



**ORDINANCE 11/2021**  
**ORDINANCE AMENDING SECTIONS 265-49 OF THE CITY CODE OF ORDINANCES**  
**REGARDING VEHICLES AND TRAFFIC SCHEDULES**

**BE IT ORDAINED:**

The City Council hereby makes the following amendments to the Glen Cove City Code of Ordinances, to be effective immediately upon adoption:

(Underlined text is to be added and struck through text is to be deleted)

**Sec. 265-49 Schedule XVII: Time Limit Parking.**

In accordance with the provisions of § 265-21, no person shall park a vehicle for longer than the time limit specified upon any of the following described streets or parts thereof:

<b>Name of Street</b>	<b>Side</b>	<b>Time Limit; Hours/Days</b>	<b>Location</b>
Arbor Place [Added 11-9-2010]	Both	2:00 a.m. to 5:00 p.m./All	Entire length
Brewster Street	East	30 mins.; 9:00 a.m. to 5:00 p.m./Monday through Saturday	From a point 220 feet north of the main entrance/exit to Village Square from Brewster Street to a point 88 feet north therefrom
Brewster Street	West	1 hr.; All/All	From a point 120 feet south of Highland Road to a point 22 feet south therefrom
Brewster Street	West	1 hr.; All/All	From a point 231.5 feet south of Highland Road to a point 236 feet south therefrom
Brewster Street Garage [Added 5-11-2021]		2 hrs.; 9:00 a.m. to 7:00 p.m./All	On the first level for parking spaces abutting School Street
<u>Brewster Street Garage</u>	<u>All</u>	<u>48 Hours Maximum; All/All</u>	<u>For all spaces except as otherwise posted.</u>
Bridge Street [Amended 9-23-2003]	Both	2 hrs.; 9:00 a.m. to 7:00 p.m./All, except Sunday*	
Bridge Street [Repealed 8-28-2007]			



Name of Street	Side	Time Limit; Hours/Days	Location
Carpenter Street	West	2 hrs.; 9:00 a.m. to 5:00 p.m./Monday through Friday	From a point 30 feet north of the north curblane of Coles Street to a point 66 feet north therefrom
Cedar Swamp Road	East	30 mins.; 8:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 20 feet north of Alexander Place to a point 106 feet north therefrom
Cedar Swamp Road	East	15 mins.; 9:00 a.m. to 6:00 p.m./Saturdays and Sundays	From a point 20 feet north of the north curblane of Alexander Place to a point 66 feet north therefrom
Cedar Swamp Road	East	15 mins.; 9:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 20 feet south of First Street to a point 34 feet south therefrom
Cedar Swamp Road [Repealed 10-14-2014]			
Cedar Swamp Road [Repealed 10-14-2014]			
Cedar Swamp Road [Added 10-14-2014]	East	2 hours; All/All	From Second Street south to a point 140 feet south therefrom
Cedar Swamp Road	West	15 mins.; 8:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 108 feet north of Carney Street to a point 114 feet north therefrom
Charles Street	South	1 hr.; 9:00 a.m. to 5:00 p.m./Monday through Friday	From the southeast corner of Continental Place west for a distance of 330 feet
City Hall back road [Added 5-28-2013]	West	1 hr.; All/All	Front of back entrance of Safavieh
City Hall Parking Field [Repealed 10-9-2007]			



Name of Street	Side	Time Limit; Hours/Days	Location
City Hall Parking Field Service Road [Added 2-13- 2001; repealed 10-9- 2007]			
Coles Street [Added 10-26- 2004]	North	15 mins.; 8:00 a.m. to 8:00 p.m./Monday through Saturday; and 9:00 a.m. to 3:00 p.m./Sunday	From a point 20 feet east of Carpenter Street to a point 22 feet therefrom
Continental Place	East	2 hrs.; All/All	From a point 42 feet south of Pratt Boulevard to a point 150 feet south therefrom
Dosoris Way [Added 2-22- 2005]	North	30 mins.; All/All	From a point 25 feet east of Forest Avenue to a point 100 feet east therefrom
East Avenue	West	15 mins.; 7:00 a.m. to 9:00 p.m./All	From a point 376 feet south of Luonga Lane to a point 42 feet south therefrom
First Street	South	30 mins.; 9:00 a.m. to 5:00 p.m./Monday through Saturday	From a point 22 feet east of Cedar Swamp Road to a point 66 feet east therefrom
Ford Street	East	15 mins.; All/All	From a point 32 feet south of Forest Avenue to a point 44 feet south therefrom
Forest Avenue	North	1 hr.; 7:00 a.m. to 9:00 p.m./All	From a point 36 feet west of Phillips Road west for 100 feet
Forest Avenue	South	1 hr.; 8:00 a.m. to 9:00 p.m./All	From a point 15 feet east of Bryce Avenue to a point 88 feet east therefrom
Forest Avenue	South	30 mins.; 8:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 266 feet east of Bryce Avenue to a point 70 feet east therefrom
Forest Avenue	South	30 mins.; 8:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 390 feet east of Bryce Avenue to a point 58 feet east therefrom
Forest Avenue	South	30 mins.; 8:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 596 feet east of Bryce Avenue to a point 78 feet east therefrom



Name of Street	Side	Time Limit; Hours/Days	Location
Forest Avenue	South	30 mins.; All/All	From a point 430 feet east of Elliot Place to a point 106 feet east therefrom
Forest Avenue	South	30 mins.; 8:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 44 feet east of Elliot Place to a point 230 feet east therefrom
Forest Avenue	South	15 mins.; 6:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 50 feet east of Phillips Road to a point 58 feet east therefrom
Forest Avenue	South	15 mins.; 6:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 20 feet west of Phillips Road to a point 22 feet west therefrom
Forest Avenue	South	2 hrs.; 7:00 a.m. to 7:00 p.m./All	From a point 20 feet west of the corner of its southwest intersection with Prestwick Terrace to a point 44 feet west therefrom
Forest Avenue [Added 7-27-1999; amended 2-13-2000; 5-22-2001]	South	1 hr.; 8:00 a.m. to 5:00 p.m./Monday through Saturday	From a point 353 feet east of Walnut Road to a point 22 feet east therefrom
Forest Avenue [Added 5-22-2001]	South	1 hr.; 8:00 a.m. to 5:00 p.m./Monday through Saturday	From a point 463 feet east of Walnut Road to a point 44 feet east therefrom
Forest Avenue	South	30 mins.; 8:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 250 feet west of Walnut Road to a point 52 feet west therefrom
Glen Cove Avenue [Repealed 5-28-2002]			
Glen Cove Avenue [Added 7-23-2002; amended 9-23-2003]	East	1 hr.; 9:00 a.m. to 7:00 p.m./All, except Sunday	From a point 290 feet north of Robinson Avenue to a point 436 feet north therefrom
Glen Cove Avenue	East	1 hr.; 9:00 a.m. to 7:00 p.m./All	From a point 88 feet south of Robinson Avenue south for 52 feet



Name of Street	Side	Time Limit; Hours/Days	Location
Glen Cove Avenue	East	1 hr.; 9:00 a.m. to 7:00 p.m./All	From a point 106 feet south of Sea Cliff Avenue to a point 98 feet south therefrom
Glen Cove Avenue	East	15 mins.; 9:00 a.m. to 8:00 p.m./Monday through Saturday	From a point 76 feet north of Valentine Avenue north for feet
Glen Cove Avenue	North	1 hr.; 9:00 a.m. to 7:00 p.m./All, except Sunday	From a point 216 feet west of Bridge Street to a point 144 feet west therefrom
Glen Cove Avenue	North	15 mins.; 8:00 a.m. to 5:00 p.m./Monday through Saturday	From a point 68 feet west of Bridge Street to a point 74 feet west therefrom
Glen Cove Avenue	South	1 hr.; 9:00 a.m. to 7:00 p.m./All, except Sunday	From a point 188 feet west of Continental Place to a point 176 feet west therefrom
Glen Cove Avenue	West	1 hr.; 9:00 a.m. to 7:00 p.m./All	From a point 130 feet south of Morris Avenue to a point 364 feet south therefrom
Glen Cove Avenue [Added 4-26-2005]	West	1 hr.; All/All	From a point 191 feet north of Shore Road to a point 117 feet north therefrom
Glen Cove Avenue [Amended 4-8-2003]	West	15 mins.; All/All	From a point 160 feet north of Shore Road to a point 48 feet north therefrom
Glen Cove Avenue	West	1 hr.; 8:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 76 feet north of Morris Avenue to a point 106 feet north therefrom
Glen Cove Avenue	West	1 hr.; 9:00 a.m. to 7:00 p.m./All	From a point 816 feet south of Morris Avenue to a point 56 feet south therefrom
Glen Street	East	15 mins.; All/All	From a point 168 feet north of Elm Avenue to a point 78 feet north therefrom
Glen Street	East	30 mins.; All/All	From a point 38 feet north of Pearsall Avenue to a point 58 feet north therefrom
Glen Street [Amended 9-23-2003]	Both	2 hrs.; 9:00 a.m. to 7:00 p.m./All, except Sunday*	Between School Street and Pulaski Street



Name of Street	Side	Time Limit; Hours/Days	Location
Glen Street [Amended 11-21-1998]	North	15 mins.; All	From a point 131 feet west of Cove Street to a point 81 feet therefrom
Glen Street [Repealed 6-22-1999]			
Glen Street	North	2 hrs.; 8:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 50 feet west of Cove Street to a point 84 feet west therefrom
Glen Street [Repealed 4-10-2001]			
Glen Street [Repealed 6-28-2005]			
Glen Street	North	1 hr.; 9:00 a.m. to 7:00 p.m./All, except Sunday	From a point 86 feet east of Pulaski Street to a point 212 feet east therefrom
Glen Street	North	1 hr.; 9:00 a.m. to 7:00 p.m./All, except Sunday	From a point 386 feet east of Pulaski Street to a point 84 feet east therefrom
Glen Street [Added 2-24-2009]	North	15 mins.; 9:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 164 feet east of Pulaski Street to a point 143 feet east therefrom
Glen Street [Added 2-24-2009]	North	15 mins.; 9:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 194 feet east of Pulaski Street to a point 215 feet east therefrom
Glen Street [Amended 9-28-1999]	North	15 mins.; 9:00 a.m. to 5:00 p.m./Monday through Saturday	From a point 102 feet west of Pulaski Street for a distance of 44 feet west therefrom
Glen Street	North	1 hr.; 9:00 a.m. to 7:00 p.m./All, except Sunday	From a point 462 feet east of School Street to a point 64 feet east therefrom
Glen Street	South	15 mins.; 7:00 p.m. to 10:00 p.m./Monday through Saturday	From a point 194 feet east of Bridge Street to a point 70 feet east therefrom
Glen Street [Repealed 8-28-2007]			
Glen Street [Added 9-23-2008]	South	1 hr.; 9:00 a.m. to 7:00 p.m./Monday through Saturday, except Senior Center Parking Permit only 10:00 a.m. through 2:00 p.m., Monday through Friday	Northeast corner of brick walkway entrance of 130 Glen Street east one parking space



Name of Street	Side	Time Limit; Hours/Days	Location
Glen Street [Added 12-27-2005; amended 11-27-2007]	South	2 hrs.; 9:00 a.m. to 7:00 p.m./All, except Sunday	From a point 34 east of Pulaski Street to a point 636 feet therefrom
Glen Street [Added 12-27-2005; repealed 11-27-2007]			
Glen Street [Added 9-23-2008]	South	1 hr.; 9:00 a.m. to 7:00 p.m./Monday through Saturday, except Senior Center Parking Permit only 10:00 a.m. through 2:00 p.m., Monday through Friday	Southeast corner of Senior Center parking lot between 136 Glen Street and 130 Glen Street east two spaces
Glen Street [Added 8-28-2007]	South	1 hr.; 9:00 a.m. to 11:00 a.m. and 1:00 p.m. to 7:00 p.m./Monday through Saturday	From a point 370 feet west of Town Path to a point 119 feet west therefrom
Glen Street [Added 8-28-2007]	South	1 hr.; 9:00 a.m. to 11:00 a.m. and 1:00 p.m. to 7:00 p.m./Monday through Saturday	From a point 544 feet west of Town Path to a point 138 feet west therefrom
Glen Street [Repealed 12-27-2005]			
Glen Street [Repealed 9-28-1999]			
Glen Street	West	1 hr.; 9:00 a.m. to 7:00 p.m./All	From a point 62 feet south of Hendrick Avenue East to a point 362 feet south therefrom
Glen Street	West	1 hr.; All/All	From the north side of 304 Glen Street north for 36 feet
Grove Street [Amended 5-26-1998; 9-24-2002; 4-8-2014]	North	1 hr.; All/All	From a point 38 feet west of Cedar Swamp Road to a point 138 feet west therefrom
Hendrick Avenue [Added 5-22-2001; amended 5-11-2004]	North	2 hrs.; 9:00 a.m. to 6:00 p.m./All	From a point 145 feet east of Continental Place to a point 434 feet east therefrom



Name of Street	Side	Time Limit; Hours/Days	Location
Herb Hill Road	North	30 mins.: 5:00 a.m. to 6:00 p.m.; 2 hour: 6:00 p.m. to 5:00 a.m./All	From a point 871 feet west of Charles Street to a point 110 feet therefrom
Highfield Road [Added 11-9-2010]	Both	2:00 a.m. to 5:00 p.m./All	Entire length
Highland Road [Repealed 2-24-2015]			
LaMarcus Avenue [Added 11-9-2010]	Both	2:00 a.m. to 5:00 p.m./All	Entire length
Landing Road	North	30 mins.; 8:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 30 feet east of Alvin Street to a point 150 feet east therefrom
Landing Road	North	1 hr.; 9:00 a.m. to 5:00 p.m./Monday through Friday	From a point 498 feet west of Hill Street to a point 45 feet west therefrom
Landing Road [Amended 8-24-2010]	South	30 mins.; 9:00 a.m. to 6:00 p.m./Monday through Saturday	From a point 76 feet west of Ellwood Street to a point 42 feet west therefrom
Marietta Road [Added 11-9-2010]	Both	2:00 a.m. to 5:00 p.m./All	Entire length
Mechanic Street	Both	30 mins.; 6:00 a.m. to 7:00 p.m./All	From Landing Road south for 75 feet
Municipal Parking Garage access road	South	2 hrs.; 9:00 a.m. to 6:00 p.m./All	From a point 40 feet east of Pulaski Street Extension to a point 200 feet east therefrom
Municipal Parking Garage service road [Repealed 10-9-2007]			
Parking lot adjacent to Sons of Italy [Added 5-28-2013]		2 hrs.; All/All	Entire parking lot



Name of Street	Side	Time Limit; Hours/Days	Location
Pratt Boulevard	South	1 hr.; 9:00 a.m. to 7:00 p.m./All, except Sunday	From a point 68 feet east of Continental Place to a point 214 feet east therefrom
Pratt Boulevard Parking Lot [Amended 12-12-2006]	—	2 hrs.; 7:00 a.m. to 7:00 p.m./Monday through Friday; and 7:00 a.m. to 1:00 p.m./Saturdays and Sundays	In the two most northern rows
Pratt Boulevard Parking Lot [Repealed 12-12-2006]			
Prestwick Terrace	West	2 hrs.; 7:00 a.m. to 7:00 p.m./All	From a point 57 feet south of the southwest curblineline of Forest Avenue to a point 44 feet south therefrom
Pulaski Garage Service Road [Added 10-9-2007]	West	2 hrs.; All/All Parking only	From a point 378 feet west and then north of the Pulaski Street extension to a point 22 feet north therefrom
Pulaski Street Garage	—	2 hrs.; 9:00 a.m. to 7:00 p.m./All	On the first level, except as otherwise posted
<b>Pulaski Street Garage</b>	<b>All</b>	<b>48 Hours Maximum; All/All</b>	<b>For all spaces except as otherwise posted.</b>
St. Andrews Lane	North	1 hr.; 8:00 a.m. to 8:00 p.m./Tuesday and Thursday	From Walnut Road to Elliot Place
St. Andrews Lane	North	1 hr.; 8:00 a.m. to 8:00 p.m./Tuesday and Thursday	From a point 50 feet east of Walnut Road to a point 320 feet east therefrom
St. Andrews Lane	South	1 hr.; 8:00 a.m. to 8:00 p.m./Monday, Wednesday and Friday	From Walnut Road to Elliot Place
St. Andrews Lane	South	1 hr.; 8:00 a.m. to 8:00 p.m./Monday, Wednesday and Friday	From a point 82 feet east of Walnut Road to a point 282 feet east therefrom
School Street [Added 7-27-1999; amended 9-23-2003]	Both	2 hrs.; 9:00 a.m. to 7:00 p.m./All, except Sunday*	
School Street		30 mins.; 7:00 p.m. to 10:00 p.m./Monday through Saturday	From a point 98 feet north of Highland Road north for 140 feet



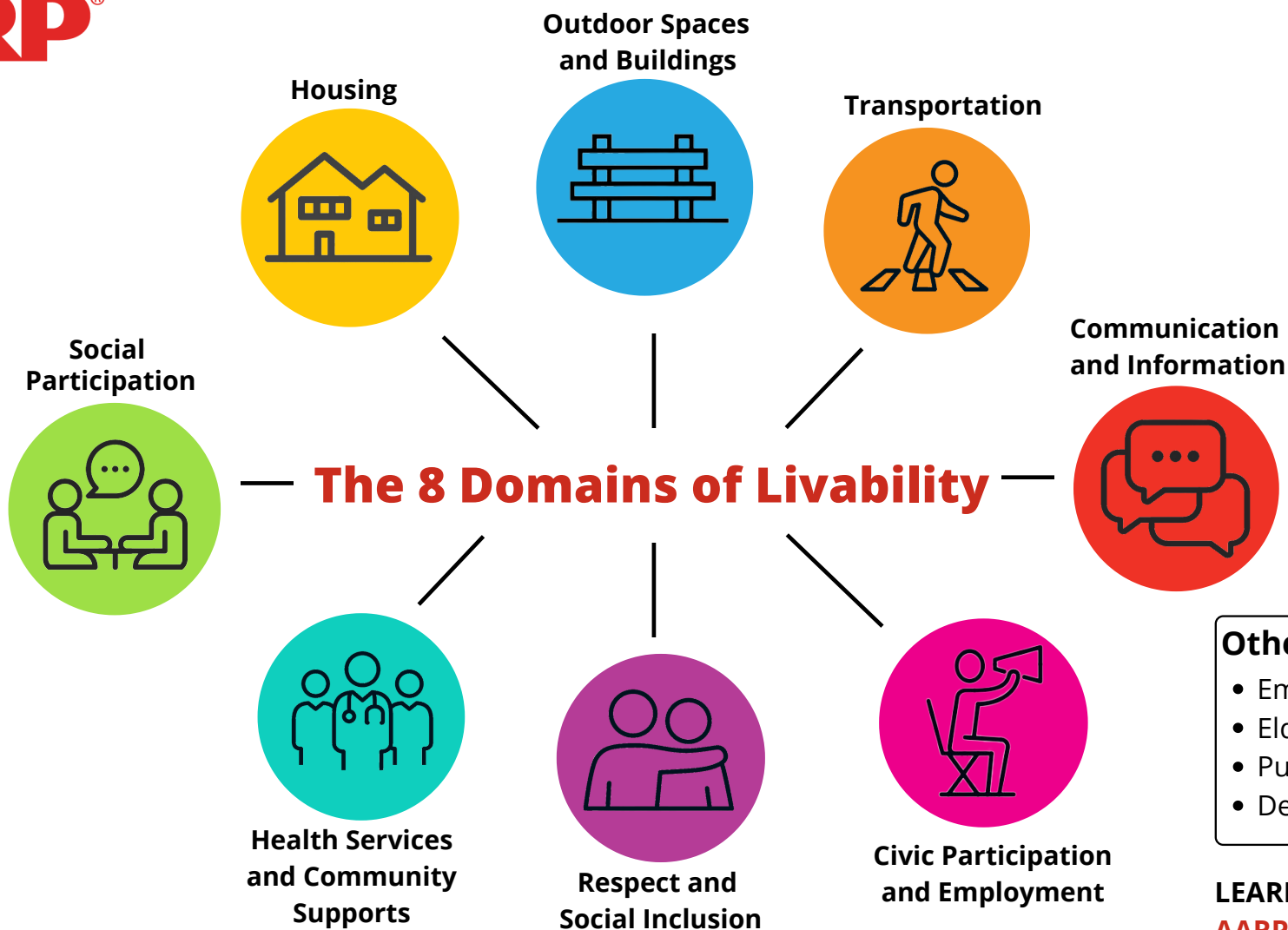
Name of Street	Side	Time Limit; Hours/Days	Location
School Street [Added 3-9-2021]	East	15 mins.; 9:00 a.m. to 10:00 p.m./All days	From a point 100 feet north of Glen Street to a point 44 feet north therefrom
School Street [Added 3-9-2021]	East	15 mins.; 9:00 a.m. to 10:00 p.m./All days	From a point 118 feet north of Glen Street to a point 22 feet north therefrom
School Street [Added 12-27-2011]	East	15 mins.; 7:00 a.m. to 5:00 p.m./All days	From a point 210 feet south of the southeast corner of the intersection of School Street and Highland Road, thence to a point 67 feet south therefrom
School Street	East	15 mins.; 9:00 a.m. to 7:00 p.m./All, except Sunday	From a point 128 feet north of Highland Road to a point 46 feet north therefrom
School Street [Added 4-26-2005]	West	15 mins.; 9:00 a.m. to 10:00 p.m./All	From a point 50 feet south of Highland Road to a point 67 feet south therefrom
School Street [Added 4-26-2005]	West	15 mins.; 9:00 a.m. to 10:00 p.m./All	From a point 508 feet south of Highland Road to a point 150 feet south therefrom
School Street [Repealed 4-26-2005]			
Second Street	South	15 mins.; 10:00 a.m. to 7:00 p.m./All	From Cedar Swamp Road east for 110 feet
Town Path	North	3 hrs.; 9:00 a.m. to 4:00 p.m./Monday through Friday	From a point 20 feet east of Town Path to a point 220 feet east therefrom
Village Square [Added 6-25-2002]	Both	2 hrs.; 9:00 a.m. to 7:00 p.m./Monday through Saturday	All of Village Square, exclusive of handicapped parking and loading zones
Village Square [Added 9-23-2003]	West	15 mins.; all/All	From a point 18 feet south of exit (Brewster Street and Mill Hill) to a point 18 feet south therefrom
Village Square [Repealed 6-25-2002]			
Wolfe Street		15 mins.; 6:00 a.m. to 7:00 p.m./All	From Bella Vista Avenue to a point 75 feet north therefrom



