-542-4355

[www.modsnv.com](http://www.modsnv.com)

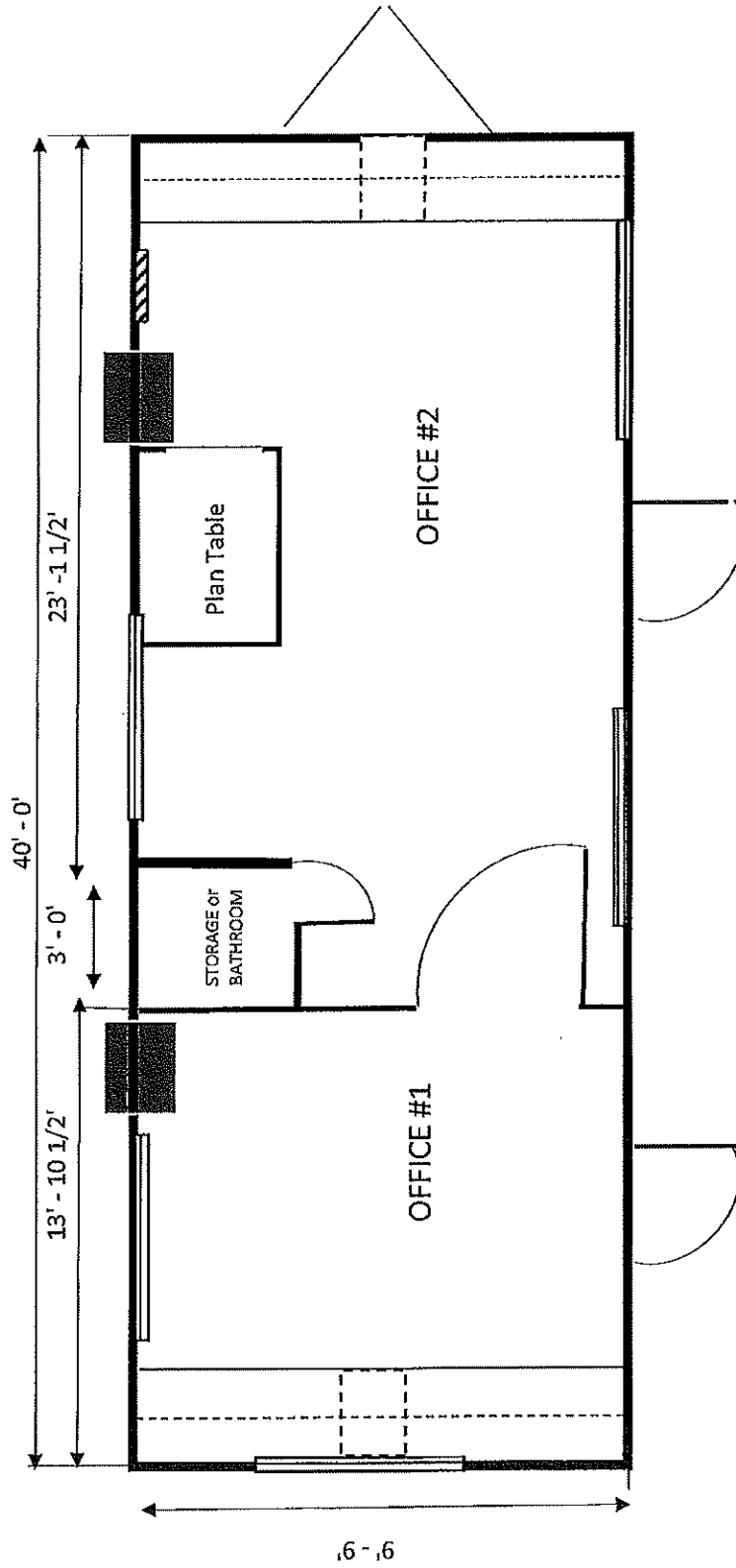
Most units include:

