



# Register for access to the City of Glen Cove, NY Business Opportunities

<https://www.bidnetdirect.com/new-york/cityofglencove>



**EMPIRE STATE**  
purchasing group

**BidNet**   
**DIRECT**  
powered by **mdf commerce**



<https://www.bidnetdirect.com/new-york/cityofglencove>

- In addition to having access to the City of Glen Cove's solicitations, by registering you have:
  - Access to over 250 local and state government agencies located within New York
  - Access to respond electronically to business opportunities issued by participating agencies
  - Ability to receive solicitation and addendum alert emails
  - Ability to market your company through the Advertising Profile option



**EMPIRE STATE**  
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# Registration

- Enter in your Company information including:
  - Address
  - Company Name
- Enter in your main user information including:
  - Email address
  - Requested username/password

**BidNet DIRECT**  
Registration

1- Subscription 2- Identification 3- Payment 4- Confirmation

**Organization Information**

Organization Name\* Example Construction Services

Address\* 123 Rose Heights

City\* Albany

Country\* United States

State/Province\* New York

Zip/Postal Code\* 12205

**Contact Information**

Job Title Manager

First Name\* Nap Initial

Last Name\* Fortich

Phone\* 518-123-4567 ext.

Email\* nfort9577@gmail.com

Email Confirmation\* nfort9577@gmail.com

Time Zone\* Eastern (US & Canada)

**Login Credentials**

Desired Username\* nfort9577@gmail.com

Desired Password\* .....

Password Confirmation\* .....

**Terms and Conditions**

I agree to the [Terms & Conditions](#) stated herein.  
I am an authorized representative of the above-named organization.

PREVIOUS NEXT

<https://www.bidnetdirect.com/new-york/cityofglencove>

# Select Package

- Select the package that makes the most sense for your company
- For automatic e-mail notification of matching bid opportunities from all 250+ member agencies, select the *Purchasing Groups* or *Statewide Bids* option (subscription fee required)
- Limited Access provides access to all bid information. However, you are not notified when you match with new information as it is published. **Vendors can view, search, download and respond electronically to solicitations at no cost.**

### Registration

1- Subscription 2- Identification 3- Payment 4- Confirmation

Select a plan for each state

	Limited Access	Purchasing Groups	MAXIMUM BID OPPORTUNITIES Statewide Bids
	\$0	\$9 / month (billed annually) Discount for 3+ groups	\$33 / month (billed annually) Discount for 3+ states
Access Bids from Purchasing Group Agencies	✓	✓	✓
Receive matching bid & addenda notifications	✗	✓	✓
Filter bids through advanced search	✗	✓	✓
Access a dashboard of your bid history	✗	✓	✓
Receive expiring term contract opportunities	✗	✓	✓
Access more bids through the entire State	✗	✗	✓
Filter statewide bids through advanced search	✗	✗	✓
Receive notice of additional State & Local bids	✗	✗	✓

GROUPS

✕ Empire State Purchasing Group	SELECT	230 agencies SELECT	943 agencies ✓ SELECTED
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+ Add More Groups

TOTAL Taxes may apply

● \$396 for one year	● \$33 / month	● \$672 for two years	● \$28 / month
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<https://www.bidnetdirect.com/new-york/cityofglencove>

# Optional Advertising Profile

- An option is available to add your logo, product sell-sheets, etc. to your company profile
- You can add this to your profile or select “Not Now”

## Registration

1- Subscription 2- Identification 3- Payment 4- Confirmation

### Stand Out from the Competition

Let buyers know what sets YOU apart! In addition to receiving bid opportunities from government buyers, stand out from your competition with the Enhanced Advertising Profile.

Stand out from your competition  
Advertise your company's brand, product & services  
Showcase your sell-sheets & one-pagers  
List your company & offering details  
Catch the eye of more buyers

Get the Enhanced Advertising Profile & get the competitive advantage.


Not Now  Add to Profile: \$49.95  
\* Taxes may apply

[PREVIOUS](#) [NEXT](#)

### Enhanced Advertising Profile Tip:


Add a video of your product or services to be viewed by our participating government buyers!

#### YOUR ENHANCED ADVERTISING PROFILE



**YOUR COMPANY HERE**  
1234 S. Main St  
Your City, Michigan, 12345  
United States

YOUR NAME HERE  
123-456-7890  
you@yourcompany.com



[Company Product Sheet.pdf](#)  
[Company Certification.pdf](#)

#### Company Description

Your Company Snapshot shown to Government Buyers.

#### Products & Services Highlights

Highlight your Products & Services to show to Government Buyers.

#### Key Customers

Your Key Government Contracts

[ACCESS VENDOR PROFILE](#)

# Complete & Verify Email

- The summary of your registration options will be displayed
- If any paid registration options were selected, you will be asked for your credit card information
- CHECK YOUR EMAIL to complete the registration process & verify your email address

## BidNet DIRECT Registration

1- Subscription 2- Identification 3- Payment 4- Confirmation

### Registration Confirmation

**Check your email to complete your registration**

You will receive an email & need to click a link to activate your account.