Name of Street	Side	Time Limit; Hours/Days	Location
Wolfe Street [Added 7-23-2019]		15 mins.; 6:00 a.m. to 7:00 p.m./All	From Bella Vista Avenue to a point 75 feet north therefrom



RESOLUTION 6C



#### Other Areas

- Emergency Preparedness
- Elder abuse
- Public safety
- Dementia-friendly

**LEARN MORE**

**[AARP.org/Livable](https://www.aarp.org/Livable)**



# RESOLUTION 6D



City of Glen Cove  
9 Glen Street  
Glen Cove, NY 11542

## BUDGET TRANSFER FORM

DEPARTMENT: INSURANCE

BUDGET YEAR 2021

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	INCREASE BUDGET	DECREASE BUDGET
A1910-55950	UNALLOCATED INSURANCE	\$51,375	
A9010-57168	HEALTH & DENTAL INSURANCE		\$51,375

Reason for Transfer:

TO RE-ALLOCATE BUDGETED FUNDS BETWEEN  
INSURANCE RELATED APPROPRIATIONS  
TO COVER COMMERCIAL LIABILITY PREMIUM

Department Head Signature:

Michael A. Piccirillo

Digitally signed by Michael A. Piccirillo  
DN: cn=Michael A. Piccirillo, o=City of Glen  
Cove, email=mpiccirillo@glencove.ny.gov, c=US  
Date: 2021.09.01 13:33:33 -04'00'

Date: SEPTEMBER 1, 2021

City Controller Approval:

Date: SEPTEMBER 1, 2021

City Council Approval – Resolution Number: \_\_\_\_\_

Date: \_\_\_\_\_



**City of Glen Cove**  
9 Glen Street  
Glen Cove, NY 11542

# BUDGET AMENDMENT FORM

GCF-1 (7/08)

Department: CAPITAL FUND

BUDGET YEAR 2021

[illegible]

**Reason for Amendment:**

TO ACCEPT GRANT REIMBURSEMENT PROCEEDS FROM  
NYS ENVIRONMENTAL FACILITIES CORPORATION (EFC)  
RELATED TO SEAMAN'S ROAD WATER SYSTEM IMPROVEMENTS

[NEW YORK STATE WATER INFRASTRUCTURE IMPROVEMENT ACT GRANT PROGRAM PROJECT #18637]

**Department Head Signature:**

Michael A. Piccirillo

Digitally signed by Michael A. Piccirillo  
DN: cn=Michael A. Piccirillo, o, ou=City of Glen  
Dove, email=mpiccirillo@glencoveyny.gov, c=US  
Date: 2021.06.08 17:08:19 -04'00'

Date:

SEPTEMBER 2, 2021

**City Controller Approval:**

Date:

SEPTEMBER 2, 2021

**City Council Approval-Resolution Number:**

Date:



# RESOLUTION 6F



City of Glen Cove  
9 Glen Street  
Glen Cove, NY 11542

## BUDGET AMENDMENT FORM

GCF-1 (7/08)

Department: POLICE

BUDGET YEAR 2021

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	EST. REVENUE INCREASE (DECREASE)	APPROPRIATION INCREASE (DECREASE)
A3120-42680	Insurance Recoveries	3,606.22	
A3120-55999	Property Damage Expense		3,606.22

Reason for Amendment:

Acc GL-400-21

Department Head Signature: \_\_\_\_\_

Date: 8/30/2021

City Controller Approval: \_\_\_\_\_

Date: 9/1/21

City Council Approval-Resolution Number: \_\_\_\_\_

Date: \_\_\_\_\_



## RESOLUTION 61



### Lease Extension Agreement

Customer Bill to Information
Company Name: CITY OF GLEN COVE GLEN COVE SENIOR CENTER
DBA:
Address: 130 Glen St GLEN COVE, NY 11542
Contact: Timothy Tenke
Email: ssoter@glencoveny.gov
Phone: (516) 759-9610
Fax:
Office #: 2840 - New York

Lease Extension Payment Information
Model #: Quadient IN360
Meter S/N: 10400639
Billing CSN#: 60856214
Existing Lease #: N16123061
Term in Months: 12
Monthly Payment: \$45.00
Date Sent: 9/1/2021
<b>Please Choose New Billing Cycle:</b> Quarterly
<b>Offer Valid Until:</b> 10/4/21
EasyInk: <input type="checkbox"/> (Quadient Postage Funding and LAN required)

### Approval & Terms:

This Agreement extends Customer's existing Lease, referenced by the Lease Number above, with Quadient Leasing USA, Inc., formerly known as MailFinance Inc. ("Quadient Leasing"). Except as otherwise provided herein, the terms and conditions of the existing lease shall remain the same and continue in full force and effect. In the event of a conflict between the existing Lease and this Agreement, the provisions of this Agreement shall control.

This Agreement becomes effective upon the expiration of the current term of your existing Lease. Customer agrees that this Agreement is NON-CANCELLABLE for the entire Extension Term set forth above. After the expiration of the Extension Term, this Agreement shall automatically renew on a month-to-month basis (each a "Renewal Period") at the Lease Payment and frequency set forth above. Customer may terminate this Agreement at the end of the Extension Term or at the end of any Renewal Period by notifying Quadient Leasing in writing of its desire to terminate no later than thirty (30) days prior to the desired termination date.

### Customer Acknowledgement:

Customer understands and agrees to comply with the terms and conditions of this Agreement. The undersigned is authorized to sign this Agreement on behalf of the Customer identified above.

Name:

Title:

Date:

Authorized Signature:

Kim Kohler k.kohler@quadient.com PH: 800-636-7678 Ext. 13904 FAX:  
**Quadient Leasing USA, Inc 478 Wheelers Farms Road, Milford, CT 06461**



September 20, 2021

Mr. Louis Saulino, P.E., Director of Public Works  
City of Glen Cove  
9 Glen Street  
Glen Cove, NY 11542

Re: City of Glen Cove  
2021 Road and Drainage Improvements Various Locations  
Bid No. 2021-018

Dear Sir:

On September 14, 2021, the City received six (6) bids for the referenced project summarized as follows:

<u>Contractor</u>	<u>Amount Bid</u>
Road Work Ahead, Inc.	\$1,482,200.00
Graci Paving Associates	\$1,496,997.50
Stasi Industries Inc.	\$1,540,112.50
Laser Industries	\$1,557,750.00
M & C Venture Group	\$1,563,569.14
Macedo Contracting	\$1,635,387.50

We have conducted a mathematical review and found no errors in the low bidders proposal.

The low bidder, Road Work Ahead, Inc. has completed numerous municipal improvement projects in various municipalities including the Town of Hempstead, the City of Glen Cove and other Villages in Nassau County.

In conclusion, we recommend award to the low bidder Road Work Ahead Inc. of 2186 Kirby Lane, Syosset, NY 11791.

Enclosed are two (2) copies of the low bidder's proposal for your use.

I remain at your service.

Sincerely,

Paul F. Stevens, P.E.  
Associate Vice President

PS: mc

cc: Yelena Quiles, Purchasing Agent  
Gregory Kalnitsky, City Attorney  
Michael Piccirillo, Comptroller  
Michael Capobianco, LiRo  
enc.



# RESOLUTION 6J



## SCHEDULE OF BID PRICES

City of Glen Cove - Bid No. 2021-018

ITEM NUMBER	APPROXIMATE QUANTITY	PRICE PER UNIT, COMPLETE IN PLACE ITEMS WITH UNIT PRICE WRITTEN IN WORDS	UNIT BID PRICE		AMOUNT BID	
			DOLLARS	CENTS	DOLLARS	CENTS
1B-SS	1 ea.	Tree Removal Over 12" Up to and Including 24" Diameter FOR: <u>Two thousand</u> <u>92</u> DOLLARS CENTS	2,000.	90	2,000.	90
12AX-PVC-14	460 l.f.	Furnish and Lay Polyvinyl Chloride Pressure Pipe 14" Diameter FOR: <u>One Hundred Eighty</u> <u>42</u> DOLLARS CENTS	180.	00	82,800.	00
12HX-1	3 ea.	Clean Existing Catch Basins FOR: <u>One thousand two hundred</u> <u>92</u> DOLLARS CENTS	1200.	90	3,600.	90
13AX-B MOD	3 ea.	Catch Basin – Type B Modified FOR: <u>Ten thousand</u> <u>92</u> DOLLARS CENTS	10,000.	90	30,000.	90

\* Contingency Item

\*\* Minimum Allowable Bid Price

\*\*\* Fixed Bid Amount

Name of Bidder: Roadwork Ahead Inc.



# RESOLUTION 6J



## SCHEDULE OF BID PRICES

City of Glen Cove - Bid No. 2021-018

ITEM NUMBER	APPROXIMATE QUANTITY	PRICE PER UNIT, COMPLETE IN PLACE ITEMS WITH UNIT PRICE WRITTEN IN WORDS	UNIT BID PRICE		AMOUNT BID	
			DOLLARS	CENTS	DOLLARS	CENTS
*13BX-3A-4	1 ea.	Manholes – Type 3 Alternate, - 4' Diameter FOR: <u>Eight thousand</u> <u>00</u> DOLLARS CENTS	8,000.	00	8,000.	00
14X	1 ea.	Connections to Existing Drainage Facilities FOR: <u>One thousand Five hundred</u> <u>00</u> DOLLARS CENTS	1,500.	00	1,500.	00
15X-3P	1 ea.	Repair Existing Cement Concrete Type 3 Catch Basins Deck Slab FOR: <u>Three thousand</u> <u>00</u> DOLLARS CENTS	3,000.	00	3,000.	00
15X-P-3	1 ea.	Repair Existing 3 Inlet Cement Concrete Catch Basin Deck Slab FOR: <u>Five thousand</u> <u>00</u> DOLLARS CENTS	5,000.	00	5,000.	00

\* Contingency Item

\*\* Minimum Allowable Bid Price

\*\*\* Fixed Bid Amount

Name of Bidder: Roadwork Ahead Inc.



# RESOLUTION 6J



## SCHEDULE OF BID PRICES

City of Glen Cove - Bid No. 2021-018

ITEM NUMBER	APPROXIMATE QUANTITY	PRICE PER UNIT, COMPLETE IN PLACE ITEMS WITH UNIT PRICE WRITTEN IN WORDS	UNIT BID PRICE		AMOUNT BID	
			DOLLARS	CENTS	DOLLARS	CENTS
15X-P-4	1 ea.	Rebuilding Existing 4 Inlet Cement Concrete Catch Basins Deck Slab FOR: <u>Five thousand</u> <u>21</u> / <u>100</u> DOLLARS CENTS	5,000.	00	5,000.	00
16SS-1	34 ea.	Change Elevation of Manhole Casting – Minor Adjustment FOR: <u>Four hundred</u> <u>28</u> / <u>100</u> DOLLARS CENTS	400.	00	13,600.	00
16M-SS-NA	2 ea.	Furnish and Install New Non-Adjustable Casting FOR: <u>Two thousand</u> <u>28</u> / <u>100</u> DOLLARS CENTS	2000.	00	4,000.	00
18SS-2	35 c.f.	Special Masonry Structures FOR: <u>One hundred</u> <u>28</u> / <u>100</u> DOLLARS CENTS	100.	00	3,500.	00

\* Contingency Item

\*\* Minimum Allowable Bid Price

\*\*\* Fixed Bid Amount

Name of Bidder: ROADWORK Ahead inc.

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# RESOLUTION 6J



## SCHEDULE OF BID PRICES

City of Glen Cove - Bid No. 2021-018

ITEM NUMBER	APPROXIMATE QUANTITY	PRICE PER UNIT, COMPLETE IN PLACE ITEMS WITH UNIT PRICE WRITTEN IN WORDS	UNIT BID PRICE		AMOUNT BID	
			DOLLARS	CENTS	DOLLARS	CENTS
22CX-M-2	75 tons	Dense Graded Base Course Asphalt Concrete FOR: <u>One Hundred Eighty</u> <u>22</u> DOLLARS CENTS <u>100</u>	180.	00	13,500.	00
26B2-SS	100 l.f.	Stone Block Curb – Class 2 FOR: <u>Forty</u> <u>41</u> DOLLARS CENTS <u>100</u>	40.	00	4,000.	00
26B2J-SS	5,450 l.f.	Stone Block Curb – Class 2 – Jumbo Block FOR: <u>Forty Five</u> <u>45</u> DOLLARS CENTS <u>100</u>	45.	00	245,250.	00
26X	2,700 l.f.	Cement Concrete Curb FOR: <u>Thirty Five</u> <u>35</u> DOLLARS CENTS <u>100</u>	35.	00	94,500.	00

\* Contingency Item

\*\* Minimum Allowable Bid Price

\*\*\* Fixed Bid Amount

Name of Bidder: Roadwork Ahead Inc.

**SCHEDULE OF BID PRICES**  
**City of Glen Cove - Bid No. 2021-018**

ITEM NUMBER	APPROXIMATE QUANTITY	PRICE PER UNIT, COMPLETE IN PLACE ITEMS WITH UNIT PRICE WRITTEN IN WORDS	UNIT BID PRICE		AMOUNT BID	
			DOLLARS	CENTS	DOLLARS	CENTS
27X	750 s.f.	Cement Concrete Sidewalk FOR: <u>Twelve</u> ————— <u>22</u> DOLLARS CENTS	12.	00	9,000.	00
27EDW-SS	60 s.f.	Embedded Preformed Detectable Warning Unit FOR: <u>Eighty</u> ————— <u>80</u> DOLLARS CENTS	80.	00	4,800.	00
28D-SS	325 s.f.	Brick, Block, Precast Decorative or Cast-In-Place Decorative Driveways and Driveway Aprons FOR: <u>Thirty</u> ————— <u>30</u> DOLLARS CENTS	30.	00	9,750.	00
28X	800 s.f.	Reinforced Cement Concrete Driveways and Aprons (7" Thick) FOR: <u>Sixteen</u> ————— <u>16</u> DOLLARS CENTS	16.	00	12,800.	00

- \* Contingency Item  
 \*\* Minimum Allowable Bid Price  
 \*\*\* Fixed Bid Amount

Name of Bidder: Readwork Ahead Inc



# RESOLUTION 6J



## SCHEDULE OF BID PRICES

City of Glen Cove - Bid No. 2021-018

ITEM NUMBER	APPROXIMATE QUANTITY	PRICE PER UNIT, COMPLETE IN PLACE ITEMS WITH UNIT PRICE WRITTEN IN WORDS	UNIT BID PRICE		AMOUNT BID	
			DOLLARS	CENTS	DOLLARS	CENTS
36D	5,150 tons	Asphalt Concrete Type 1A FOR: <u>One Hundred</u> <u>00</u> DOLLARS CENTS	100.	00	515,000	00
36SS	2,600 s.f.	Asphalt Concrete Type 1AC FOR: <u>Seven</u> <u>00</u> DOLLARS CENTS	7.	00	18,200	00
40SS-2	1,150 gal.	Applying Bituminous Material (Tack Coat) FOR: <u>Eight</u> <u>00</u> DOLLARS CENTS	8.	00	9,200	00
49CM-SS-1	5 l.f.	Reinforced Cement Concrete Gutter Modified (1 ft. Wide) FOR: <u>Fifty</u> <u>00</u> DOLLARS CENTS	50.	00	250	00

\* Contingency Item

\*\* Minimum Allowable Bid Price

\*\*\* Fixed Bid Amount

Name of Bidder: Roadwork Ahead Inc.



# RESOLUTION 6J



## SCHEDULE OF BID PRICES

City of Glen Cove - Bid No. 2021-018

ITEM NUMBER	APPROXIMATE QUANTITY	PRICE PER UNIT, COMPLETE IN PLACE ITEMS WITH UNIT PRICE WRITTEN IN WORDS	UNIT BID PRICE		AMOUNT BID	
			DOLLARS	CENTS	DOLLARS	CENTS
57X	20 l.f.	Modify Existing Roof Drains FOR: <u>One Hundred Eighty</u> <u>22</u> DOLLARS CENTS <u>100</u>	180.	00	3,600.	00
58X-1	650 l.f.	Saw Cutting Existing Portland Cement Concrete FOR: <u>Six</u> <u>22</u> DOLLARS CENTS <u>100</u>	6.	00	3,900.	00
58X-2	2,550 l.f.	Saw Cutting Existing Asphalt Pavement FOR: <u>Six</u> <u>22</u> DOLLARS CENTS <u>100</u>	6.	00	15,300.	00
102X	Job	Maintenance and Protection of Traffic FOR: <u>Thirty thousand</u> <u>22</u> DOLLARS CENTS <u>100</u>	Lump	Sum	***\$30,000	00

\* Contingency Item

\*\* Minimum Allowable Bid Price

\*\*\* Fixed Bid Amount

Name of Bidder: Roadwork Ahead Inc.