- Bathroom
- Separate offices
- Desks
- Plan Tables
- Heating and A/C



**MOBILE ON DEMAND STORAGE OF NY, INC.**  
**10X40 OFFICE TRAILER**

(\*Add additional 4 ft. on unit for the hitch)



Contact us at 631-289-6800 or Toll Free 800-542-4355

[www.modsny.com](http://www.modsny.com)

Most units include:

Bathroom Separate offices

Desks

Plan Tables

Heating and A/C



## CASSONE LEASING

1900 LAKELAND AVE.  
RONKONKOMA, NY 11779  
(631) 585-7800 PHONE  
(631) 585-7895 FAX

14606

## Quotation

Quote Number 258370  
Date of Quote: 3/30/2021

Quoted By Vicki Carlson Ext. 160

For: Vinny Martinez 516-322-4219

Deliver To:

City of Glen Cove 9 Glen Street Glen Cove NY 11542 Phone (516) 676-1625 Ext. 107 Fax (516) 676-0108	Project Name  Street Address  City State Zip Glen Cove NY 11542
---	--

Trailer Size	Trailer Type	Trailer Number	P.O. Number:
10 x 40	Office Trailer		

	Lease Period	Monthly Rate
<b>Lease</b>	<b>12 Months</b>	<b>\$820.00</b>

### Additional Charges

	Amount	Period
DELIVERY	\$900.00	
PICK UP	\$900.00	
BLOCK AND LEVEL	\$450.00	
STEPS (CHARGE IS PER SET) - 2 set included		PER MONTH
INSTALL SECURITY PACKAGE (SCREENS & DOOR BARS)	\$400.00	
UNBLOCK		included
2 MONTH SECURITY DEPOSIT REQUIRED		waived

\* Per Suffolk County Contract SCOT 011519

\*\* Quote reflects pricing for (2x) 10x40 trailers

### Special Terms and Condition

C.O.D. upon delivery.

Customer to provide certificate of insurance.

Dolly, winching or translift placement and removal will be additional.

Electrical, water and sewer supply, and connections provided by others.

Ground is to be level at grade level. Site prepared for delivery or wasted trip charge will occur. Site must be clear and accessible.

Lessee shall be liable for any damages to equipment including graffiti.--WAITING TIME ON JOBSITE \$150.00 PER HOUR

Contact Name
Cross Street
Notes

Visit our Website at [www.Cassone.com](http://www.Cassone.com) !

**Pricing is Valid for 30 days and does not include applicable sales tax.**

We Are A WBE Certified Organization



Williams Scotsman, Inc.  
280 Skip Lane  
Bay Shore, NY 11706

Your Williams Scotsman Representative  
Ryan Rosen  
Phone: (610)232-1200  
Email: ryan.rosen@willscot.com  
Toll Free: 800-782-1500

Contract Number:1452075  
Revision: 2  
Date: March 30, 2021

### Lease Agreement

<b>Lessee:</b> City of Glen Cove Purchasing Department 9 GLEN ST GLEN COVE, New York, 115422798	<b>Contact:</b> Vinnie Martinez 9 GLEN ST GLEN COVE, NY, 115422798 Phone: 516-322-4219 E-mail: vmartinez@glencoveny.gov	<b>Ship To Address:</b>  GLEN COVE, NY, 11542  <b>Delivery Date(on or about):</b> 4/30/2021
--	--	--

Rental Pricing Per Month	Quantity	Price	Extended
44x10 Mobile Office (40x10 Box) Unit Number:	1	\$457.20	\$457.20
Bas. Entrance-Steps T2	2	\$60.00	\$120.00
Property Damage Waiver (9/10)	1	\$57.00	\$57.00
Window/Door Security Bundle - 40+	1	\$40.00	\$40.00
General Liability - Allen Insurance	1	\$22.00	\$22.00
Data Hub Rental T2	1	\$50.00	\$50.00
Bas. Office/Conf Package T2	1	\$81.60	\$81.60
Minimum Lease Term: 12 Months			
		Total Monthly Building Charges:	\$457.20
		Subtotal of Other Monthly Charges:	\$370.80
		<b>Total Rental Charges Per Month:</b>	<b>\$827.80</b>