Should you not receive this email within minutes, or if you need assistance, please call BidNet Direct's Support Department at 800-835-4603. We provide technical support for this online bidding system and are available Monday-Friday from 8:00 am to 8:00 pm EST.

Kind Regards,

BidNet Direct Support Department  
[support@bidnet.com](mailto:support@bidnet.com)

### Subscription Details

Please review the following registration details and enter your credit card information. This information will be used to process the charges below. It will be secure.

Subscription Type: One Year Subscription: (06/25/2020 to 06/24/2021)

### Transaction Details

The following charges will be placed against your credit card immediately.

Empire State Statewide Notification (\$29/month)	\$348.00
Enhanced Advertising Profile	\$49.95
Sales Tax	\$31.84
<b>Total</b>	<b>\$429.79</b>

Prices are in US Dollars. All fees are non-refundable. Your subscription will renew automatically every year. Your next payment \$397.95 US Dollars (plus applicable taxes) for the following year will be due on 06/25/2021 and yearly thereafter. We will place these charges against your credit card on file on that date unless you cancel your subscription beforehand. You may cancel at any time, but cancellation goes into effect at the start of your next billing cycle.

### Credit Card Information

Credit Card Type\*

Card Number\*

Expiration Date\* -- Month --  -- Year --

Card Holder's Name\*

Security Code\*

[PREVIOUS](#) [COMPLETE REGISTRATION](#)

# Follow link to Activate Account

- CHECK YOUR EMAIL to complete the registration process & verify your email address
- Click the link & login using your selected username and password

The image shows two overlapping screenshots. The background screenshot is an email from BidNet Direct. The email header features the BidNet DIRECT logo. The body of the email is addressed to Nap Fortich and thanks him for registering. It includes instructions to activate the account and a link to the activation page. The foreground screenshot is a web form titled "Account Activation". It asks the user to enter their registration username and password, followed by a "LOGIN" button. Below the form is a "Need Help?" section with contact information for the support department, including a phone number (800-835-4603) and an email address (support@bidnet.com).

**BidNet DIRECT**

Nap Fortich,

Thank you for registering on BidNet Direct.

Please note that you must activate your account using the link below:

[BidNet Direct - Example Construction Services Account Activation](#)

Upon logging into BidNet Direct for the first time, we recommend that you verify and complete your organization and contact information under the "My Account" section.

If you need assistance, please call BidNet Direct's Support Department at 800-835-4603. Service hours are Monday-Friday from 8:00 am to 8:00 pm EST.

Kind Regards,

BidNet Direct Support Department

[support@bidnet.com](mailto:support@bidnet.com)

### Account Activation

**Activation**

Please enter the username and password you chose during your registration in order to activate your account.

Username

Password

**LOGIN**

**Need Help?**

The BidNet Direct's Support Department is available Monday-Friday from 8:00 am to 8:00 pm EST.

800-835-4603

[support@bidnet.com](mailto:support@bidnet.com)

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# Category Code Selection

- Upon your initial login, you will be asked to select the category codes of the products or services your company offers
- Search by keyword & select all the codes that apply
- This information is used:
  - For any automatic email notifications of matching solicitations
  - In your company profile for buyers to search & find by product/service offering
  - For any “invitation” to bid manually requested by buyers

Account Activation

1 - Category Selection 2 - Additional Information 3 - Confirmation

Thanks for registering! Now that your account is all set up, select your categories to find matching bids!

NIGP CATEGORIES 3 Selected

Categories Selected (3) [Clear All](#)

91800	CONSULTING SERVICES	<input checked="" type="checkbox"/>
91819	Buildings, Structures and Components Consulting Buildings, Structures and Components Consulting	<input checked="" type="checkbox"/>
91832	Consulting Services (Not Otherwise Classified) Consulting Services (Not Otherwise Classified)	<input checked="" type="checkbox"/>

CATEGORIES

▼ 905	AIRCRAFT AND AIRPORT OPERATIONS SERVICES	
<input type="checkbox"/>	90528 Aviation Analytical Studies Including Surveys (See 918-12 for Consulting) Aviation Analytical Studies Including Surveys (See 918-12 for Consulting)	
▼ 911	CONSTRUCTION AND UTILITIES, HIGHER EDUCATION	
<input type="checkbox"/>	91158 C.I.P., Special Consultants C.I.P., Special Consultants	
▼ 918	CONSULTING SERVICES	
<input checked="" type="checkbox"/>	91800 CONSULTING SERVICES	

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# Additional Information

- Additional information such as the type of business structure, any DBE or other certification will be asked
- You may also upload your W-9 form directly to your company profile
- This information is used:
  - In your company profile for buyers to search & find by product/service offering
  - For any “invitation” to bid manually requested by buyers