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# RESOLUTION 6J



## SCHEDULE OF BID PRICES

City of Glen Cove - Bid No. 2021-018

ITEM NUMBER	APPROXIMATE QUANTITY	PRICE PER UNIT, COMPLETE IN PLACE ITEMS WITH UNIT PRICE WRITTEN IN WORDS	UNIT BID PRICE		AMOUNT BID	
			DOLLARS	CENTS	DOLLARS	CENTS
200SS-1	1,650 s.y.	Lawn Restoration (Topsoil and Seed) FOR: <u>Thirty</u> <u>00</u> DOLLARS CENTS	30.	00	49,500.	00
202SS	8 ea.	Test Holes FOR: <u>Five hundred</u> <u>00</u> DOLLARS CENTS	500.	00	4,000.	00
366T-SS	1,100 l.f.	Thermoplastic Reflectorized Pavement Markings FOR: <u>Six</u> <u>00</u> DOLLARS CENTS	6.	00	6,600.	00
398SS-2	210 c.y.	Dense Graded Aggregate Base Course FOR: <u>Seventy</u> <u>00</u> DOLLARS CENTS	70.	00	14,700.	00

\* Contingency Item

\*\* Minimum Allowable Bid Price

\*\*\* Fixed Bid Amount

Name of Bidder: Roadworks Ahead Inc

**SCHEDULE OF BID PRICES**  
**City of Glen Cove - Bid No. 2021-018**

ITEM NUMBER	APPROXIMATE QUANTITY	PRICE PER UNIT, COMPLETE IN PLACE ITEMS WITH UNIT PRICE WRITTEN IN WORDS	UNIT BID PRICE		AMOUNT BID	
			DOLLARS	CENTS	DOLLARS	CENTS
503SS-1	26,150 s.y.	Milling and Grinding FOR: <u>Five</u> _____ <u>00</u> / <u>100</u> DOLLARS CENTS	5.	00	130,750.	00
504SS	34 ea.	Change Elevation of Water Service Box, Water Main Valve Box, Water Meter Pit, Sanitary Sewer Cleanout or Traffic Signal Pull Box FOR: <u>Five Hundred</u> _____ <u>00</u> / <u>100</u> DOLLARS CENTS	500.	00	17,000.	00
565SS	5,550 s.y.	Mixed-In-Place Recycled Base Course (Dry Mix) FOR: <u>Twelve</u> _____ <u>00</u> / <u>100</u> DOLLARS CENTS	12.	00	66,600.	00
*568SS-1	Job	Force Account Work FOR: <u>Twenty Five Thousand</u> _____ <u>00</u> / <u>100</u> DOLLARS CENTS	Lump	Sum	***\$25,000	00

- \* Contingency Item  
 \*\* Minimum Allowable Bid Price  
 \*\*\* Fixed Bid Amount

Name of Bidder: Roadwork Ahead Inc.



# RESOLUTION 6J



## SCHEDULE OF BID PRICES

City of Glen Cove - Bid No. 2021-018

ITEM NUMBER	APPROXIMATE QUANTITY	PRICE PER UNIT, COMPLETE IN PLACE ITEMS WITH UNIT PRICE WRITTEN IN WORDS	UNIT BID PRICE		AMOUNT BID	
			DOLLARS	CENTS	DOLLARS	CENTS
631SS	10 c.y.	Controlled Low Strength Material FOR: <u>One thousand Five hundred</u> <u>25</u> / <u>100</u> DOLLARS CENT	1500.	00	15,000.	00
640SS	50 s.f.	Remove and Reinstall Concrete or Brick Pavers FOR: <u>Forty</u> <u>25</u> / <u>100</u> DOLLARS CENTS	40.	00	2,000.	00

TOTAL BASE BID: \$ 1,482,200.00

TOTAL OR GROSS BASE BID MUST BE WRITTEN IN WORDS:

One Million Four Hundred Eighty two thousand two hundred 25/100  
DOLLARS CENTS

NOTE: AS A PART OF THIS PROPOSAL, ALL BIDDERS ARE REQUIRED TO COMPLETE THE FORM "CERTIFICATE OF EXPERIENCE FOR CONSTRUCTION PROJECTS" THAT STARTS ON PAGE 44 OF THIS BOOK.



- \* Contingency Item
- \*\* Minimum Allowable Bid Price
- \*\*\* Fixed Bid Amount

Name of Bidder: Readwork Ahead inc.



# RESOLUTION 61



## SCHEDULE OF BID PRICES

City of Glen Cove - Bid No. 2021-018

ITEM NUMBER	APPROXIMATE QUANTITY	PRICE PER UNIT, COMPLETE IN PLACE ITEMS WITH UNIT PRICE WRITTEN IN WORDS	UNIT BID PRICE		AMOUNT BID	
			DOLLARS	CENTS	DOLLARS	CENTS

### OPTIONAL ITEM

60X	ea.	Alter Water Service Connection FOR: _____ DOLLARS _____ CENT	10,000.	00	10,000.	00
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TOTAL AMOUNT OPTIONAL ITEM: \$ 10,000.00

TOTAL OR GROSS OPTIONAL ITEM BID MUST BE WRITTEN IN WORDS:

Ten thousand \_\_\_\_\_ <sup>00</sup>/<sub>100</sub> \_\_\_\_\_  
DOLLARS CENTS

- \* Contingency Item
- \*\* Minimum Allowable Bid Price
- \*\*\* Fixed Bid Amount

Name of Bidder: Roadwork Ahead Inc.

## SCHEDULE OF BID PRICES

City of Glen Cove - Bid No. 2021-018

ITEM NUMBER	APPROXIMATE QUANTITY	PRICE PER UNIT, COMPLETE IN PLACE ITEMS WITH UNIT PRICE WRITTEN IN WORDS	UNIT BID PRICE		AMOUNT BID	
			DOLLARS	CENTS	DOLLARS	CENTS

**FOR CITY OF GLEN COVE USE ONLY  
(AS REQUIRED) SUBSEQUENT TO REVIEW OF BIDS:**

TOTAL CONTRACT BID PRICE AS SUBMITTED BY BIDDER: .....\$ \_\_\_\_\_

CORRECTION (PLUS OR MINUS) TO TOTAL BID PRICE AS CALCULATED BY THE  
CITY OF GLEN COVE .....\$ \_\_\_\_\_

TOTAL CONTRACT PRICE AS CORRECTED AND AS TO BE AWARDED: .....\$ \_\_\_\_\_

CONTRACTOR'S ACKNOWLEDGMENT OF CORRECTED PRICE: ..... \_\_\_\_\_

NOTE: CORRECTIONS TO INDIVIDUAL ITEMS TO BE INDICATED ON PRECEDING PAGES AND INITIALED AT TIME OF CONTRACT  
SIGNING

\* Contingency Item

\*\* Minimum Allowable Bid Price

\*\*\* Fixed Bid Amount

Name of Bidder: Roadwork Ahead Inc.



## RESOLUTION 6L



### SERVICE CONTRACT Work Plan Summary

This contract for Services is made effective as of \_9/ 02 /2021\_, by and between **GLEN COVE FD** and The Grant-Guys (GG) of Mineola, New York 11501.

1. DESCRIPTION OF SERVICES. Beginning on \_9/ 02 /2021\_, GG will provide to the Company:

**You, the applicant, are ultimately responsible for the contents of your application, reports, and requests for payment. GG does not confirm your purchases, maintain records, or verify their reasonableness or accuracy.**

**SIGNATURE CLAUSE: After discussing with you, we are authorized to either electronically sign, or sign and initial with your authorization. Most grants are submitted on-line and many will require only checks or passwords to submit.**

**I HEREBY CONFIRM THAT I AM AUTHORIZED TO ENGAGE GRANT GUYS ON BEHALF OF MY FIRE DEPARTMENT OR EMS AGENCY: \_\_\_\_\_.**

1. Grant identification, notification, and needs analysis. We locate grants which you are eligible for. We evaluate if the client fits the criteria of the grant as determined by the guidance.
2. We will meet in person or over the telephone with the customer and evaluate the grant. The realistic probabilities of an award and the cost are agreed to. The deadlines are explained and the information needed by the customer to submit the grant is laid out. You will be provided a copy of the contract to review. The contract must be signed prior to any work commencing. All data **must** be provided in advance of the grant period opening. Please advise us of all successful and unsuccessful AFGP grant applications. There is no charge for the initial consultation. Subsequent meetings including in person or zoom type conferences, are billed per hour at the rate of \$150 per hour. There is no fee for e-mails or telephone calls.
3. This is an on-line application and all work is done on line or on the phone. During submission, the certification page is explained. Only you truly know your district, its people, equipment, facilities and critical infrastructure. You will not be contacted prior to the application being submitted after the items and amount has been agreed to by means of the returned confirmation sheet.
4. In the event that revisions or explanations are required the State / FEMA will contact the point of contact to obtain the information for re-submission. Notifications of award or denial will be sent to the listed person and we will apprise the customer of the outcome of the grant, if the grantor provides them.
5. Assistance with draft letters of support from federal elected officials with addresses and recommendations can be provided to you for you to re-produce on letterhead, date, and sign at no cost. We also communicate with your representatives.
6. **Awards:** We make no guarantees on the award of grants. **Should you refuse the award for whatever reason, the fee and commission remains due.**



## RESOLUTION 6L



7. Most grants require compliance with the on-line NIMS training and Fire Dept.'s must be NFIRS reporters BY THE END OF ANY AWARD MADE.
8. We make the assumption that all information that is provided to us is accurate to the best of your knowledge. Ultimately, as per the guidance, **the applicant is responsible for the applications content, not the grant writer.** We do not approve or deny the drawdown requests you ask us to submit. The grantor approves or denies your requests. It is your responsibility to provide us with accurate figures when requesting draw-downs. WE WILL NOT REVIEW YOUR REQUESTS FOR PAYMENT OR ACCURACY OR COMPLIANCE.
9. Records are retained by you on-line for the life of the grant, usually 3 years.
10. Grant writing fees may be reimbursed by the grant if awarded. On Federal applications payment must be received within 30 days of the application close date. Proof of payment will have to be forwarded to FEMA in the form of both sides of a check. On a regional application, only the host may recover the fee. You must retain the cancelled check to recover this expense.
11. By agreeing to this contract, you agree to allow GG to access e-grant on-line systems with your username and password until that authority is revoked by you. Further, you authorize us to submit the grant on your behalf. Once submitted, grants cannot be altered. Client agrees not to change the password. We will be listed as AOR's: **Authorized Organization Representative** - can manage team members and has all the permissions for the organization, including submitting information to FEMA.
12. We require designating one point-of-contact who is authorized to make decisions. We will not discuss your grants with any person not authorized by the single point of contact to engage in any discussion of any grant.
13. We have a satisfaction guarantee on our service PRIOR TO SUBMISSION. You must advise us of any problems PRIOR to the submission of the application so that we can attempt to rectify it. The applicant accepts this mediation and waives their right to sue to be made whole. In the event that an application is not submitted due to human error, power outages, internet outages, hosting/access issues or other similar situations, that application will be submitted during the next cycle. We do not issue refunds.
14. There is a 10% commission of grants awarded to you previously that we recover for you. If we are unable to recover the funds, there is no charge. The grant is considered paid when the entity is prepared to pay, not when you are prepared to proceed. When the award is brought to contract, our fee will be due to us.
15. Should you choose to pursue a **regional** application, and should a suitable partner be found; a **\$800 fee** is sent to the non-client for that application. In the case of regional applications, the host is ultimately responsible for all related costs such as audits and commissions and must work out separate agreements with partners regarding cost shares. Only the host is entitled to reimbursement of the management fee listed on the application,



## RESOLUTION 6L



and only the host can recover the grant writer fee. All clients agree to be represented on a regional application by agreeing to this contract. A dated MOU MUST be in place.

16. We DO charge for postage/certified mail. We will assist you in printing your completed application. We do NOT mail hard copies. If copies are required there will be a **\$50 fee.**
17. APPLICATION REVIEW ONLY: This section deals with applicants who solely wish us to review their application which they have prepared on their own. We will proofread and offer recommendations on size of request, items requested, and various other factors within your application in the form of a written report. The cost for this service is **\$400.00.**
18. All clients receive an invitation to our grant training seminars, winners seminars and our bi-annual newsletter, the Grant-Line. All awards agree to participate in our awardee orientation session and to return the signed attendance sheet.
19. Applications that are prepared by GG and withdrawn by the applicant, or instructed for us not to submit will remain payable and count as an application prepared.
20. Executed contracts will be billed should the applicant decide not to proceed. GG only accepts a certain number of applicants each year. Your signed contract assures you a space, but also denies a space to another applicant. Signed contracts WILL BE BILLED with or without an application.
21. The contract will remain in effect until revoked by either party in writing. The agreement will self-renew. Client will be provided with any changes to the agreement.
22. It is the clients' responsibility to be active in SAM, read the certifications page, read the funding notice, cyber-security warning, contract, and review the application including amounts, match and items. GG is not responsible for incorrect data provided by other parties. You hereby certify that you have/will review(ed) the AFGP certifications page.
23. We **DO NOT** NORMALLY REGISTER your fire/ems company in **SAMS**. SAMS Registration is required for you to apply for. If we prepare or renew your SAM it is enclosed on a separate invoice. Login.usa is also required.
24. We will not prepare any applications without an executed contract or for a client with a balance outstanding over 60 days.
25. We retain the right to use successful awards for marketing purposes and to discuss the award with media.
26. The cost for a single application is **\$950** TO RESUBMIT a denied application the following year. That is dependent upon the FD not having purchased the item requested and the items being the same year to year. The GWF will not be eligible for reimbursement, mgt fee remains.



## RESOLUTION 6L



27. STAFFING NEEDS REPORTS: GG is capable of preparing staffing reports. If grant funded prior FEMA authorization is now required. If SAFER funded, it is the only eligible item that year.
28. Applicant agrees not to share applications or forms developed by GG with subsequent grant writers hired by the applicant. Applicant agrees to create new usernames and passwords and not share old narratives with new writers.  
Under NO circumstances will you, the FD, share our work product with subsequent grant writers. Our narratives represent our model and is our intellectual property. Please, only share the *NON-NARRATIVE* portion with paid grant writers as a professional courtesy to our writers. That does not apply to your in-house grant committee. **THIS SECTION IS STRICTLY ENFORCED.**
29. LATE FEES: All invoices must be paid within 30 days of receipt. \$15 is added to every 30 days following. Timely payment is vital to a FEMA GWF reimbursement.
30. Prior to yelling at us, or voicing any verbal or written level of dissatisfaction, clients must have a signed contract. It is preferred that ONLY paid and current clients voice rage and general discontent.
31. NON-DISCLOSURE/NON-DISPARAGEMENT: Both parties to this contract agree not discuss the contents of applications, including identifying data, names, e-mails, and; agree not to publically discuss or portray each-other in a negative light at public meetings, in the press, media, social media, department meetings or public board meetings.
- NEW IN 2021:
32. **NEW:** Law firms that represent both a client and a non-client agree not to share work product including forms or narratives with no Grant-Guys Fire or EMS clients.
33. **NEW:** Members of a client fire department who are officials in an another department serving in such roles as Exempt member, District Commissioner, paid employee, or Village Trustee agree not to share any work product such as narratives, forms or any other documents or completed applications.
34. **NEW:** In some applications the agency can request a waiver. During review, FEMA will request documents to support that request if made. The actual WAIVER is completed *by the department or its jurisdiction*. **NOT BY GRANT-GUYS.**
35. **NEW:** In certain circumstances, documentation may be requested for obsolete or non-repairable SCBA or PPE. This documentation can be done by the FD or by Grant-Guys. There is a \$200 fee to complete this task IF FEMA requests it.
36. CYBER-SECURITY: All information contained in your application is a matter of public record and can be FOIL'd. Information is entered through a secure US Govt. website. No information is stored in our server or entered via our portal. GG or FEMA will never use a link. If an e-mail doesn't look right---it probably isn't.



## RESOLUTION 6L



### THIS SECTION ONLY APPLIES IF YOU ARE AWARDED A GRANT

1. Needs Assessments: GG will prepare a written equipment needs assessment if REQUESTED for AFGP applications and will forward upon request. Assessment Cost is **\$250.**
2. **NEW 2021:** THIS SECTION DOES NOT APPLY TO REP. SUOZZI FD'S.  
Due to absolute confusion and chaos between elected federal officials, which includes mistaken amounts and items, wrong names and titles, and misrepresentation of the facts; Grant-Guys will assume award day press coordination by creating quotes, press releases, and other award related media specific to your AFGP award only. By entering this contract, the applicant agrees to coordinate award press with Grant-Guys solely.
- 3.
4. Meetings with entities outside of the fire company will be charged an hourly fee of **\$100** per hour (i.e. auditors, lawyers, accountants etc.). We will *ASSIST* you in a FEMA audit at this rate.
5. **Grant Management:** We will prepare and monitor amendments, on-line e-mail communications, SF-425's, Annual Performance Reports, Quarterly Reports, Semi-Annual Reports, Requests for Payments, Requests for Time Extensions, Award Acceptance, preparation of 1199A Forms, and Close-Out Reports. This is covered in your one-time 3% mgt. fee for successful awards only. **WE ASSIST YOU IN YOUR CLOSE-OUT REPORT, but you must provide all of the required information.**

There is a one-time 3% fee assessed to manage successful awards for the life of the grant. The fee can be paid in full, or stretched over payments during the period of performance. In the event of a successful amendment resulting in increased Federal assistance, the 3% mgt. fee will be forwarded on a separate invoice to reflect the increase accurately. Mgt fee is separate and is non-reimbursable by FEMA. Regional applicants divide the single fee equally. **THERE IS A CAP OF \$10,000 (\$12,000 regional) ON ALL MGT FEES. YOUR FEE, NO MATTER THE SIZE OF THE AWARD---- WILL NEVER BE MORE THAN \$10,000 (\$12,000 regional).**

We will assist you in preparing for your field visit or various audits, but the Program mgr will want to meet with you, not the grant writer. Grant funds cannot be used to pay the 3% mgt. charge **WITHOUT GOVT PERMISSSION.**

**\*\*\*Payment of the mgt fee must be completed at the time of award, time of funds drawdown, but never to exceed 12 months from award: regardless of extensions, including vehicles\*\*\*.**

6. Awards over \$750,000 in one year require a Federal audit (A133), which must be prepared by your agency. We will **assist** with this audit for an hourly rate of **\$100.**



## RESOLUTION 6L



7. You should be aware if a match is required by your organization. THERE MAY BE A MATCH FOR CERTAIN GRANTS such as AFGP and FPS, not SAFER.
8. We make every reasonable attempt to deliver a grant by outlining how that grant will be spent to FEMA. It is your legal and ethical responsibility to make every effort to spend the money in accordance with the grant award, should one be achieved. Federal grants require written performance evaluations to be returned to them for a period of time set out by the grant. In some circumstances, changes can be made after an award with the approval of the granting agency. **GG bears no responsibility if your grant funds are not spent in accordance with your award.**
9. In the event of a building modification award, both awardees and applicants will be required to submit an environmental review. Environmental reviews and photos are prepared at a cost of **\$350**. Failure to achieve environmental approval will not impact your responsibility to provide payment for the review, or to provide the management fee. The applicant is accepting this responsibility by applying for this category.. This fee cannot be charged to the grant award.
10. COST: The cost to submit ONE application in 2021 forward is \$1950; OR, \$2500 if TWO application numbers are generated.
11. Records and documentation at no time are forwarded to GG for storage or maintenance; they will NOT be retained by GG.
12. **IF SAM IS TO BE PREPARED, SAM WILL BE SUBMITTED WITHIN 15 DAYS. FEE FOR SAM IS \$600. SAM IS A REQUIRED COMPONENT OF YOUR AFGP APPLICATION. A SEPERATE CONTRACT IS REQUIRED FOR THE ONE YEAR SAM PERIOD.**

13. -End-

Guys



## RESOLUTION 6L



PLEASE RETURN THIS PAGE, AND KEEP THE WORK AGREEMENT FOR YOUR RECORDS.

### **CONTRACT-FEE REVIEW**

BEING DULY AUTHORIZED TO REPRESENT THE FIRE DEPT. WE HEREBY ENTER INTO AN AGREEMENT WITH GRANT-GUYS INC. FOR THE SUBMISSION OF 1 GRANT(s); NAMELY: AFGP. THE FEE FOR SERVICE IS: \$1950 \$950 (for resubmittals, contract still required).