Delivery & Installation	Quantity	Price	Extended
Essentials Material Handling	1	\$703.33	\$703.33
Block and Level	1	\$309.33	\$309.33
Delivery Freight	1	\$600.00	\$600.00
Teardown	1	\$225.71	\$225.71
Return Freight	1	\$600.00	\$600.00
		<b>Total Delivery &amp; Installation Charges:</b>	<b>\$2,438.37</b>

<b>Final Return Charges*</b>	<b>Due On Final Invoice*:</b>	<b>\$0.00</b>
<b>Total Charges Including ( 12 ) Month Rental, Delivery, Installation &amp; Return**:</b>		<b>\$12,371.97</b>

### Summary of Charges

Model: MO4410	QUANTITY: 2	Total Charges for (2) Building(s):	\$24,743.94
---------------	-------------	------------------------------------	-------------

### Additional Services: For your convenience, we also recommend the following items (not included in this Agreement)

Recommended Items	Billing Frequency	Qty	Price	Extended
Tiedown-Dirt (L)	Initial	4	\$93.33	\$373.32
Tiedown-Dirt (M)	Initial	4	\$13.33	\$53.32
Tiedown-Dirt Removal	Initial	4	\$52.00	\$208.00



Williams Scotsman, Inc.  
280 Skip Lane  
Bay Shore, NY 11706

Your Williams Scotsman Representative  
Ryan Rosen  
Phone: (610)232-1200  
Email: ryan.rosen@willscot.com  
Toll Free: 800-782-1500

Contract Number: 1452075  
Revision: 2  
Date: March 30, 2021

#### INSURANCE REQUIREMENTS ADDENDUM

QTY	PRODUCT	EQUIPMENT VALUE/BUILDING	DEDUCTIBLE PER UNIT
2	MO4410	\$20771.00	\$2000.00

#### Lessee: City of Glen Cove Purchasing Department

Pursuant to the Williams Scotsman Lease Agreement and its Terms and Conditions ("Agreement"), a Lessee is obligated to provide insurance to Williams Scotsman, Inc. ("Lessor") with the following insurance coverage:

- Commercial General Liability Insurance:** policy of combined bodily injury and property damage insurance insuring Lessee and Lessor against any liability arising out of the use, maintenance, or possession of the Equipment. Such insurance shall be in an amount not less than \$1,000,000 per occurrence, naming the Lessor as Additional Insured and Loss Payee.
- Commercial Property Insurance:** covering all losses or damage, in an amount equal to 100% of the Equipment Value set forth in the Lease providing protection against perils included within the classification and special extended perils (all "risk" insurance), naming the Lessor as Additional Insured and Loss Payee.

By signing below, the Lessee agrees to the terms and conditions stated herein. All other general Terms and Conditions of the Agreement shall remain the same and in full force and effect. Each party is hereby authorized to accept and rely upon a facsimile or electronic signature of the other party on this Addendum. Any such signature shall be treated as an original signature for all purposes.

#### Commercial General Liability Insurance

Lessee elects to participate in the Commercial General Liability Insurance Program, whereby Lessee will receive insurance coverage through American Southern Insurance Company ("Insurer") and administered by Allen Insurance Group ("Agent"). The Lessee acknowledges and agrees that the policy issued by the Insurer is a third party liability policy that covers those amounts that Lessee is legally obligated to pay due to bodily injury and property damage arising from the proper use and occupancy of Equipment leased from Williams Scotsman up to the policy limits. Coverage is subject to underwriting and specific terms and conditions set forth in the policy. An outline of cover is available upon request. By signing below, Lessee understands and agrees that the Lessor is not providing the insurance coverage and serves only as a billing agent for the Insurer and its Agent; and, accordingly, it assumes no liability therefore.