Account Activation

1 - Category Selection 2 - Additional Information 3 - Confirmation

Business Structure\*  Public Corporation  
 Private Corporation  
 Partnership  
 LLC or LLP  
 Individual/Independent Contractor/Sole Proprietor  
 Joint Venture  
 Non-Profit Organization  
 Government Agency  
 Organization exempt under Sec 501 (a)  
 Other

Business Type  Small  
 Large  
 Minority Owned  
 Woman Owned  
 Veteran Owned  
 Disabled  
 Disadvantaged  
 Service Disabled  
 Historically Underutilized Business (located in a HUB Zone)  
 Historically Underutilized Business (not located in a HUB Zone)  
 Historically Black College or University  
 Other

Owner Ethnicity  Caucasian  
 Hispanic  
 Asian/Asian Pacific  
 Sub-Continent Asian (Asian Indian)  
 African American/Black  
 Native American  
 Other

Number of Employees\* 51 to 250

Established Since\* 2005

W-9 [Upload W-9 form](#)

Empire State Purchasing Group - Additional Information

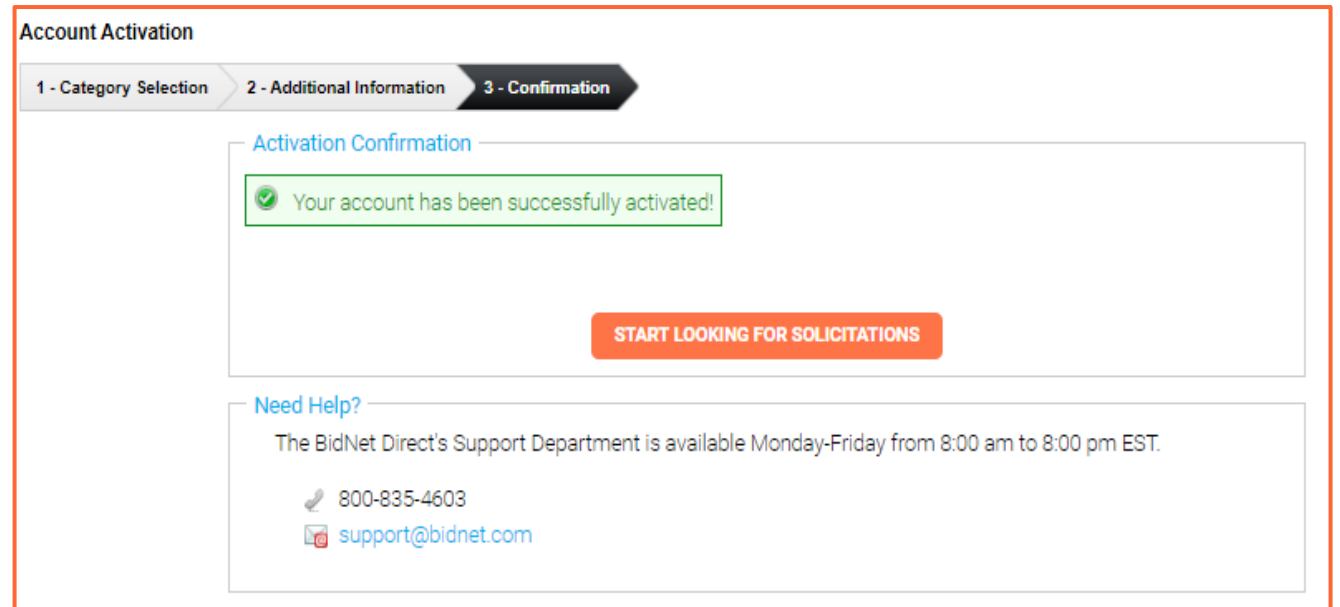
Is your company a registered minority with Empire State Development's Division of Minority and Women's Business Development with the State of New York? \*  Yes  No

Is your company registered as a federal DBE with any of the following? New York State Department of Transportation, Metropolitan Transportation Authority, Port Authority of NY and NJ, Niagara Frontier Transportation Authority, New York State Economic Development\*  Yes  No

PREVIOUS ACTIVATE

# Registration COMPLETE

- Login and start looking at open solicitations
- Depending on your registration type, notifications of matching open solicitations will start immediately
- Need registration help? Contact the BidNet Direct vendor support team at 800-835-4603, option 2



The screenshot shows the 'Account Activation' process. At the top, there is a progress bar with three steps: '1 - Category Selection', '2 - Additional Information', and '3 - Confirmation'. The '3 - Confirmation' step is currently active. Below the progress bar, the page title is 'Activation Confirmation'. A green checkmark icon is followed by the text 'Your account has been successfully activated!'. Below this message is a prominent orange button labeled 'START LOOKING FOR SOLICITATIONS'. At the bottom of the page, there is a 'Need Help?' section with the text: 'The BidNet Direct's Support Department is available Monday-Friday from 8:00 am to 8:00 pm EST.' Below this text are two contact options: a phone icon with the number '800-835-4603' and an email icon with the address 'support@bidnet.com'.