**IF YOU RECEIVE AN AWARD:** POST AWARD ASSISTANCE IS CALCULATED AT 3% OF THE ACTUAL AWARD (MINUS THE REQUIRED MATCH). POST GRANT ASSISTANCE ON SUCCESSFUL AWARDS ONLY INCLUDE QUARTERLY PROGRESS REPORTS, ANNUAL REPORTS, AMMENDMENTS, REQUESTS FOR PAYMENT AND CLOSE-OUT REPORT ASSISTANCE. IT DOES *NOT* INCLUDE SAMS. YOUR FEE WILL **NEVER** EXCEED \$9,999 NO MATTER THE SIZE OF YOUR AWARD.

**THE HOURLY FEE** FOR MEETINGS OUTSIDE OF THE FD OR RELATED FUNCTIONS IS \$100 PER HOUR.

ENVIRONMENTAL REPORTS ARE PEFORMED FOR \$350.00.

I UNDERSTAND THAT IT IS INCUMBANT UPON THE APPLICANT TO PROVIDE NEEDED INFORMATION BY THE REQUIRED DEADLINES AND FAILURE TO DO SO, OR REPEATED REVISIONS, MAY DELAY OR PRECLUDE MY CHANCES OF AN AWARD OR MY ABILITY TO SUBMIT THE GRANT ITSELF. FURTHER, I RECOGNIZE THAT PAYMENT TO THE GRANT WRITER IN NO WAY GARAUNTEES MY AWARD AND THAT PAYMENT OF THE GRANT WRITER FEE IS NOT CONTINGENT UPON THE AWARD. THE ORGANIZATION IS REQUIRED TO PROVIDE ACCURATE INFORMATION TO THE BEST OF YOUR KNOWLEDGE. INCLUSION IN A REGIONAL GRANT APPLICATION UNDER AFGP SATISFIES ONE APPLICATION.

THE GRANT WRITER WILL STATE THAT THE AGENCY HAS REVIEWED THE APPLICATION, FUNDING NOTICE, IS SAM ACTIVE, CERTIFICATIONS AND ATTESTATIONS, AND REVIEWED THE APPLICATION ITSELF.

Kevin D. Mulrooney Kevin Mulrooney

Date 09/02/2021 .

Agency representative

Name \_\_\_\_\_

Agency: **GLEN COVE FD**

Date \_\_\_\_\_



## RESOLUTION 6L



**NOTES:**

GLEN COVE FD. NON-DISPARAGEMENT CLAUSE WILL BE STRICTLY ENFORCED.





## SOFTWARE LICENSE AND SERVICE AGREEMENT

THIS SOFTWARE LICENSE and SERVICE AGREEMENT entered into this \_\_\_\_ day of September 2021, by and between SOFTWARE CONSULTING ASSOCIATES, INC., with principal offices at 54 Elizabeth Street, Suite 17, Red Hook, New York, 12571, (hereinafter "SCA") and the City of Glen Cove, New York a municipality organized under the laws of the State of New York and with an address at 9 Glen Street, Glen Cove, NY 11542, hereinafter "MUNICIPALITY").

### RECITALS

WHEREAS, SCA is in the business of designing, selling and servicing computer software for use by municipal governments and in connection therewith has developed various municipal software products (hereinafter "MUNICIPITY SOFTWARE") as described in SCA's Muncity Software Proposal (hereinafter "PROPOSAL") dated August 2<sup>nd</sup>, 2021 to the MUNICIPALITY", a copy of which is attached hereto as Exhibit A and made a part hereof by reference.

WHEREAS, the MUNICIPALITY desires to obtain a license to use this software program pursuant to the terms contained in this Agreement and to thereafter have SCA service, and provide consulting for, this program.

NOW, THEREFORE, in consideration of the foregoing the parties hereby agree as follows:

1. GRANT OF LICENSE - SCA hereby grants, and the MUNICIPALITY accepts, a non-exclusive, nontransferable right and license to the use of the MUNICIPITY SOFTWARE within the United States. This license is for web-based software intended to run via a web-browser (such as Internet Explorer, Mozilla Firefox, or Google Chrome) on any computer connected to the Internet via a broad-band connection. SCA will provide the MUNICIPALITY a list of approved web-browser and versions. These computers are to be purchased and installed by the MUNICIPALITY"). The MUNICIPALITY shall not otherwise attempt to copy, sell, lease, transfer or assign any of the software without the express written consent of SCA.
2. LICENSE FEES – The MUNICIPALITY shall pay SCA the following:

**Software**  
**Municipality 5 Land Management Module**

**Municipality 5 (Parcel Management Upgrade Pricing)**

1. Municipality - Parcel Management (Building, Permitting, Code Enforcement, Planning, Zoning, Inspections, Reviews, Fees, etc.)
  - a. Base software \$ 18,000
  - b. Setup, Implementation and Training \$ 10,000
  - c. Annual Maintenance/Support/Hosting \$ 12,000
2. Municipality Mobile\*
  - a. Implementation \$ 1,000
  - b. Initial Licensing - \$500 / user \$ 500
  - c. Annual Maintenance / Hosting - \$200 / user \$ 200

*\*Customer is responsible for acquiring their own mobile hardware (smart phone or tablet) and wi-fi or cellular data plans.*

3. City Squared – Online Portal
  - a. Public Facing Portal Included
  - b. Setup, Implementation and Training \$ 2,000
  - c. Application and License Submittal Transactional Pricing

*\*Online applications and renewals are paid for by adding a convenience fee to the transactions that is paid by the applicant. The convenience fees are normally around 2.75% for credit card and \$4.00 for check. Example: in the case your permit fee was \$200.00 the applicant would pay either \$205.50 if using a credit card or \$204.00 if using an e-check. \$200.00 would go to the City and either \$5.50 or \$4.00 would go to SCA/Municipality. Requires contract with Value Payment Systems (VPS).*

- 4 Data Conversion (Municipality Enterprise) Included

**Total for Municipality in Year 1 \$ 43,700**  
**On-going Costs (Year 2 and Year 3) \$ 12,200**

Payment of this sum shall constitute payment in full for the software license and rights herein specified in perpetuity.

- \$ 17,480 – 40% Upon signing of contract.
- \$ 13,110 – 30% After initial data conversion, installation, setup, and training of software.
- \$ 13,110 – 30% 30 Days after successful installation and acceptance of software.

Service costs in subsequent years for each system as documented in Paragraph 3 will be due on the anniversary date of the installation of the software product.

3. SERVICE AGREEMENT - The parties agree that MUNICIPALITY shall pay an annual maintenance, support, and hosting fee of \$12,200 per annum as follows:

<b>Municipality 5</b>	
<i>Annual Maintenance Support and Hosting</i>	<i>\$ 12,000</i>
<b>Municipality Mobile</b>	
<i>Annual Maintenance Support and Hosting</i>	<i>\$ 200</i>
<b><i>Total Annual Maintenance, Support and Hosting</i></b>	<b><i>\$ 12,200</i></b>

The initial term of the contract is until December 31<sup>st</sup>, 2022. Annual Maintenance and Hosting fees will remain fixed for the first three years of the contract.

After year three, SCA may raise the annual support contract by 3% or the previous year's Consumer Price Index, Northeast Region (CPI), to a maximum of 5%.

Annual Maintenance and Hosting will be charged on a fiscal year basis (January 1 to December 31) and prorated when implementation begins in the middle of the fiscal year.

The software Maintenance, Support and Hosting includes the following:

- (a) Identify and resolve all software problems caused by the MUNICIPALITY SOFTWARE listed above.
- (b) For hardware and other software problems, provide problem determination services, in compliance with Paragraph 5 (b).
- (c) Provide procedural advice, and general consulting services as required by the Client.

(d) All the above services will be provided as quickly as possible after notification of a problem by the user, with a requirement of providing an initial response to any problem within four hours. Support will be provided by telephone, Internet, or via on-site visit if required.

(e) Specifically, SCA agrees to provide whatever assistance is necessary for successful operation of the software. This includes unlimited phone and internet support and on-site support, training and assistance, if required.

(f) Backups. SCA will backup up all data relevant the MUNICIPALITY, MUNICIPALITY SOFTWARE System, including but not limited to; data (Microsoft SQL Server databases) and content (pictures, documents, etc.) nightly to a secure location. If MUNICIPALITY wished to house the backup data at a location of their choosing, SCA will assist with that effort, but reserves the right to charge a standard maintenance fee for configuration and monitoring of said system.

(g) Nothing in this Agreement shall be construed to limit or waive SCA's duties to safeguard the MUNICIPALITY'S data stored on the Hosted Services provided by SCA.

#### 4. MODIFICATION, MAINTENANCE, ETC. OF APPLICATION SOFTWARE

(a) SCA will service and maintain the MUNICIPALITY SOFTWARE.

(b) SCA shall inform the MUNICIPALITY of all major systems enhancements as developed. Those enhancements which are developed free of charge for all SCA customers will be made available as normal software updates. It is possible that in the future SCA will develop special optional features which can be purchased from SCA at the customer's discretion. SCA agrees to sell such enhancements to the MUNICIPALITY if the MUNICIPALITY elects to purchase one or more of these options.

#### 5. REPRESENTATIONS & WARRANTIES

(a) SCA represents and warrants that the application software supplied under this Agreement will operate on MUNICIPALITY's computers connected to the Internet via a broadband connection running approved web-browser software.

(b) SCA does not assume responsibility for problems caused by hardware or software programs from other vendors, which may require both troubleshooting and proper restoration of files and programs to a running state. SCA is available for support in these matters at our normal rate (currently \$100/hour).

(c) The warranty provided for above is expressly contingent on proper use and application of software and does not apply if the software is modified or adjusted by anyone other than SCA's authorized representatives. Said warranty shall not apply if the modification, adjustment or replacement of the software is required wholly or partially because of neglect or



improper operation conditions. In addition, the warranty shall not cover malfunctions caused by defects in the MUNICIPALITY's associated equipment, software, terminals, or networks.

(d) SCA represents and warrants that it is validly existing corporation in the State of New York, qualified to do business in the State of New York and has all proper approvals to legally engage in the business that is the subject of its obligations hereunder. Further, SCA represents that no claims for negligence or breach in the performance of its duties under contracts similar to the one contained herein have been made or are pending against it.

6. PATENT AND COPYRIGHT INDEMNIFICATION - SCA represents that it is the sole author of the SCA MUNICIPALITY SOFTWARE product and knows of no competing claims by any other persons or entities of a proprietary interest or right in said software. SCA agrees to defend indemnify and hold harmless the MUNICIPALITY for any claims (including attorney's fees and other costs and expenses related to such claims incurred by MUNICIPALITY) made against MUNICIPALITY as a result of this Agreement and/or the use of the Municipality Software including, but not limited to those alleging that a program licensed pursuant to this Agreement infringes a copyright in the United States or United States patent. The MUNICIPALITY shall notify SCA, as soon as practicable, in writing, of any such claim and SCA shall be given the opportunity to fully participate in the defense of such action. In the event the MUNICIPALITY, as a result of a dispute regarding a proprietary right in the software, is required to cease using the software and SCA fails to procure for the MUNICIPALITY the right to continue using the software within forty-five (45) days of any notice to cease using the Municipality Software, then in such event MUNICIPALITY shall have the right to terminate this Agreement upon ten (10) days written notice to SCA.

## 7. TERM AND TERMINATION; NOTICE; SURVIVAL.

(a) Termination for convenience: In addition to any other remedies it may have, SCA may terminate this Agreement upon three hundred and sixty-five (365) days' notice to the MUNICIPALITY prior to the annual automatic renewal of this agreement.

(b) The MUNICIPALITY may at any time, and for any reason, direct the discontinuance of the services and work contemplated under this Contract for a period of time. Such direction shall be in writing and shall specify the period during which the work shall be discontinued. The work shall be resumed on the dates specified in such direction, or upon such other date as the MUNICIPALITY may thereafter specify in writing. The period during which such work shall have been discontinued shall be deemed added to the time for performance. Stoppage of work under this article shall not give rise to any claim against the MUNICIPALITY.

(c) The MUNICIPALITY may at any time and for any reason terminate this Contract by written notice specifying the termination date, which shall be not less than seven (7) days from the date such notice is given. In the event of such termination,



## RESOLUTION 6M



services shall be paid for in such amount as shall compensate for the portion of the work satisfactorily performed prior to termination. Such amount shall be fixed by the MUNICIPALITY after consultation with the Contractor and shall be subject to audit by the MUNICIPALITY Comptroller. Termination under this section shall not give rise to any claim against the MUNICIPALITY for damages for compensation in addition to that provided hereunder.

(d) Upon termination pursuant to this paragraph [7], SCA will make all MUNICIPALITY data available to MUNICIPALITY for electronic retrieval for a period of sixty (60) days from the last day on which annual maintenance support and hosting are provided, but thereafter SCA may, but is not obligated to (unless notified in writing to do so by MUNICIPALITY), delete stored MUNICIPALITY data.

(e) All notices, demands or requests under this Agreement must be in writing and either delivered (i) in person, (ii) by certified mail, prepaid with return receipt requested, or (iii) by overnight courier, with receipt acknowledged, to the respective address of each party first set forth above, or to such other address as such party shall hereafter designate by notice given to the other party pursuant to this paragraph. Each notice mailed shall be deemed given on the third business day following the date of mailing the same, and each notice delivered in person or by overnight courier shall be deemed given when delivered.

(f) All sections of this Agreement which by their nature should survive termination will survive termination, including, without limitation, accrued rights to payment, confidentiality obligations, warranty disclaimers, and limitations of liability.

### 8. GENERAL PROVISIONS

(a) Data Ownership – All data specific to the MUNICIPALITY such as parcel data, permits, inspections, violations, etc. as well as documents, pictures or other electronic files that have been uploaded by the MUNICIPALITY are the sole property of the MUNICIPALITY and may not be sold or made available in any way by SCA to any third party without the express written consent of the MUNICIPALITY. SCA, however, reserves the right to utilize the MUNICIPALITY data for the purposes of training, debugging, and technical support.

(b) Unenforceable Terms - In the event that any provision hereof is found invalid or unenforceable pursuant to judicial decree or decision, the remainder of the Agreement shall be valid and enforceable according to its terms.

(c) Governing Law - The validity, interpretation and enforcement of this Agreement shall be governed by the laws of the State of New York.

(d) Entire Agreement - This Agreement, together with: (a) the PROPOSAL; and (b) any other exhibits attached to this Agreement, constitutes the entire agreement between the parties and the same may not be modified or altered except in a writing signed by both parties hereto.

(e) Headings - The subject headings of the various paragraphs are for purposes of convenience only and shall not be taken into consideration in interpreting the provisions of the Agreement.

(f) Counterparts - This Agreement may be executed simultaneously in one or more counterparts each of which shall be deemed an original, but all of which taken together shall constitute one in the same instrument.

(g) Binding Effect - This Agreement shall be binding on and shall inure to the benefit of the parties, their respective legal representatives, successors and assigns.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first set forth above.

SOFTWARE CONSULTING ASSOCIATES, INC.

By:  \_\_\_\_\_

Its: President \_\_\_\_\_

City of Glen Cove, NY

By: \_\_\_\_\_

Its: \_\_\_\_\_



RESOLUTION 6N



## AMENDMENT TO MARKETING AND LICENSING AGREEMENT

THIS AMENDMENT TO MARKETING AND LICENSING AGREEMENT is entered into as of the date listed on the signature page hereto (the “Effective Date”) by and between Just Walk! Inc., an Ohio non-profit corporation (“Just Walk”), with offices at 3773 Olentangy River Rd. Columbus, OH 43214, and the entity listed in Section 1 of this Agreement (the “Company”). Just Walk and the Company are sometimes referred to herein collectively as the “parties” or individually as a “party.”

### WITNESSETH:

WHEREAS, the Company and Just Walk previously entered into a Marketing and Licensing Agreement, under which Just Walk and the Company agreed to certain terms and conditions for organizing a free walking program (the “Agreement”); and

WHEREAS, the Company and Just Walk now desire to amend the Agreement as set forth herein;

NOW, THEREFORE, in consideration of the conditions, covenants and agreements contained herein, and for other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, the parties agree to amend the Agreement as follows:

1. Company Information.

Company Name:	City of Glen Cove
State of Incorporation/Organization:	New York
Territory:	Nassau County
Contact Name:	Christine Rice
Contact Address:	130 Glen Street Glen Cove, NY 11542
Contact Email Address:	<a href="mailto:crice@glencoveny.gov">crice@glencoveny.gov</a>
Contact Telephone Number:	516-759-9615

- The Term of the Agreement as set forth in Section 6.1 will be extended until May 31, 2022, unless earlier terminated pursuant to Section 6.
- All terms and conditions of the Agreement not amended by virtue of this Amendment shall remain in full force and effect.

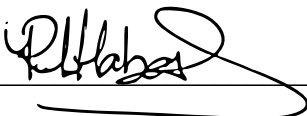


RESOLUTION 6N



IN WITNESS WHEREOF, the parties have executed this Marketing and License Agreement as of the date first written above.

**JUST WALK**

By: 

Name: Rachael Habash

Title: COO

**City of Glen Cove**

By: \_\_\_\_\_

Name: Timothy Tenke

Title: Mayor

Effective Date: September 20, 2021



# WWAD Census 2021

How many walks did your chapter host in the past 12 months (in-person and/or virtually)?	3 (May, June and July, all virtual)
About how many people attend your walks on average?	Virtually – 10 In-person – TBD
Approximately how many healthcare providers have helped lead your walks?	One
Please outline your WWAD schedule for this season to the best of your ability.	Virtual health talk episodes are posted on our website the 1 <sup>st</sup> Saturday of every month. In-person walks will be scheduled according to physician schedule and COVID-guidelines.
Do you have any other updates for your WWAD website? <a href="https://walkwithadoc.org/our-locations">https://walkwithadoc.org/our-locations</a>	Updates to the website have been emailed to Bryan Romey.
Do you use the WWAD Leader Portal? <a href="https://walkwithadoc.org/leader">https://walkwithadoc.org/leader</a>	Yes
What else would you like to see on the WWAD Leader Portal?	Nothing additional at this time.
Is there anything WWAD HQ can do to help support you?	Monthly check-ins with the team and scheduling meet and greets with other chapters to learn from them and share tips and ideas.
Do you have any fun stories from walkers or walk leaders to share? <a href="http://walkwithadoc.org/our-walkers">http://walkwithadoc.org/our-walkers</a> <a href="https://walkwithadoc.org/our-docs">https://walkwithadoc.org/our-docs</a>	Not as of yet. Our virtual walks started in May and we have yet to have an in-person walk; we are planning for our first in-person walk in August.

NOTE: THIS INFORMATION IS NOT PART OF THE LEGAL DOCUMENT.



## RESOLUTION 60



50 Gear Avenue,  
Lindenhurst, NY 11757  
(631) 979-2890,  
(631) 979-2891 fax

September 22<sup>nd</sup>, 2021

Glen Cove Police Department  
Vincent Martinez  
1 Bridge Street  
Glen Cove, NY 11542  
vmartinez@glencoveny.gov

Re: **Utility Survey – 1 Bridge Street**

X-Ray Locating Service is pleased to submit this proposal to provide professional services in conjunction with the above referenced project.

### **SCOPE OF SERVICES**

Based on the information obtained via e-mail, we understand the project to include the following.

#### **I. BRIEF SCOPE OF SERVICES**

- Locate, tone and mark out underground drainage lines.
- Perform a complete utility survey of the subject area and mark the ground with appropriate paint color

**Cost: \$1,200.00**

**Please note, it will be necessary for us to have access to all buildings, utility rooms, crawl spaces, meter rooms, etc. on the property.**

### **TERMS & AGREEMENTS:**

Balance due upon completion. A late payment charge of 1.5% per month will be billed on all outstanding invoices. Upon default of payment, the customer will be liable for all reasonable attorney fees, court costs and all other related expenses incurred as part of the collection of monies owed. Pricing is valid for 60 days.

### **Acceptance of Proposal**

**Date .....**

**Print.....**

**Sign.....**

We look forward to working with you on this project. If you have any questions or require additional information, please contact me at (631) 979-2890.