Signature of Lessee: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

#### Damage Waiver Program

Lessee elects to participate in the Lessor's Damage Waiver Program. Lessee understands and agrees that under this program, the Lessor waives, for a fee, Lessee's obligation to carry Commercial Property Insurance and Lessee's liability to Lessor for repair or replacement of the modular units leased from Williams Scotsman resulting from loss or damage as specified in the Lease Agreement. Lessee remains liable to Williams Scotsman for the amount of the damage deductible per unit of equipment noted above. Please refer to the Agreement for specific details on coverage, exclusions and restrictions on coverage. The Property Damage Waiver is not and shall not constitute a contract for insurance.

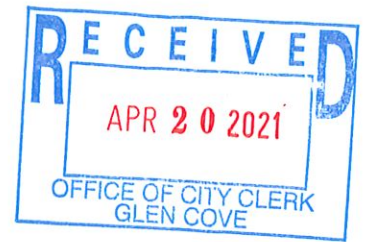
Signature of Lessee: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Please return this signed document with the signed lease agreement

# Resolution 6-L







CITY OF GLEN COVE  
9 Glen Street, Glen Cove, NY 11542  
(516) 676-3345  
**EVENT PERMIT**

*All Event Permit applicants must follow all New York State and Nassau County guidelines including but not limited to social distancing, mask requirements, and mass gathering limitations. The City reserves the right to request a Covid-19 safety plan to confirm that the event is in compliance with all Covid-19 guidelines.*

NAME OF APPLICANT Loggia Glen Cove  
ADDRESS OF APPLICANT 67/69 Glen St. Glen Cove NY 11542  
NAME OF EVENT TO BE HELD 101st Anniversary of Loggia GC  
DATE(S) OF EVENT May 2, 2021  
TIME(S) OF EVENT 1 - 5  
LOCATION OF EVENT 69 Glen St. Glen Cove  
NAME & ADDRESS OF OWNER OF PREMISES Loggia Glen Cove  
Order Sons and Daughters of Italy in America  
EVENT SPONSOR IS: FOR PROFIT ☐ (\$25.00) NON-PROFIT ☒  
DATE: 3/31/2021 SIGNED: Joseph A. Gallo  
DATE: 3/31/2021 SIGNED: LOGGIA Glen Cove 1016  
APPLICANT OWNER OF PROPERTY

PERMIT APPROVED ON: \_\_\_\_\_  
CITY CLERK

PERMIT NO. \_\_\_\_\_

Following is a breakdown of the costs for traffic control for this event. Payment is due prior to receipt of the Event Permit.

\_\_\_\_\_ Traffic Patrol Officers @ \_\_\_\_\_ hours on duty x \$ \_\_\_\_\_ average salary

Per hour = \_\_\_\_\_

# Resolution 6-M



# PROPOSAL

## Statewide Roofing, Inc.

2120 Fifth Avenue • Ronkonkoma, New York 11779

Phone: (631) 277-1610 • Fax: (631) 676-2050

Proposal Submitted To Town of Glen Cove	Email <a href="mailto:vmartinez@glencoveny.gov">vmartinez@glencoveny.gov</a>	Date 3/23/2021
Street 9 Glen Street	Job Name Police Building Replace EPDM Flat Roof	
City, State and Zip Code Glen Cove, NY 11542	Location 1 Bridge Street, Glen Cove	
Attention Vincent Martinez	Phone (516) 322-4219	Description Replace EPDM Roof on Flat Roof Area (See Photo #1)

As per your request Statewide Roofing has visited the above referenced site in pursuit of a cost estimate to remove and replace the existing EPDM roof that is no longer adhered to the substrate below.