Sincerely,

Brien Costello  
X-Ray Locating Service, Inc.



## RESOLUTION 6P



### COOPER POWER SYSTEMS

a division of **cooperelectric**

**Sales. Service. Rentals.**

**KOHLER**  
IN POWER. SINCE 1920.

Guy Davi  
Industrial Sales Engineer  
70 Marcus Blvd, Hauppauge N.Y. 11788  
C: 516-272-3516  
E: [guy.davi@cooper-electric.com](mailto:guy.davi@cooper-electric.com)  
[www.coopergenerators.com](http://www.coopergenerators.com)

Date: September 15, 2021

Folio: 66018NY

Attn: Mr. Vincent Martinez  
City of Glen Cove

Ref.: Glen Cove Police Department ATS

Mr. Martinez,

Cooper Electric is pleased to offer the following quotation for Kohler Generator and accessories for the above referenced project.

#### TRANSFER SWITCHES

- o Qty (1) – ASCO 150Amps, 208V/60Hz, 3Ph/4W, 4-Pole, Solid Neutral, Open Transition, NEMA 3R Enclosure
  - o Catalog No.: D03ATSA30150CGZF – ASCO 300 Series Automatic Open Transition Transfer Switch
  - o Accessories: 11BE, 44G
- o Warranty:
  - o ASCO Standard 1 year from date of shipment
- o Startup and Freight
  - o Included to zip code 11542
- o Lead time is estimated at 5-7 weeks from time of release, Which ASCO is trying to improve.

**TOTAL NET COST: \$4,150.00** *(tax not included)*

*FOB Factory, with freight allowed to first destination.*



## RESOLUTION 6P



### NOTES & CLARIFICATIONS:

1. The Proposal is based upon our interpretation of the email information furnished to Cooper Power Systems and is limited to the bill of materials herein.
2. Note: COVID-19 has impacted and is expected to continue to impact all levels of the supply chain for the foreseeable future. The resulting product shortages, manufacturing delays, increased lead times and costs, shelter-in-place orders, border closures, and reallocations of supply by national, local, and foreign governments, among others, are all unforeseeable events outside of our control. Moreover, the ultimate duration and scope of these and other still unknown effects remain unclear. Accordingly, we must treat this pandemic as a force majeure event, which means that, for example, prior approaches, terms, conditions, commitments, and/or schedules, among others, may in certain circumstances require adjustment as we work together to navigate and mitigate the effects of this pandemic.
3. Note: ASCO Warranty period for one year at time of shipment
4. Cooper Power Systems will not be responsible for any stand-by trades or compensation for work outside our normal scope of supply, without a prior agreement.
5. All work to be done on straight time; Monday thru Friday, 7:30AM-4:00 PM., unless otherwise clearly stated & agreed to.
6. Permits, licenses, site preparation, installation, and installation materials by others
7. Freight is included to first destination (i.e.: riggers yard or jobsite) via curbside delivery only, assumed free and clear access. Offloading, setting, and rigging is by Others.
8. Fuel for testing or any operational use by others. No Fuel Provided.

Respectfully,

Guy Davi  
Industrial Sales Engineer  
Cooper Power Systems  
C: 516-272-3516  
E: [Guy.Davi@cooper-electric.com](mailto:Guy.Davi@cooper-electric.com)



## RESOLUTION 6P



### COOPER POWER SYSTEMS (CPS) TERMS AND CONDITIONS OF SALE

1. If plans and specifications are not provided, CPS' proposal is limited to the Bill of Materials listed.
2. All Permits and Code Compliance (e.g. noise, plumbing, and/or electrical) is the responsibility of the Customer and/or installer.
3. The estimated dates for material completion and/or delivery are estimates only and are subject to change due to market conditions. CPS is not responsible for changes in factory lead times or any associated costs resulting from lead time changes.
4. Neither CPS nor its suppliers are responsible for any Liquidated Damages or costs for rental generators which may be incurred by the customer due to lead time changes or equipment warranty issues.
5. Material will ship direct from the manufacturer to Customer's designated shipping address via Common Carrier in a closed top truck – unless otherwise specified at the time the order is placed. Freight terms for orders shipped from the manufacturer are FOB Factory. Title to the equipment will transfer to the Customer at the time of shipment from the manufacturer. Obtaining weights for lifting/rigging and the offloading/rigging of material is the responsibility of the customer.
6. In the event material is re-consigned to an address other than the address on the order and the manufacturer or the Common Carrier assesses re-consignment charges, these additional fees will be the responsibility of the customer.
7. All Industrial and Commercial equipment is non-cancellable once released for production.
8. Prices do not include federal, state, or local sales, use, property, or excise taxes. If any such taxes are imposed, CPS will bill them at time of invoicing as a separate charge item. If the Customer or the Project is exempt from Sales Tax, the appropriate Tax Exempt Certificate must be provided at the time the order is placed or released.
9. If the Project is Bonded, copies of the Bond must be provided at the time the order is placed or released.
10. CPS is not responsible for the installation of any equipment or loose parts, such as silencers or housing hoods.
11. Providing fuel for the generator is the responsibility of the customer.
12. For Customers who have an established line of credit with Cooper Electric Supply Co. (CESCO), full and final payment is due and payable thirty (30) days after delivery or prior to the start-up of the generator – whichever occurs first. Jobsite services and warranty will not be provided until payment is received.
13. For Customers on a Cash Basis, all orders must be accompanied by a deposit payment of 50%. No material will be shipped or delivered unless all invoices are paid in full. If a COD delivery is scheduled, payment must be in the form of a Certified/Bank Check. COD orders shipping direct from the manufacturer must be paid in full at least 30 days prior to the scheduled shipping date from the factory.
14. Retainages are not permitted.
15. The pricing included with this proposal is valid for 30 days from the date of this quotation.
16. All rights and liabilities hereunder shall be determined in accordance with New Jersey laws.
17. Warranty period for equipment begins upon completion of Startup Service, or 18 months from ship date, whichever occurs first
18. All Credit Card Transactions are charged a 3% surcharge.

Accepted By:

Signature:

Print Name:

Date:

**Paul Yonkers**

PLUMBING &amp; HEATING, Inc.

327 Glen Cove Avenue

Sea Cliff, N.Y. 11579

(516)759-2601 Fax:(516) 759-2602

**Estimate**

Date	Estimate #
9/8/21	1833

Name / Address
City of Glen Cove City Hall 9 Glen Street Glen Cove, NY 11542

Project	
Description	
Total	
<p>Work to be done at the Police Station:</p> <p>To remove existing boiler, condensate pump, and water heater. We will provide and install a new gas fired Weil McClain steam boiler, model 488. This will tie into the existing steam header. We will install a new state controls as well as 2 low water cut offs; one with a manual reset control. Additionally, we will provide and install a new dual pump condensate tank. This will tie into the new boiler as well. The new boiler will have a new gas gun as well which is required for commercial sized boilers. This comes with necessary gas valves and controls.</p> <p>At the same time, we will replace the transformers and necessary boiler controls that were also damaged during the floor</p> <p>For domestic hot water, we will provide and install a new 75 gallon gas fired hot water heater. This will be installed with a thermal expansion tank as required by plumbing code.</p> <p>The existing zone valves will remain as is above the boiler as those were above the water line. We are not responsible if those valves are not functioning once the new boiler is installed</p>	
38,850.00	
Please visit us at <a href="http://www.paulyonkers.com">www.paulyonkers.com</a>	
Subtotal	
Sales Tax (8.625%)	
Total	

**RESOLUTION 6Q**

# Paul Yonkers

PLUMBING & HEATING, Inc.

327 Glen Cove Avenue

Sea Cliff, N.Y. 11579

(516)759-2601 Fax:(516) 759-2602

## Estimate

Date	Estimate #
9/8/21	1833

Name / Address
City of Glen Cove City Hall 9 Glen Street Glen Cove, NY 11542

Project

Description	Total
Work is being done due to extensive flood damage. All existing equipment was underwater and cannot be reused	

Please visit us at <a href="http://www.paulyonkers.com">www.paulyonkers.com</a> <small>All estimates are Valid for 60 (sixty) days. After that, price is subject to change. All boiler prices are subject to change and the customer would be responsible for the difference.</small>	<b>Subtotal</b> \$38,850.00
	<b>Sales Tax (8.625%)</b> \$0.00
	<b>Total</b> \$38,850.00



August 2021

## SECTION B: PROJECT APPROACH

Cashin Associates, P.C. (CA) is prepared to provide the required Professional Architectural / Engineering Services to evaluate, design and provide construction oversight for the reconstruction of the existing Clubhouse facility and the demolition / removal of two (2) existing Silos at the City of Glen Cove Golf Course located at 109 Lattingtown Road, Glen Cove, New York.

### CLUBHOUSE



On August 10, 2021 CA attended an on-site meeting with City personnel to discuss and observe existing conditions and issues at the existing Clubhouse and Silo locations. CA has received and reviewed an “Engineers Report” prepared by the Bowne AE&T Group, dated December 12, 2012. The report concludes that the

clubhouse has sustained wind damage which has allowed water intrusion (The Bowne Report does not address the silos). During CA’s on-site meeting, CA observed numerous areas of deterioration, decay and possible mold conditions at the Clubhouse. CA also observed the deteriorated conditions of the two (2) silos. The silos appeared to be structurally unstable and in imminent danger of collapse.

**(Note: The City should take appropriate action to safe-off the area within the fall zone of the silos.)**

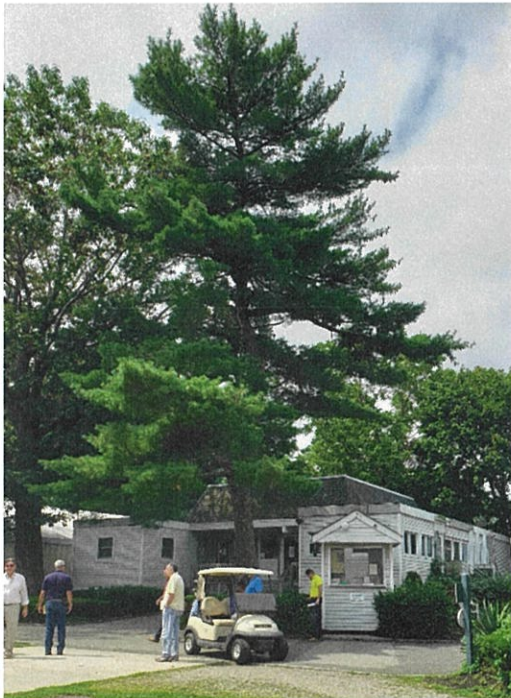
CA will evaluate the condition of the existing one (1) story, 2,500 square foot (approx.) Clubhouse structure including the foundation. The existing building consist of a wood framed center section with two (2) trailer sections attached to each side of the center section. Upon a complete structural analysis, it is likely that the existing concrete foundation may be the only portion of the existing building that can be reused. CA will check, take samples and test for hazardous materials as required. If testing indicates the presence of hazardous materials, CA will address abatement in the contract documents. CA will develop as-built plans of the foundation structure and proceed to layout a new floor plan to incorporate a General Use Area (Meeting / Conference Room) and Manager’s Office with a single use, ADA compliant restroom. The building shall also incorporate a Pro-Shop for retail sales and equipment repairs including storage area(s) and a second single use, ADA compliant restroom. The new building shall also incorporate a Golf Cart



Cashin Associates, P.C.

August 2021

Attendant Booth. Utilities will be located in the basement. CA will evaluate and design a new layout with a complete new HVAC system and LED lighting. Due to the height of the first floor above the existing grade the main entrance will be re-designed to incorporate a new ADA compliant access ramp system.



If it is determined that the foundation is not adequate for a new building structure or it is not cost effective to salvage the existing foundation, CA will propose a complete new building structure. A new building footprint, in the same general location of the existing building will provide greater flexibility in developing a layout that meets the current and future requirements of the golf course facility. CA would propose a slab on grade building with no basement. A slab on grade building would provide the ability to match the existing surrounding grade and eliminate the need for an ADA access ramp system at the main entrance. The building foot print would incorporate a General Use Area (Meeting / Conference Room), Manager's Office, Pro-Shop and two (2) separate, ADA compliant restrooms. If the building is set at grade elevation the Golf Cart Attendant Booth could be incorporated into the new buildings footprint and make for a better work environment for the attendant. The layout will also include a Mechanical Room for all required utilities and mechanical systems (electrical, gas and/or fuel oil, water, sewer, telecommunications and related items). Prior to developing the layout, CA will meet with the user group(s) to finalize programming requirements for the individual spaces

in the building. CA will also survey the immediate site surrounding the proposed building and incorporate site improvements as required. CA will make every effort to maintain the two (2) existing large trees currently located on each side of the existing building entrance. The exterior façade of the building will likely be designed to incorporate colors and stone veneer to match the existing facilities in the immediate area. The proposed building will be designed in accordance with the 2020 Building Code of New York State and all City and County Codes, Regulations and rules. During the Preliminary Design Phase CA will prepare presentation boards of the proposed design. CA will attend a meeting with the City to present the proposed design for review and discussion.



August 2021

## SILOS

As part of this assignment, CA will survey and evaluate the existing Silo structures including their foundation structures for demolition. CA will check, take samples and test for hazardous materials as required. If testing indicates the presence of hazardous materials, CA will address abatement in the contract documents. A demolition plan will be developed which will include details for modifying the existing Rifle Range Building's utility / storage area after the Silo's are removed. Caution must be taken not to damage or interrupt the operation of the adjacent Golf Course Irrigation Equipment Building. CA will investigate the possibility of reclaiming the wood elements of the Silos in an effort to reduce the cost of demolition. The demolition of the Silos will be incorporated into the contract documents for the Clubhouse reconstruction and be bid as one complete bid document package.



## CONSTRUCTION DOCUMENTS



Upon approval of the preliminary design of the Clubhouse and the Silo demolition plan by the City, CA will proceed to develop the construction plans and specifications (contract documents). The construction plans and specifications will be prepared in accordance with City requirements and packaged for public bidding. (CA will comply, as required, to provisions of the Wicks Law.)

CA will also prepare and file the City of Glen Cove Building Department documents, as required, to obtain the Building Permit(s). CA understands all fees related to the Building Department filing will be waived.



August 2021

## BID PHASE

CA will assist the City during the bid phase including addressing bidder questions, evaluating bids and making contractor award recommendations.

## CONSTRUCTION PHASE



CA will provide Construction Administration Services including addressing contractor questions, review of shop drawings, contractor payment request and related tasks. CA will attend a construction kick off meeting and periodic meetings during the assumed three (3) month construction permit. CA will also provide part time on-site construction inspection services at a rate of sixteen (16) hours per week for the assumed three (3) month construction period for a total of 192 hours.



August 2021

## SECTION E: FEE ESTIMATE

### MANPOWER BREAKDOWN AND WAGE RATE SCHEDULE

CA's manpower breakdown for this project, indicating hours by task and personnel, is provided in the following table. Based on the attached, CA's proposed fee for this project is a not-to-exceed cost of **\$82,637.00**. Our billing rates are based on CA's Agreement made January 2, 2021 and provides for a 3.0 direct salary cost multiplier, with an hourly billing rate not to exceed \$195.00 for Design Phase Services and a 2.3 direct salary cost multiplier, with an hourly billing rate not to exceed \$160.00 for Construction Phase Services (On-site Inspection). Construction Inspection Services based on a three (3) month construction period with 16 hours per week of on-site inspection for a total of 192 hours.

A schedule of hours and labor rates for CA's staff is also provided. This schedule identifies personnel titles and indicates their maximum hourly salary rate.

All costs and/or fees for permit(s), laboratory testing, etc. shall be paid directly by the City of Glen Cove. CA estimates the following costs/fees:

Building Permit: \$ 00.00\*

Laboratory Testing: \$1,000.00

Soil Borings: \$2,600.00

\*City of Glen Cove Building Permit fee(s) will be waived.

Please see the following pages for manpower breakdown and labor rates.

### FEE BY TASK

<b>Task 1: Data Collection/Site Evaluation and Investigation Services</b>	<b>\$ 9,210.00</b>
<b>Task 2: Hazardous Material Survey</b>	<b>\$ 2,844.00</b>
<b>Task 3: Preliminary Design Phase</b>	<b>\$18,075.00</b>
<b>Task 4: Final Design and Bid Documents</b>	<b>\$19,932.00</b>
<b>Task 5: Permitting</b>	<b>\$ 3,207.00</b>
<b>Task 6: Bid Procurement Services</b>	<b>\$ 3,828.00</b>
<b>Task 7: Construction Administration</b>	<b>\$ 7,656.00</b>
<b>Task 8: Inspection Services</b>	<b>\$17,885.00</b>
<b>TOTAL FEE:</b>	<b>\$82,637.00</b>



## RESOLUTION 6R



CITY OF GLEN COVE  
GOLF COURSE CLUBHOUSE RECONSTRUCTION/SILO REMOVAL

### DESIGN SERVICES AND CONSTRUCTION ADMINISTRATION

COMPOSITE SCHEDULE OF LABOR RATES AS OF AUGUST 27, 2021

(Based on multiplier of 3.0 x Direct Labor Rates)

<u>Title</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Executive Vice President	2.00	195.00	\$ 390.00
Sr. Vice President	10.00	195.00	\$ 1,950.00
Vice President, Architect	154.00	195.00	\$ 30,030.00
Sr. Landscape Architect	18.00	190.50	\$ 3,429.00
Engineering Technician	164.00	137.25	\$ 22,509.00
Structural Engineer	20.00	180.00	\$ 3,600.00
Director of Environmental Services	4.00	195.00	\$ 780.00
Environmental Scientist	<u>16.00</u>	129.00	<u>\$ 2,064.00</u>
<b>Design Services Totals =</b>	<b>388.00</b>		<b>\$ 64,752.00</b>

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### CONSTRUCTION INSPECTION

COMPOSITE SCHEDULE OF LABOR RATES AS OF AUGUST 27, 2021

(Based on multiplier of 2.30 x Direct Labor Rates)

<u>Title</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Vice President, Architect	24.00	149.50	\$ 3,588.00
Engineering Technician	32.00	105.23	\$ 3,367.36
Inspector	16.00	103.50	\$ 1,656.00
Engineer/Inspector	<u>120.00</u>	77.28	<u>\$ 9,273.60</u>
<b>Construction Inspection Totals =</b>	<b>192.00</b>		<b>\$ 17,884.96</b>

**PROJECT TOTALS = 580.00 \$ 82,636.96**



❖ 437 South Country Road • Brookhaven • New York • 11719  
❖ 25 Newbridge Road • Suite 304 • Hicksville • New York • 11801

(631) 286-8668 • FAX (631) 286-6314  
<https://www.lkma.com>

RAYMOND G. DiBIASE, P.E., PTOE, PTP, PRESIDENT and CEO  
ROBERT A. STEELE, P.E., EXECUTIVE VICE PRESIDENT  
JAMES L. DeKONING, P.E., VICE PRESIDENT

Associates

CHRISTOPHER F. DWYER  
STEVEN W. EISENBERG, P.E.  
ANDREW B. SPEISER  
MATTHEW C. JEDLICKA, LEED AP  
KEITH J. MASSERIA, P.E.  
VINCENT A. CORRADO, P.E.  
TAMARA L. STILLMAN, P.L.S.

August 27, 2021

City of Glen Cove  
Department of Public Works  
9 Glen Street  
Glen Cove, New York 11542

Attn: Louis Saulino

**Re: Proposal for Engineering Services Associated with the Survey, Design and Permitting for  
the Rehabilitation of the Pryibil Beach Pier in Glen Cove**

Dear Mr. Saulino,

Pursuant to your Department's request, L.K. McLean Associates, P.C. (LKMA) is pleased to submit the following proposal for professional surveying and engineering services related to the rehabilitation of the Pryibil Beach Pier in Glen Cove. This letter proposal describes our project understanding and the necessary scope of work that will be required to progress the Pryibil Beach Pier Rehabilitation Project.

We appreciate the opportunity to provide this proposal and look forward to working with you if you choose to select our firm for this work. The following is our Project Understanding and Scope of Work.

Very truly yours,

**L.K. McLean Associates, P.C.**

Keith J. Masseria, P.E.  
Associate

## PROJECT UNDERSTANDING & SCOPE OF WORK

### Project Understanding

We understand that the City desires to rehabilitate the existing open pile pier as well as the existing fill pier at Prybil Beach in Glen Cove. We are also aware that the existing decking and railing has been recently repaired and that 5 damaged girders have been replaced. The work on the open pile pier will consist of replacing the timber decking, replacing the timber railing, and rehabilitation of the existing sub-structure, as necessary. The work on the fill pier will consist of repainting or replacing the timber railing, structural concrete repairs to the fill pier top cap, resurfacing the existing walkway, and repairs to the existing steel sheeting as necessary. All proposed work will include but not be limited to the repairs identified in LKMA's Damage Assessment Report Dated March 30, 2021.

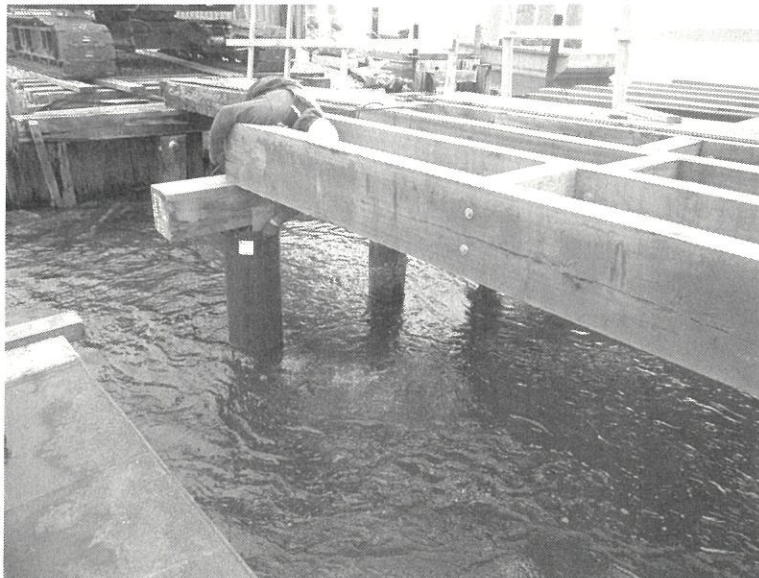
The following design considerations are included in our design scope of services:

- **Selection of Decking Material** – LKMA will evaluate a variety of lumber products as well as composite decking materials and provide samples and a description of the products physical properties to the City for consideration. We anticipate that MCA Decking or IPE Decking will be evaluated in order to determine the most suitable alternative for decking the open pile pier. If desirable, LKMA will also evaluate various composite decking products (i.e. Trex, MoistureShield) that may also be a suitable choice for the open pile pier.
- **Identification of Live Loading Design Criteria** – During the design phase of the project, LKMA will establish the design criteria live loads based on the *American Society of Civil Engineers Minimum Design Loads for Buildings and Other Structures ASCE/SEI 7-10*. The determined loads will be used to design the structural components of the pier including but limited to decking, timber piles, cross bracing and hurricane straps.
- **Railing Design for ADA Compatibility** – Identification of the railing height, material, and configuration for ADA accessibility will be necessary for this public facility. In accordance with the ADA requirements, a minimum of 25% of the railing will be required to have a maximum height of 34 inches above the deck surface and dispersed appropriately to provide a variety of locations along the pier to fish. Additionally, edge protection in the form of a curb barrier or 12" deck surface extension will need to be incorporated into the accessible fishing locations along the railing.



*Photo 1. Example of ADA compliant railing at the Old Ponquogue Bridge in Hampton Bays. LKMA designed and performed construction inspection services for this project.*

- **Selection of Pile Stabilization Method** – LKMA's latest Damage Assessment Report identifies which piles need to be replaced and which piles require fiberglass polymer reinforcement (pile jacket). Using the topographic survey, soil borings and the project design loads identified above, LKMA will determine the pile diameter and required embedment for the replacement piles. Similarly, using the topographic survey, LKMA will estimate the appropriate type, size and length of each pile jacket.



*Photo 2. Example of pile jackets being installed at the Old Ponquogue Bridge in Hampton Bays. LKMA designed and performed construction inspection services for this project.*

**Scope of Work****Task A. Topographic and Bathymetric Survey and Mapping = (\$2,900)**

Under this task, LKMA will provide comprehensive topographic survey of the project area. All horizontal surveyed data will be referenced to the North American Datum of 1983 (NAD83) and all vertical data will be in the North American Vertical Datum (NAVD88). Permanent horizontal control point and vertical benches will also be established on site, with swing ties and tie sheets established for each. The established control will be used for locating all topographic and bathymetric survey data for the project as well as providing survey control for future construction operations. The product of this task will be an existing conditions drawing that identifies key design features such as top of bulkhead, pier dimensions, pile bent locations, mud line elevations, utilities, decking features, nearby buildings, existing drainage and adjacent parking lot.



*Figure 1. Limits of Topographic and bathymetric Survey.*

**Task B. Preliminary Plans and Engineer's Estimate = (\$32,100)**

Under this task, LKMA will develop 60% Preliminary Plans and Engineer's Estimate. This task includes the structural analysis for the proposed pier components. Plans will be developed in AutoCAD Civil 3D software and will be progressed to a point of completion suitable for environmental permitting. The following drawings will be created for the preliminary plans:

- Cover Sheet, Legend, Index Abbreviations (1 sheet)
- Existing Conditions with Site Photographs (2 sheets)
- Survey Control / Baseline Ties (1 sheet)
- General Plan (1 sheet)
- Substructure Repair Plan (1 sheet)
- Pile Bent Repair Sections (6 sheets)
- Miscellaneous Details (3 Sheets)

**Task C. Environmental Permitting = (\$6,200)**

LKMA will procure all necessary environmental permitting for the project. This is assumed to include:

- NYSDEC Tidal Wetland Permit
- US Army Corps of Engineers
- NYS Department of State

This includes a \$200 NYSDEC permit application fee

**Task D. Final 100% Design Plans, Specifications and Estimates = (\$21,800)**

Upon procurement of the environmental permits, LKMA will progress the preliminary plans to final 100% Design Plans, Specifications and Engineer's Estimate. LKMA will submit the plans to the City for review and comment at 80% completion.

**Task E. Assistance with Bid Advertisement, Bid Review and Bid Recommendation = (\$4,000)**

Under this task, LKMA will respond to contractor questions during the bid period; prepare any necessary addenda; attend the bid opening; review all bids for mathematical errors; and perform a bid analysis for all the bids submitted. Upon completion of the bid analysis, LKMA will prepare a bid award recommendation letter for the City's review summarizing our analysis.

**Task F. Out-of-Pocket Expenses for Design = (\$16,200)**

One in-water soil boring in the vicinity of the existing open pile pier will be required for the design of the pier replacement piles using a barge mounted soil boring rig. LKMA will subcontract to a qualified soil boring company to provide this service. The proposed soil boring will be performed to a depth of 35 feet. The boring will provide continuous sampling for the first 10 feet and then sampling in 5 foot increments thereafter. Soils will be classified in accordance with the Unified Soil Classification System and will be logged with respect to blow counts.

It is notable that the soil boring information obtained for this project can be used in the future for any additional rehabilitation of the pier or adjacent bulkhead that is required.

**Task G. Construction Inspection & Administration (4-months)**

If requested, LKMA can provide part time construction inspection and administration for the construction phase (estimated to be 4 months).

Construction administration will be part time (approximately 4 hours/week). Such services shall include but not be limited to the following:

- Pre-construction meeting
- Progress meetings (as necessary)
- Submittal review and approval
- Address any design issues during construction

Construction inspection will be part time during the construction phase of the project. Part time inspection services will include an average of 16 hours per week for a 4-month construction schedule. Such services shall include but not be limited to the following:

- Daily Work Reports
- Monitor inspection activities for compliant with the plans, specifications, and permits
- Review payment requests
- Project closeout activities
- Preparation of As-built plan markup

LKMA's inspector will be provided at a billing rate of \$94.3/hr. for a 4-month work period (16 hours/week). LKMA's EIC will provide part time contract administration at a rate of \$158.70/hr.

**Technical Assumptions:**

- A NYSDEC permit fee of \$200 is included in the above fee for Task C.
- There will be one kickoff and three (3) project meetings with the City of Glen Cove.
- The proposed design will be similar in scope to what has been identified in LKMA's Damage Assessment Report Dated March 30, 2021.
- Construction Inspection will be part time 16 hours per week for a period of 4 months. Construction administration will be provided by LKMA on a part time as needed basis.
- A 3.0 multiplier was used to develop costs Tasks A-E.
- A 2.3 multiplier was used to develop the cost for Task G.

**Proposed Lump Sum Fee Summary**

Task A. Topographic Survey and Mapping = \$2,900

Task B. Preliminary Plans and Engineer's Estimate = \$32,100

Task C. Environmental Permitting = \$6,200

Task D. Final Design Plans, Specifications and Estimates = \$21,800

Task E. Assistance with Bid Advertisement, Bid Review and Bid = \$4,000

Task F. Out-of-Pocket Expenses for Design = \$16,200

Task G. Construction Inspection and Administration Fee = \$34,300

**Total Lump Sum Design Fee (Tasks A-F) = \$83,200**

**Total Construction Inspection and Administration Fee (Task G) = \$34,300**

**Total Fee = \$117,500**



architects + engineers

538 Broad Hollow Road, 4<sup>th</sup> Floor East  
Melville, NY 11747 | tel 631.756.8000

September 16, 2021

Mr. Louis Saulino, P.E.  
Director of Public Works  
City of Glen Cove  
9 Glen Street  
Glen Cove, New York 11542

**Re: HVAC Upgrades at  
City of Glen Cove Senior Center  
Glen Cove, New York  
H2M Proposal No.: LP210494 (Revised)**

Dear Mr. Saulino:

H2M architects + engineers (H2M) is pleased to provide this proposal for the design of the upgrades to the existing HVAC (heating, ventilating, and air-conditioning) systems at the City of Glen Cove Senior Center. The Senior Center has been experiencing mechanical failures of the main air handling system serving the first floor of the building. The areas served by the existing HVAC system include the first floor lobby, dining room, and activity room #1. The mechanical failures are mostly related to the age of the equipment, as the original system is from 1978. Although the condensing units serving the system were replaced approximately 15 years ago, they are beginning to fail. The system also uses R-22 refrigerant which is on a phase out schedule and will be increasingly more expensive in the future.

In addition to the main air handling system which serves the 1<sup>st</sup> floor, there are through wall air-conditioning units which serve the 1<sup>st</sup> floor perimeter offices, library, and activity rooms #2 and #3; a gas-fired rooftop HVAC unit which serves the 2<sup>nd</sup> floor; a ductless split air conditioning unit which serves the commercial kitchen; and a split system air handling unit which serves the west side of the lower level. All of these systems are older in age and in need of replacement.

The proposed design will include removal and replacement of the existing air handling unit (AHU) serving the first floor and the associated air-cooled condensing units. The new AHU will be designed as a single zone variable air volume system, which will allow the AHU to reduce airflow during times of low demand, resulting in energy savings. Most of the existing ductwork distribution system will remain in place. Once new equipment is selected, H2M will determine if it is feasible to replace the existing system with one new air handler or divide the system into two (2) smaller air handlers.

H2M will provide a design for the existing through-wall AC units serving the 1<sup>st</sup> floor perimeter spaces to be removed and replaced with ductless split heat pump units which can provide both heating and air-conditioning.

The design will also include the replacement of the existing ductless split air-conditioning unit which serves the kitchen; the replacement of the existing rooftop HVAC unit for the 2<sup>nd</sup> floor and the replacement of the existing split system air handling unit serving the west side of the lower level.

It is anticipated that all equipment will be designed with standalone thermostat controls. The design of a building management system (BMS) is not included in this proposal.



Based on the above, H2M proposes to provide the following services:

### **TASK 1 – SCHEMATIC DESIGN PHASE**

H2M staff will visit the site to field measure and document existing site conditions for the mechanical and electrical details required for this project. The conditions documented will include but not be limited to: piping and duct routing, electrical panel locations and fire alarm devices. H2M will also provide an architectural survey of the existing building floor plans in order to create accurate architectural backgrounds for the MEP design.

H2M will generate conceptual schematic plans for HVAC zoning and controls for review and approval by the City. H2M will also provide a preliminary construction cost opinion at the schematic design phase.

### **TASK 2 – DESIGN DEVELOPMENT AND CONSTRUCTION DOCUMENT PHASE**

1. Further document existing mechanical and electrical conditions as necessary to represent the scope of work.
2. Preparation of Construction Documents, including required plans and detailed technical specifications for 1 prime construction contract.
3. The Construction Documents will include:
  - Informational Drawings
  - Demolition Drawings
  - HVAC Drawings
  - Electrical Drawings
  - Front End Specifications
    - Notice to Bidders, Contracts, Insurance and Bonding Requirements and any other documents deemed necessary by the A/E will be turned over to the City for review and approval by the City's legal counsel.
  - Division 1 Specifications
  - Technical Specifications to supplement and complement the drawing set including Environmental Abatement specifications
4. Attend a 60% review meeting with the City to review the construction documents and discuss schedules for bidding and construction. Provide a construction cost opinion at 60% design.
5. Upon completion of the 100% Construction Documents, signed and sealed Construction Documents will be turned over to the City for record. Provide a construction cost opinion at 100% design.



## TASK 3 – BIDDING AND SOLICITATION PHASE

1. Set up electronic bid site (with Rev plans or similar for contractors to obtain bid packages. (Site fee shall be billed to the owner as a direct reimbursable.)
2. Conduct pre-bid meeting with prospective bidders.
3. Solicit bids from prospective bidders.
4. Provide clarification of construction documents during the bidding phase.
5. Attend the bid opening. Record bids.
6. Provide a review of low bid contractor qualifications.
7. Provide a detailed bid tabulation review and recommendations for award of contract.
8. Review and coordination with the City legal counsel.
9. Prepare conformed contracts for signing.

## TASK 4 – ENVIRONMENTAL TESTING

1. A New York State Department of Labor (NYSDOL) certified inspector will inspect the anticipated areas of work for suspect asbestos and lead containing materials and collect representative bulk samples for analyses. All samples will be submitted to a New York State Department of Health (NYSDOH) approved lab. Upon receipt of the laboratory analytical results, H2M will prepare a letter report summarizing the results of our findings.

## TASK 5 – CONSTRUCTION ADMINISTRATION PHASE

1. **Pre-Construction Conference:** Schedule and conduct a pre-construction conference with the Contractor and the City. The purpose of the conference is to introduce the participants in the project and to familiarize the Contractor with the policies and procedures to be followed during the project. H2M will prepare and distribute meeting minutes.
2. **Contractor Payment Requisitions:** Receive and log all Contractor payment requisitions (budgeted as 1 requisition per month). Payment requisition pencil copies are to be reviewed and returned with comments indicating acceptability. Approved pencil copies are to be re-submitted for execution. Review relative percentage complete on work items; log inclusion of City required voucher, certified payroll receipts, affidavits of payment of debts and claims. Transmit to the City for review of logged items and for issuance of payment to the Contractor.
3. **Contractor Submittals/Shop Drawings:** Receive and log all submittals made by the Contractor in accordance with the approved schedule of submittals. Submittals are to be reviewed and returned with a grade indicating level of acceptability. It will be acceptable for the Contractor to resubmit on any item two times following initial comment by A/E. Additional, delayed or late reviews requested by the Contractor are subject to be back charged to the Contractor, by the City, to cover additional A/E review time.

4. **Contractor Requests for Information:** Receive and log all RFI's submitted by the Contractor. RFI's are to be reviewed and returned with a response suitable to the request made by the Contractor.
5. **Contractor Closeout Submittals:** Receive and log closeout submittals made by the Contractor. Submittals are to be reviewed and returned with a grade indicating level of acceptability.
6. **Construction Observation:** Attend bi-weekly meetings with the City and the Contractor to review the status of the project. Provide a punch-list inspection as part of those meetings for open items to be completed by the contractor. Provide a final inspection.

### REIMBURSABLE EXPENSES

H2M recommends an allowance of **\$1,500.00** and shall be reimbursed for all normal and customary out of pocket expenses required to complete the work on this phase of the project. Reimbursable expenses shall include the following:

1. Drawing and document reproduction and copies
2. Requested Express mail and delivery
3. Mileage

### FEE SCHEDULE FOR BASE SERVICES AGREEMENT

Task 1 – Schematic Design Phase	Not to Exceed:	\$12,000.00
Task 2 – Design Development and Construction Document Phase	Not to Exceed:	\$35,000.00
Task 3 – Bidding and Solicitation Phase	Not to Exceed:	\$6,000.00
Task 4 - Environmental Testing	Not to Exceed:	\$5,000.00
Task 5 – Construction Administration Phase (Based on an estimated 6 month construction period)	Not to Exceed:	\$21,000.00
Reimbursable Expenses	Not to Exceed:	\$1,500.00
<b>TOTAL ESTIMATED FEE:</b>		<b>\$80,500.00</b>

### SERVICES EXCLUDED

- Permitting phase services, review submissions, or permit fees
- Green building, LEED or rebate efforts
- Design of electric service upgrades
- As-builts shall be provided by contractor
- Any work not specifically outlined above

All terms and conditions shall be as set forth in the agreement for professional engineering services between H2M and the City of Glen Cove dated January 2, 2021.



City of Glen Cove  
H2M Proposal No.: LP210494 (Revised)  
September 16, 2021  
Page 5 of 5



We appreciate the opportunity to work with the City of Glen Cove on this project. If you have any questions or require further clarification prior to our meeting, please feel free to contact the undersigned at (631) 756-8000, extension 1142.

Very truly yours,

**H2M architects + engineers**

Joseph A. Manzella, P.E., LEED AP  
Vice President

Enclosure

**PROPOSAL AGREED & ACCEPTED BY:**

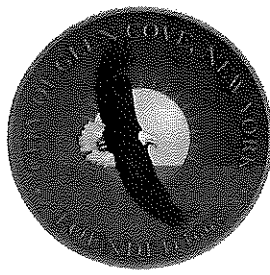
Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Client: City of Glen Cove  
Address: 9 Glen Street  
Glen Cove, New York 11542

Date: \_\_\_\_\_



RESOLUTION 6U



CITY OF GLEN COVE  
9 Glen Street, Glen Cove, NY 11542  
(516) 676-3345

## EVENT PERMIT

NAME OF APPLICANT Kiwanis Club of Glen Cove  
ADDRESS OF APPLICANT 38 Mill Hill Rd. Glen Cove  
NAME OF EVENT TO BE HELD Pumpkin Decorating Contest  
DATE(S) OF EVENT Oct 16 Saturday  
TIME(S) OF EVENT 9 to 12 -  
LOCATION OF EVENT 100 Village Square Glen Cove  
NAME & ADDRESS OF OWNER OF PREMISES RXR + <sup>City of</sup> Glen Cove

EVENT SPONSOR IS: FOR PROFIT ☐ (\$25.00) NON-PROFIT ☒  
DATE: 9/10/2021 SIGNED: May Ellen Crono  
DATE: \_\_\_\_\_ SIGNED: \_\_\_\_\_  
APPLICANT  
OWNER OF PROPERTY

PERMIT APPROVED ON: \_\_\_\_\_  
CITY CLERK

PERMIT NO. \_\_\_\_\_

Following is a breakdown of the costs for traffic control for this event. Payment is due prior to receipt of the Event Permit.

\_\_\_\_\_ Traffic Patrol Officers @ \_\_\_\_\_ hours on duty x \$ \_\_\_\_\_ average salary

Per hour = \_\_\_\_\_



## CITY OF GLEN COVE

City Hall  
9 Glen Street  
Glen Cove, NY 11542-4106

### GARVIES POINT GAZEBOS

### PERMIT REQUEST FORM

\_\_\_\_\_ Gazebo I (by Harbor Landing)    ☒ Gazebo II (by the Beacon)

Event Date: 9/26/2021    Rain Date: Postpone or Cancel

Time of Arrival: 3:00 p.m.    Time of Departure: 6:00 p.m.