**Statewide Roofing, Inc.** will furnish all necessary labor, material, equipment, safety equipment and insurance to complete the following work scope:

1. Statewide will deliver and load all equipment and supplies to complete the work scope.
2. Statewide will remove the existing EPDM roof system that is in place now and dispose of a general construction debris.
3. Statewide will have to remove 4 courses of roof shingles to allow for the installation of the new roof system.
4. Statewide will remove the existing gutters and leaders and replace with new to match existing in size and color.
5. Statewide will install a new black .115 mill fleece back EPDM roof system set in a two-part foam adhesive to the substrate below as per manufacturer's specifications.
6. Statewide will flash the existing walls and vent pipes as per manufacturer's specifications.
7. Statewide will replace 2 courses of roof shingles to overlap the new EPDM roof system. We will match the new shingles as best we can to the original one that were removed.
8. Statewide will demobilize and clean up job site upon completion of the work scope.

# Untitled Map

Write a description for your map.

## Legend





-  Brown Dog Records
-  Feature 1
-  Glen Cove Police Department
-  Glen Cove Police Dept

PHOTO 1

Glen Cove Police Department

Google Earth

© 2022 Google

40 ft

4

Statewide Roofing, Inc.

## ***SPECIFICATIONS***

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### **LABOR:**

40 Hours @ \$138.00 / hour	\$	5,520.00
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### **MATERIAL:**

EPDM		
EPDM Accessories		
Gutters & Leaders		
Metal		
Fasteners		
Two-Part Foam Adhesive		
Dumpster		
	\$	5,800.00
M/U 15%	\$	870.00
	\$	<u>6,670.00</u>

**TOTAL: \$12,190.00**

*\*Proposal is quoted under the Nassau County BOCES Cooperative Bidding Program, Bid # 17/18-048.*

### **ALTERNATE #1:**

Statewide will provide the owner with a 20-Year Manufacturer's Warranty upon completion of the work scope.

**ADD: \$2,750.00**

Statewide Roofing, Inc.

## ***SPECIFICATIONS***

Statewide Roofing, Inc. will not be liable for any consequential or subsequent damage to the building's contents, inhabitants, or components of the roof structure. Statewide Roofing, Inc. will not be held responsible for any unforeseen electrical conduit/piping beneath or embedded in the roof deck that is damaged. All electrical conduit, gas and refrigerant lines for HVAC equipment and lighting fixtures, disconnects and reconnects necessary to complete the roofing project are to be completed by the building owner. The structural soundness and compatibility of the roof deck to the roofing system are the Owner's responsibility.

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to Roofing Industry Standard Practices. Any alteration or deviation from specifications above involving extra costs will be executed and included only upon written orders and will become an extra charge or deletion from the estimate.

**Insurance Coverage** This proposal/quote is inclusive on the following insurance coverages as follows: 1. All policies issued from NY licensed admitted carriers, 2. All coverage will be primary and noncontributory, 3. Commercial General Liability Insurance to include: \$1 Million per occurrence/\$2 Million aggregate, \$2 Million products and completed operations, \$1 Million Personal and Advertising Injury, \$100,000 Fire Damage, \$5,000 Medical Expense, Umbrella/Excess Insurance Policy \$5 Million, and the General Aggregate shall apply on a per-project basis. Any additional coverage will be billed at cost plus 5% - i.e. OCP Policies, Builders Risk, and Umbrella/Excess Coverage on a follow form basis.

The building owner is responsible for providing Statewide Roofing, Inc. with a Capital Improvement Certificate and/or a Tax-Exempt Certificate, when necessary, prior to the completion of the job. Failure to do so will result in sales tax being assessed.

If collection is necessary, legal expenses incurred will be paid by the purchaser, plus 2% per month on the unpaid balance after thirty (30) days.

We propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

<b>TOTAL BID:</b> <i>Twelve Thousand One Hundred Ninety Dollars &amp; xx/100 ----- \$12,190.00</i>
--

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Signature:   
STATEWIDE ROOFING, INC.

Note: This proposal may be withdrawn by us if not accepted within 30 days.

**ACCEPTANCE OF PROPOSAL** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Authorized  
Signature: \_\_\_\_\_

Print: \_\_\_\_\_

Title: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_