Event Name: Arundawn Presbyterian church group meeting

# of Attendees: 20 Person Include children

Only residents of the City of Glen Cove may request a permit to use the Morgan Park Gazebos. Please furnish a copy of proof or residency. Only the following will be accepted:

- Valid Driver's License indication you Glen Cove address
- Deed to your home or lease/rental agreement
- Bank statement

☒ OB

☒ PRIVATE PARTY - Applicant Name: Jung Park #1241  
Address: 100 Garvies Point Rd Glen Cove, NY 11542  
Phone: 516-456-5519  
E-Mail: \_\_\_\_\_

\_\_\_\_\_ PUBLIC EVENT - Applicant Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_



RESOLUTION 6X



CITY OF GLEN COVE  
9 Glen Street, Glen Cove, NY 11542  
(516) 676-3345  
**EVENT PERMIT**

NAME OF APPLICANT Jureerat Sirimart & Victoria Crosby

ADDRESS OF APPLICANT 9 Bar Beach Rd, APT 2, Port Washington, NY 11050

NAME OF EVENT TO BE HELD In loving memory of Christopher Crosby-Gugig

DATE(S) OF EVENT October 9, 2021

TIME(S) OF EVENT 1 - 5 pm

LOCATION OF EVENT Morgan Memorial Park

NAME & ADDRESS OF OWNER OF PREMISES Morgan Memorial Park : City Of Glen Cove

Germaine St, Glen Cove, NY 11542

EVENT SPONSOR IS: FOR PROFIT ☐ (\$25.00) NON-PROFIT ☒

DATE: 9/14/2021 SIGNED: Jureerat Sirimart  
APPLICANT

DATE: \_\_\_\_\_ SIGNED: \_\_\_\_\_  
OWNER OF PROPERTY

-----  
PERMIT APPROVED ON: \_\_\_\_\_  
CITY CLERK

PERMIT NO. \_\_\_\_\_  
-----

Following is a breakdown of the costs for traffic control for this event. Payment is due prior to receipt of the Event Permit.

\_\_\_\_\_ Traffic Patrol Officers @ \_\_\_\_\_ hours on duty x \$ \_\_\_\_\_ average salary

Per hour = \_\_\_\_\_



RESOLUTION 6Y



CITY OF GLEN COVE  
9 Glen Street, Glen Cove, NY 11542  
(516) 676-3345  
**EVENT PERMIT**

NAME OF APPLICANT Glen Cove High School  
ADDRESS OF APPLICANT 150 Dosoris Lane  
NAME OF EVENT TO BE HELD Homecoming Parade  
DATE(S) OF EVENT October 2, 2021  
TIME(S) OF EVENT 4:30 p.m.  
LOCATION OF EVENT Gribbin School to High School  
NAME & ADDRESS OF OWNER OF PREMISES Glen Cove School District  
14 Dosoris Lane, Glen Cove NY 11542

EVENT SPONSOR IS: FOR PROFIT ☐ (\$25.00) NON-PROFIT ☒

DATE: 9/3/2021 SIGNED: Susan Poulos

DATE: 9/3/2021 SIGNED: [Signature]  
APPLICANT  
OWNER OF PROPERTY PRINCIPAL

PERMIT APPROVED ON: \_\_\_\_\_  
CITY CLERK

PERMIT NO. \_\_\_\_\_

Following is a breakdown of the costs for traffic control for this event. Payment is due prior to receipt of the Event Permit.

\_\_\_\_\_ Traffic Patrol Officers @ \_\_\_\_\_ hours on duty x \$ \_\_\_\_\_ average salary

Per hour = \_\_\_\_\_



# RESOLUTION 6Z



**CITY OF GLEN COVE**  
**9 Glen Street**  
**Glen Cove, New York 11542**  
**(516) 676-3345**

## EVENT PERMIT

NAME OF APPLICANT Diane Biolsi

ADDRESS OF APPLICANT Friends Academy, 270 Duck Pond Road, LV

NAME OF EVENT TO BE HELD FALL FAIR

DATE(S) OF EVENT October 15<sup>th</sup> and 16<sup>th</sup>, 2021

TIME(S) OF EVENT 5 – 9:30 pm, 11 am to 5 pm

LOCATION OF EVENT Friends Academy

NAME & ADDRESS OF OWNER OF PREMISES Friends Academy, 270 Duck Pond Road, Locust Valley, NY 11560

EVENT SPONSER IS: For Profit \_\_\_\_\_ (\$25.00 fee) Non-Profit X

DATE: 8/4/21

SIGNED: Diane Biolsi  
Applicant

DATE: \_\_\_\_\_

SIGNED: \_\_\_\_\_  
Owner of Property

\* \* \* \* \*

PERMIT APPROVED ON: \_\_\_\_\_

City Clerk

PERMIT NO.: \_\_\_\_\_

\* \* \* \* \*

Kindly allow at least 4 weeks notice to submit permit request.

Scan 9/13



RESOLUTION 6AA



CITY OF GLEN COVE  
9 Glen Street  
Glen Cove, New York 11542  
(516) 676-3345

## LAWN SIGN PERMIT

NAME OF APPLICANT Danielle FugazyScagliola

ORGANIZATION The Glen Cove Education Foundation

NAME OF EVENT GCEF 3rd Annual Turkey Trot 11/25/21

ADDRESS \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

NO. OF SIGNS (20 maximum) 20

DATE SIGNS ERECTED  
(Two week limit) \_\_\_\_\_

DATE SIGNS REMOVED  
(within 48 hours after the event) \_\_\_\_\_

DATE RESOLUTION APPROVED \_\_\_\_\_

SIGN DIMENSIONS  
(maximum 20 inches x 20 inches) \_\_\_\_\_

### PERSON RESPONSIBLE FOR REMOVING SIGNS:

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ CELL \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

DATE: \_\_\_\_\_ SIGNED \_\_\_\_\_  
Applicant

PERMIT APPROVED ON: \_\_\_\_\_  
City Clerk

Kindly allow at least 4 weeks notice to submit permit request.



## RESOLUTION 6BB



**Timothy Tenke**

*Mayor*

**Michael A. Piccirillo**

*Controller*

[mpiccirillo@glen Cove.ny.gov](mailto:mpiccirillo@glen Cove.ny.gov)

**CITY OF GLEN COVE  
OFFICE OF THE CITY CONTROLLER**  
City Hall, 9 Glen Street, Glen Cove, NY 11542

Phone: (516) 676-2000

Fax: (516) 759-6791

[www.glen Cove-li.us](http://www.glen Cove-li.us)

### TRAINING REQUEST FORM

Date: 09/17/2021

Your Name: Rosella Graziosi

Department: Assessment

Class Requested: NYSAA Seminar on Assessment Admin Cost of Class: \$200

Date(s) of Class(es): October 5-6, 2021

#### Costs Associated with Class:

Airfare: \_\_\_\_\_ Car Service: \_\_\_\_\_

Hotel: \_\_\_\_\_ Meals: \_\_\_\_\_

Rental Car: \_\_\_\_\_ Parking: \_\_\_\_\_

Gas: \_\_\_\_\_

Mileage: \_\_\_\_\_

Tolls: \_\_\_\_\_

Total Estimated Cost of Class plus Expenses: \$200

FUND LINE: A130-55442

Department Head Signature: \_\_\_\_\_

\*Must obtain City Council Approval before training class/conference. This could take at least two weeks.



Rosella Graziosi

**From:** Tracy Carman <admin@nyassessor.org>  
**Sent:** Friday, September 17, 2021 11:38 AM  
**To:** Rosella Graziosi  
**Subject:** Registration Confirmed - 2021 NYSAA Fall Conference

Dear Rosella,

Your registration has been confirmed. Please save this email for future reference.

Event: 2021 NYSAA Fall Conference

Attending: Rosella Graziosi

Number in Party: 1

Time: 1:00 PM

Date: October 3, 2021

Confirmation Number: L4NBQ4N56D5

Balance due: \$200.00

If you selected to pay by check or voucher, please send it to:

116 Salina St., Suite 8

Liverpool, NY 13088

## Registration Information

**Rosella Graziosi**  
Virtual Conference Pass

### Sessions

05-Oct-2021

9:00 AM - 12:00 PM

Overview of Exemption  
Administration - Hybrid



## RESOLUTION 6BB



1:30 PM - 4:30 PM

Dealing with Special Districts -  
Hybrid

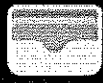
06-Oct-2021

9:00 AM - 12:00 PM

2021 Case Law Update: New Cases  
and Appellate Findings - Hybrid

[View or modify your registration](#)

We look forward to seeing you there.



Add to  
Apple Wallet

Sincerely,

Tracy Carman

Communications Director

NYS Assessors Assoc

[admin@nyassessor.org](mailto:admin@nyassessor.org)

If you no longer want to receive emails from NYSAA, please [Opt-Out](#).



## RESOLUTION 6CC



Timothy Tenke  
Mayor  
Michael A. Piccirillo  
Controller  
[mpiccirillo@glencoveny.gov](mailto:mpiccirillo@glencoveny.gov)

CITY OF GLEN COVE  
OFFICE OF THE CITY CONTROLLER  
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Fax: (516) 759-6791  
[www.glencove-li.us](http://www.glencove-li.us)

### TRAINING REQUEST FORM

Date: 09/17/2021

Your Name: Rosella Graziosi

Department: Assessment

Class Requested: NYS Assessors Assoc Valuation of Apts/C Cost of Class: \$110

Date(s) of Class(es): October 20, 2021

#### Costs Associated with Class:

Airfare: \_\_\_\_\_ Car Service: \_\_\_\_\_

Hotel: \_\_\_\_\_ Meals: \_\_\_\_\_

Rental Car: \_\_\_\_\_ Parking: \_\_\_\_\_

Gas: \_\_\_\_\_

Mileage: \_\_\_\_\_

Tolls: \_\_\_\_\_

Total Estimated Cost of Class plus Expenses: 110

FUND LINE: A1310-55442

Department Head Signature: \_\_\_\_\_

\*Must obtain City Council Approval before training class/conference. This could take at least two weeks.



## RESOLUTION 6CC



# VALUATION OF APARTMENTS/CONDOMINIUMS/COOPERATIVES

The Institute of Assessing Officers, affiliated with the New York State Assessors Association,  
presents a one-day seminar via Zoom.

9:00 a.m. – 4:00 p.m., Wednesday, October 20, 2021

This is an online class. A link to the presentation will be emailed to all registrants before October 20.

You must have a camera and microphone on your device to register for this class. The camera must be on at all times during the class. If you register and attend and do not have a microphone and camera, you will not receive credit and no refund will be given.

**Instructors – Edye McCarthy, IAO and Roger Miller, IAO, MAI**

This class is designed to specifically look at the procedures and problems associated with the valuation of multi-family residential housing. Specifically, apartments, condominiums, and cooperatives are the subject matters being considered. Students can expect to apply the three approaches to value, with emphasis on the income approach as it relates to these types of properties.

### Registration Information

Institute of Assessing Officers (IAO) members – \$100.00 (Does not include IAAO members)

NYSAA members – \$110.00

All Others – \$150.00

Name: Rosella Graziosi Phone: 516-676-3564

Town: Glen Cove Fax: \_\_\_\_\_

Title: Real Property Appraisal Aide

Address: 9 Glen Street

City / State / Zip: Glen Cove, NY 11542

Email (Required): rgraziosi@glencoveny.gov

Registration deadline is October 18, 2021. No refunds after October 18, 2021.

To register by mail, send a check or your municipality's completed voucher for the amount for which you qualify. Make checks payable to New York State Assessors Association. Mail to NYSAA, 116 Salina St., Suite 8, Liverpool, NY 13088. To register by fax, fax your registration and voucher to 315-410-5660. Or, register and pay online at [www.nyassessor.org](http://www.nyassessor.org). Questions? Call 315-706-3424 or email [admin@nyassessor.org](mailto:admin@nyassessor.org).



### Continuing Education Hours / Re-Certification Credits

The Institute of Assessing Officers will award six (6) re-certification credits to all Institute members who attend this seminar. Eligible assessors and county directors who attend will receive education credit and reimbursement from ORPTS, pursuant to their rules.



## RESOLUTION 6DD



**Timothy Tenke**

*Mayor*

**Michael A. Piccirillo**

*Controller*

[mpiccirillo@glencoveny.gov](mailto:mpiccirillo@glencoveny.gov)

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Fax: (516) 759-6791

[www.glencove-ny.us](http://www.glencove-ny.us)

### TRAINING REQUEST FORM

Date: 09-23-21

Your Name: Yelena Quiles

Department: Finance

Class Requested: SAMPO Virtual Seminar

Cost of Class: \$50.00

Date(s) of Class(es): 10/19/21 through 10/21/21

#### Costs Associated with Class:

Airfare: \_\_\_\_\_ Car Service: \_\_\_\_\_

Hotel: \_\_\_\_\_ Meals: \_\_\_\_\_

Rental Car: \_\_\_\_\_ Parking: \_\_\_\_\_

Gas: \_\_\_\_\_

Mileage: \_\_\_\_\_

Tolls: \_\_\_\_\_

Total Estimated Cost of Class plus Expenses: \$50.00

FUND LINE: A1310-55442

Department Head Signature: \_\_\_\_\_

\*Must obtain City Council Approval before training class/conference. This could take at least two weeks.



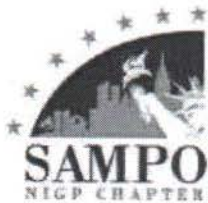
## RESOLUTION 6DD



**Yelena Quiles**

---

**From:** info@nysampo.us  
**Sent:** Wednesday, September 1, 2021 6:14 PM  
**To:** Yelena Quiles  
**Subject:** Registration for the 2021 Virtual Conference is now OPEN!  
**Attachments:** Volunteer\_Application\_Form.pdf



**New York State  
Association of Municipal  
Purchasing Officials**

*Promoting Intelligent, Ethical Public Procurement for New York State for Today and Tomorrow.*

**NIGP**  
Official Chapter



This 3-day virtual conference, slated for October 19th-October 21st, will offer a variety of seminars, classes, keynote speakers, Q&A sessions, spotlight on vendors and informative roundtable discussions to enhance your industry knowledge of public procurement. Although you can attend the entirety of the conference virtually, we will also offer the opportunity to attend regionally in-person for one day of the conference. Our in-person conference day will give SAMPO members additional networking opportunities and face-time with your regional counterparts. [Register](#) for the 2021 Virtual Conference today!

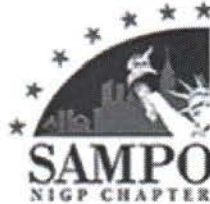
SAMPO is always looking for volunteers to assist in making our events as successful as possible. Consider giving back to SAMPO by filling out a volunteer application today.

This email was sent to yquiles@glencoveny.gov by info@nysampo.us  
of NYSAMPO  
11801 W. Silver Spring Dr. #200  
Milwaukee, WI 53225

[nysampo.us](http://nysampo.us) | [Unsubscribe from Email Notifications](#) | [Privacy Policy](#)

**Yelena Quiles**

**From:** info@nysampo.us  
**Sent:** Thursday, September 2, 2021 12:32 PM  
**To:** Yelena Quiles  
**Subject:** NIGP Payment Receipt

**NYSAMPO**

**Meeting Date:** Tue, Oct 19, 2021 8:30 am EDT -  
Thu, Oct 21, 2021 1:00 pm EDT  
**Meeting Title:** 2021 Virtual Conference  
**Venue:** Virtual Meeting  
**Location:**

Yelena Quiles  
Member: 707692  
City of Glen Cove  
9 Glen Street  
Glen Cove, NY 11542

ITEM	QTY	PRICE	TOTAL
------	-----	-------	-------

**SAMPO Member**

1

\$50.00

\$50.00

Member: Yelena Quiles  
City of Glen Cove  
yquiles@glencoveny.gov

**Subtotal:**

\$50.00

**Total Registrations: 1****Order Total:**

\$50.00

**Net Amount Due: \$50.00**



## RESOLUTION 6DD



### SAMPO VIRTUAL CONFERENCE – OCTOBER 19<sup>th</sup> – 21<sup>st</sup> 2021 8:30 a.m. through 1:00 p.m. Tuesday - Thursday

TUESDAY, OCTOBER 19, 2021	
8:30 a.m. – 10:00 a.m.	<b>President's opening remarks and General Session Keynote</b> Presenter: Steve Gilliland, Professional Motivational Keynote Speaker
10:05 a.m. – 11:15 a.m.	<b>Purchasing Update: A Legal Perspective</b> Presenter: Mary Anne Sadowski, Esq. Ingerman Smith LLP.
11:15 a.m. – 11:45 a.m.	<b>Spotlight on Vendors</b>
11:50 a.m. – 1:00 p.m.	<b>Shortages and How to Handle Them</b> Presenter: Paul J. Brennan, FNIGP, NIGP-CPP, CPPO, Director of Purchasing, Rockland County

WEDNESDAY, OCTOBER 20, 2021	
8:30 a.m. – 9:45 a.m.	<b>Key Note Paradigm Shifts: Who Moved My Office?</b> Working off the philosophy of the book/concept, "Who Moved My Cheese?", Tammy Rimes MPA will take this concept and relate it to public procurement. Whether reworking existing policies, allowing new processes to accommodate social distancing and shifts in daily operations, it is time to reflect on how we conducted procurement processes in the past and what is possible for the future. While COVID19 has been a terrible event, it has pushed teams to becoming more creative and develop new ways to be strategic while taking care of daily business. After 2020, procurement life will never be the same again. Presenter: Tammy Rimes
9:50 a.m. – 10:20 a.m.	<b>Presidents Welcome, Update of Board Officers, Committee Presentations, Acknowledgement of New Members</b>
10:25 a.m. – 11:30 a.m.	<b>Purchasing 101</b> Lorraine Hein
11:30 a.m. – 12:00 p.m.	<b>Spotlight on Vendors</b>
12:05 p.m. – 1:00 p.m.	<b>OGS – E-Marketplace</b> Sean Carroll

THURSDAY, OCTOBER 21, 2021	
<p>Rockland County Purchasing Department 50 Sanatorium Road Building A 6<sup>th</sup> Floor Pomona NY 10970</p> <p>Essex County Government Center 7551 Court Street Elizabethtown, NY 12932</p>	



## RESOLUTION 6EE



**Timothy Tenke**

*Mayor*

**Michael A. Piccirillo**

*Controller*

[mpiccirillo@glencoveny.gov](mailto:mpiccirillo@glencoveny.gov)

CITY OF GLEN COVE  
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Phone: (516) 676-2000

Fax: (516) 759-6791

[www.glencove-li.us](http://www.glencove-li.us)

### TRAINING REQUEST FORM

Date: September 22, 2021

Your Name: William Whitton

Department: Police

Class Requested: NYSCOP Annual Leader Summit

Cost of Class: \$160

Date(s) of Class(es): Nov. 3-4, 2021

#### Costs Associated with Class:

Airfare:

Car Service:

Hotel: \$225

Meals: \$170

Rental Car:

Parking:

Gas: \$60

Mileage:

Tolls: \$30

Total Estimated Cost of Class plus Expenses: approx \$645

FUND LINE: A3120-55442 & A3120-55411

Department Head Signature:

\*Must obtain City Council Approval before training class/conference. This could take at least two weeks.



## RESOLUTION 6EE



**Timothy Tenke**  
*Mayor*  
**Michael A. Piccirillo**  
*Controller*  
[mpiccirillo@glencoveny.gov](mailto:mpiccirillo@glencoveny.gov)

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Phone (516) 676-2000  
Fax (516) 759-6791  
[www.glencove-li.us](http://www.glencove-li.us)

### TRAINING REQUEST FORM

Date: September 22, 2021

Your Name: Christopher Ortiz

Department: Police

Class Requested: NYSCOP Annual Leader Summit

Cost of Class: \$160

Date(s) of Class(es): Nov. 3-4, 2021

#### Costs Associated with Class:

Airfare:

Car Service:

Hotel: \$225

Meals: \$170

Rental Car:

Parking:

Gas: \$60

Mileage:

Tolls: \$30

Total Estimated Cost of Class plus Expenses: approx \$645

FUND LINE: A3120-55442 & A3120-55411

Department Head Signature:

\*Must obtain City Council Approval before training class/conference. This could take at least two weeks.



## RESOLUTION 6EE



Cost of the Summit: \$160

To reserve lodging at Fort William Henry, contact the hotel directly at 1-800-234-0267 or at [www.fortwilliamhenry.com](http://www.fortwilliamhenry.com)



THE SECOND ANNUAL LEADERSHIP SUMMIT IS A CONTINUING JOINT LEADERSHIP AND TRAINING AND INFORMATION EVENT HOSTED BY THE NEW YORK STATE ASSOCIATION OF CHIEFS OF POLICE AND THE NEW YORK STATE SHERIFFS ASSOCIATION.



### Conference Agenda

#### November 3<sup>rd</sup>

- 11:20 – 12:30 Lunch
- 12:30 – 1:30 DCJS Deputy Commissioner Mike Wood  
Professional Policing Act
- 1:30 – 1:45 Break
- 1:45 – 3:15 Buffalo Police Captain (Ret.) Jeff Rinaldo  
Building a Critical Incident Policy
- 3:15 – 5:00 Association Meetings
- 5:30 Cocktails and Dinner

#### November 4<sup>th</sup>

- 7:30 – 8:30 Breakfast
- 8:30 – 9:30 Monroe County Sheriff Todd Baxter  
Risk Assessments and Implementation of ROCTAC  
(Rochester Threat Advisory Committee)
- 9:30 – 9:45 Break
- 9:45 – 11:15 Chief (Ret.) Mike Ranalli, Esq.  
Duty to Intercede: A Leadership Tool to Mitigate Risk
- 11:15 – 12:30 Mary Lou Conway  
Discussion of 207-c
- 12:30 – 1:30 – Lunch to go!



## RESOLUTION 6FF



**Timothy Tenke**  
*Mayor*  
**Michael A. Piccirillo**  
*Controller*  
[mpiccirillo@glencoveny.gov](mailto:mpiccirillo@glencoveny.gov)

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Fax (516) 759-6791  
[www.glencove-ny.us](http://www.glencove-ny.us)

### TRAINING REQUEST FORM

Date: August 30, 2021

Your Name: Det. Brian Glennon

Department: POLICE

Class Requested: Narcotic Investigators Info Sharing

Cost of Class: \$125.00

Date(s) of Class(es): Oct 4 - Oct 7, 2021

#### Costs Associated with Class:

Airfare:

Car Service:

Hotel: \$250+tax per night for all 3

Meals: \$230

Rental Car:

Parking:

Gas: \$60

Mileage:

Tolls: \$45 approx

Total Estimated Cost of Class plus Expenses: \$1,240.00

FUND LINE: A3120-55442 & A3120-55411

Department Head Signature:

\*Must obtain City Council Approval before training class/conference. This could take at least two weeks.



## RESOLUTION 6FF



**Timothy Tenke**

*Mayor*

**Michael A. Piccirillo**

*Controller*

[mpiccirillo@glencoveny.gov](mailto:mpiccirillo@glencoveny.gov)

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Phone (516) 676-2000

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### TRAINING REQUEST FORM

Date: August 30, 2021

Your Name: PO Joseph Heffernan

Department: POLICE

Class Requested: Narcotic Investigators Info Sharing

Cost of Class: \$125.00

Date(s) of Class(es): Oct 4 - Oct 7, 2021

#### Costs Associated with Class:

Airfare:

Car Service:

Hotel:

Meals: \$230

Rental Car:

Parking:

Gas:

Mileage:

Tolls:

Total Estimated Cost of Class plus Expenses: \$355

FUND LINE: A3120-55442 & A3120-55411

Department Head Signature:

\*Must obtain City Council Approval before training class/conference. This could take at least two weeks.



## RESOLUTION 6FF



**Timothy Tenke**  
*Mayor*  
**Michael A. Piccirillo**  
*Controller*  
[mpiccirillo@glencoveny.gov](mailto:mpiccirillo@glencoveny.gov)

**CITY OF GLEN COVE**  
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Phone (516) 676-2000  
Fax (516) 759-6791  
[www.glencove-li.us](http://www.glencove-li.us)

### TRAINING REQUEST FORM

Date: August 30, 2021

Your Name: PO Gregoy Denk

Department: POLICE

Class Requested: Narcotic Investigators Info Sharing

Cost of Class: \$125.00

Date(s) of Class(es): Oct 4 - Oct 7, 2021

#### Costs Associated with Class:

Airfare:

Car Service:

Hotel:

Meals: \$230

Rental Car:

Parking:

Gas:

Mileage:

Tolls:

Total Estimated Cost of Class plus Expenses: \$355

FUND LINE: A3120-55442 & A3120-55411

Department Head Signature:

\*Must obtain City Council Approval before training class/conference. This could take at least two weeks.



## RESOLUTION 6FF



**Timothy Tenke**  
*Mayor*  
**Michael A. Piccirillo**  
*Controller*  
[mpiccirillo@glencoveny.gov](mailto:mpiccirillo@glencoveny.gov)

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Phone: (516) 676-2000  
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[www.glencove-li.us](http://www.glencove-li.us)

### TRAINING REQUEST FORM

Date: September 13, 2021

Your Name: PO Peter Michaleas

Department: Police

Class Requested: Narcotic Investigators Info Sharing

Cost of Class: \$125

Date(s) of Class(es): Oct 4 - Oct 7, 2021

#### Costs Associated with Class:

Airfare:

Car Service:

Hotel:

Meals: \$230

Rental Car:

Parking:

Gas:

Mileage:

Tolls:

Total Estimated Cost of Class plus Expenses: \$355

FUND LINE: A3120-55442 & A3120-55411

Department Head Signature:

\*Must obtain City Council Approval before training class/conference. This could take at least two weeks.

27<sup>th</sup> Narcotic Investi  
Information Sharing Conference  
October 4-7, 2021  
Ocean City, Maryland



RESOLUTION 6FF



THE CONFERENCE IS RESTRICTED TO CRIMINAL JUSTICE PERSONNEL ONLY



The Ocean City Police Department is proud to partner with the Middle Atlantic-Great Lakes Organized Crime Law Enforcement Network®, the Maryland State Police, and the Prince George's County Police Department to host the 27<sup>th</sup> Narcotic Investigators Information Sharing Conference at the Clarion Resort Fontainebleau Hotel (newly renovated rooms), located at 10100 Coastal Highway, Ocean City, Maryland 21842.

TOPICS:

- ☐ Hot Dogs & Chicken Wings:  
How Buffalo's Comfort Foods Thwarted an East Coast Arm of the Sinaloa Drug Cartel
- ☐ Rx Diversion: Opioid Abuse – The Scope of the Problem
- ☐ Manslaughter Case Study – Subsequent Appeals and Legislation
- ☐ El Paso Intelligence Center Capabilities:  
All Threats, All Crime Support for All Law Enforcement
- ☐ Effects of Post Traumatic Stress Disorder (PTSD) for Law Enforcement

REGISTRATION TIMES

Monday, October 4, 2021, will be a travel day, with registration being held from 4:00 p.m. until 7:00 p.m. Registration will resume on Tuesday, October 5, 2021 at 9:00 a.m. The conference will begin at 1:00 p.m. on Tuesday, October 5<sup>th</sup> and conclude on Thursday, October 7, 2021, at approximately 12:00 noon.

REGISTRATION FEE

The conference registration fee is \$125 per attendee, if registered on or before Friday, September 10, 2021. After September 10<sup>th</sup> the late registration fee of \$145 will be assessed. The registration fee includes two breakfast buffets, one luncheon, breaks, and conference related materials. There will also be an optional \$40, cash only, hospitality fee for two nights to be collected at registration.

Checks and money orders will be accepted as payment and must be made payable to the "Mayor and City Council of Ocean City" (Federal Tax ID 52-6000802) and mailed to MAGLOCLLEN c/o Terry Bannigan, 140 Terry Drive, Suite 100, Newtown, PA 18940. Credit card payments (Discover, Mastercard, & Visa) will be accepted by calling the Ocean City Police Department's Records Section at (410) 723-6608. Please be sure to mention the Narcotic Conference. A full refund will be issued for cancellations received by September 17, 2021. No refunds will be issued after September 17, 2021. Substitutions are permitted at any time prior to registration. No vouchers or purchase orders will be accepted.

ACCOMMODATIONS

Hotel and condominium arrangements are the responsibility of the attendee and are to be made by calling the **Clarion Resort Fontainebleau Hotel**, which has newly renovated rooms. Contact phone numbers for the hotel are: (800) 638-2100 or (410) 524-3535. Hotel space is limited and subject to availability. Special room rates of \$106 per night plus 11% tax for single or double occupancy hotel rooms are available. One-bedroom condominiums are available for \$106 per night plus 11% tax. Two-bedroom condominiums are also available, which will accommodate up to four adults for \$180 per night plus 11% tax. Three-bedroom condominiums are \$250 per night plus 11% tax. Please mention you are attending the Narcotic Conference. Reservations made after September 6, 2021 are subject to availability and cannot be guaranteed. For your convenience there is no charge at the hotel for parking. Additional parking is located across Coastal Highway.



# 27<sup>th</sup> Narcotic Investigators Information Sharing Conference

October 4-7, 2021

Ocean City, Maryland

## AGENDA

### Monday ~ October 4, 2021

4:00 p.m. – 7:00 p.m.

EARLY REGISTRATION

Convention Center – Grand Ballroom 1<sup>st</sup> Floor

Vendor Display

### Tuesday ~ October 5, 2021

9:00 a.m. – 3:00 p.m.

REGISTRATION

Convention Center – Grand Ballroom 1<sup>st</sup> Floor

Vendor Display

1:00 p.m. – 1:30 p.m.

**OPENING CEREMONY**

Crystal Ballroom – 2<sup>nd</sup> Floor

1:30 p.m. – 2:30 p.m.

**Pending**

2:30 p.m. – 2:45 p.m.

**BREAK**

2:45 p.m. – 4:30 p.m.

***Rx Diversion: Opioid Abuse – The Scope of the Problem***

***Manslaughter Case Study – Subsequent Appeals and Legislation***

***Jeff Johns – NADDI of Maryland Chapter President***

***Ocean City Police Department***

***Joaquin M. Cabrera – Assistant State's Attorney***

***Worcester County State's Attorney's Office***

5:30 p.m. – 7:30 p.m.

**INFORMATION SHARING**

Horizons – 2<sup>nd</sup> Floor



**Wednesday ~ October 6, 2021**

7:00 a.m. – 9:00 a.m.	<b>BREAKFAST BUFFET – Grand Ballroom 1<sup>st</sup> Floor</b> <b>Vendor Display</b>
9:00 a.m. – 10:00 a.m.	<b><i>Effects of Post-Traumatic Stress Disorder (PTSD)</i></b> <b><i>on the Military and Law Enforcement</i></b> <b><i>David Corlett, Sergeant, Cincinnati (OH) Police Department</i></b> <b><i>Dr. Kathleen Chard, Associate Chief of Staff for Research /Director</i></b> <b><i>Trauma Recovery Center at the Cincinnati VA Medical Center</i></b>
10:00 a.m. – 10:15 a.m.	<b>BREAK</b>
10:15 a.m. – 11:30 a.m.	<b><i>Effects of Post-Traumatic Stress Disorder (PTSD)</i></b> <b><i>on the Military and Law Enforcement (Continued)</i></b> <b><i>David Corlett, Sergeant, Cincinnati (OH) Police Department</i></b> <b><i>Dr. Kathleen Chard, Associate Chief of Staff for Research /Director</i></b> <b><i>Trauma Recovery Center at the Cincinnati VA Medical</i></b>
11:30 a.m. – 1:00 p.m.	<b>CONFERENCE LUNCHEON</b> <b>Grand Ballroom – 1<sup>st</sup> Floor</b>
1:00 p.m. – 2:30 p.m.	<b>Hot Dogs &amp; Chicken Wings:</b> <b>How Buffalo's Comfort Foods Thwarted an</b> <b>East Coast Arm of the Sinaloa Drug Cartel</b> <b><i>Meghan Tokash and Michael Felicetta – US Attorney's Office</i></b>
2:30 p.m. - 2:45 p.m.	<b>BREAK</b>
2:45 p.m. – 3:45 p.m.	<b>El Paso Intelligence Center Capabilities:</b> <b>All Threats, All Crimes Support, for All Law Enforcement</b> <b><i>Michael V. Kersey, SSA</i></b>
3:45 p.m. – 4:15 p.m.	<b>How MAGLOCLIN/RISS Resources Can Assist with Your Investigation:</b> <b><i>Angelo Fiumara, Field Operations and Training Manager</i></b>
5:30 p.m. – 7:30 p.m.	<b>INFORMATION SHARING</b> <b>Horizons – 2<sup>nd</sup> Floor</b>



## RESOLUTION 6FF



Thursday ~ October 7, 2021

7:00 a.m. – 9:00 a.m.	<b>BREAKFAST BUFFET</b> – Horizons – 2 <sup>nd</sup> Floor
9:00 a.m. – 10:00 a.m.	<b>Surviving the Interdiction Stop</b> <i>Michael Lewis, Sheriff, Wicomico Sheriff's Office</i> <i>Retired Sergeant, Maryland State Police</i>
10:00 a.m. – 10:15 a.m.	<b>BREAK</b>
10:15 a.m. – 11:15 a.m.	<b>Surviving the Interdiction Stop (cont.)</b> <i>Michael Lewis, Sheriff, Wicomico Sheriff's Office</i> <i>Retired Sergeant, Maryland State Police</i>
11:15 a.m. – 12:00 p.m.	<b>CLOSING REMARKS</b>

**RESOLUTION 6FF**

U.S. General Services Administration

# FY 2021 Per Diem Rates for ZIP 21842

Meals &amp; Incidentals (M&amp;IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Ocean City	Worcester	\$66	\$16	\$17	\$28	\$5	\$49.50



RESOLUTION 6GG



**Timothy Tenke**

*Mayor*

**Michael A. Piccirillo**

*Controller*

[mpiccirillo@glencoveny.gov](mailto:mpiccirillo@glencoveny.gov)

**CITY OF GLEN COVE  
OFFICE OF THE CITY CONTROLLER**  
City Hall, 9 Glen Street, Glen Cove, NY 11542

Phone: (516) 676-2000

Fax: (516) 759-6791

[www.glencove-li.us](http://www.glencove-li.us)

## TRAINING REQUEST FORM

Date: \_\_\_\_\_

Your Name: \_\_\_\_\_

Department: \_\_\_\_\_

Class Requested: \_\_\_\_\_

Cost of Class: \_\_\_\_\_

Date(s) of Class(es): \_\_\_\_\_

### Costs Associated with Class:

Airfare: \_\_\_\_\_

Car Service: \_\_\_\_\_

Hotel: \_\_\_\_\_

Meals: \_\_\_\_\_

Rental Car: \_\_\_\_\_

Parking: \_\_\_\_\_

Gas: \_\_\_\_\_

Mileage: \_\_\_\_\_

Tolls: \_\_\_\_\_

Total Estimated Cost of Class plus Expenses: \_\_\_\_\_

FUND LINE: \_\_\_\_\_

Department Head Signature: \_\_\_\_\_

*Spiro Tsirkas*

\*Must obtain City Council Approval before training class/conference. This could take at least two weeks.



## RESOLUTION 6GG



**Timothy Tenke**

*Mayor*

**Michael A. Piccirillo**

*Controller*

[mpiccirillo@glencoveny.gov](mailto:mpiccirillo@glencoveny.gov)

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Meals: \_\_\_\_\_

Rental Car: \_\_\_\_\_

Parking: \_\_\_\_\_

Gas: \_\_\_\_\_

Mileage: \_\_\_\_\_

Tolls: \_\_\_\_\_

Total Estimated Cost of Class plus Expenses: \_\_\_\_\_

FUND LINE: \_\_\_\_\_

Department Head Signature: \_\_\_\_\_

*Spiro Tsirkas*

\*Must obtain City Council Approval before training class/conference. This could take at least two weeks.

# Narcissistic Relationships, Emotional Abuse & Gaslighting!

*brought this on... this is my fault, isn't it?"*

abuse at the hands of narcissistic and emotionally coercive people can leave their victims doubting their self-worth, feeling isolated, and questioning their sense of reality.

Fortunately, **more people than ever before are seeking out therapists well-versed on narcissistic abuse** as popular culture shines a spotlight on the problem.

But if you're like most clinicians, you only have a superficial understanding of this often-hidden problem. You may even be failing to see the subtle signs in clients already in your caseload.

Now in this comprehensive **online course** you can prepare yourself to **work with this growing population of clients** so they can free themselves from the manipulative cycle of narcissistic abuse and become the people they were meant to be!

In **over 21 hours of on-demand recorded video training** you'll get access to in-depth instruction from **7 leading experts** on pathological love relationships, gaslighting, personality disorders and emotionally immature people.

With deep explorations of abuse dynamics, and **specific tools and guidance for working with these clients in-session**, you'll get the strong foundation you need to:

Recognize overt and covert signs of narcissistic abuse in a variety of contexts

Build assertiveness in clients who can't say no to abusive partners, parents and others

Teach clients to develop healthy boundaries without guilt

End clients damaging self-blame and help them become their own individual

This training is regularly priced at over \$800, but for a limited time you can get lifetime access to this incredible online course for just \$199.99.

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# Narcissistic Relationships, Emotional Abuse & Gaslighting

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- Specific strategies to help clients break free from emotionally coercive relationships

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## Course Outline

### Module 1



#### Treating Adult Clients of Emotionally Immature Parents: How Your Clients Can Reclaim Their Lives from the Toxic Legacy of Controlling, Rejecting or Self-Involved Parents

By Lindsay Gibson, Psy.D.

No matter who you treat, we all work with clients trying to overcome the wounds inflicted by emotionally immature, insensitive, self-absorbed, and controlling parents.

**Lindsay C. Gibson, Psy.D., is the Amazon #1 Best Selling Author** of *Adult Children of Emotionally Immature Parents: How to Heal from Distant, Rejecting or Self-Involved Parents*. Watch her as she shows you how you can find greater therapeutic success and help your clients take control of their relationships and lives, break free from harmful patterns, connect more deeply with themselves and others, and become the person they were always meant to be. You will walk away with invaluable tools to:

- Skillfully guide clients in how they can restructure toxic relationships with parents and others
- Free clients from the fear, shame and self-doubt that traps them in a life of emotional coercion
- Teach clients to protect themselves from hurtful behaviors without completely severing all ties
- Give clients the courage to set boundaries without feeling guilty

### Module 2



#### Narcissistic and Psychopathic Abuse: The Clinician's Guide to the New Field of Traumatic Pathological Love Relationships

By Sandra Brown, M.A. | Claudia Paradise, LCSW-R  
William P. Brennan, M.Ed., LMHC, CAP

This module will give you the in-depth understanding and clinical tools you need to recognize the signs of abuse from Cluster B disordered partners and discover the keys to treating the survivors. Watch Sandra Brown, a pioneer in the field of narcissistic and psychopathic abuse, along with experts Claudia Paradise, LCSW-R, and Bill Brennan, M.Ed., LMHC, CAP, for this impactful module as they show you how you can:

- Identify pathological love relationships and differentiate PLRs from other stereotypical domestic violence, addictive, co-dependent, or dysfunctional relationships
- Recognize relational dynamics generated from the pathology and the traumatic impact to intimate partners
- Understand why certain survivor personalities seem to be targeted
- Key considerations for treating the traumatic aftermath

### CE Hours Available for:

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Marriage & Family Therapists    Other Professions  
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For complete CE details and learning objectives, please visit: [www.pesi.com/c9532](http://www.pesi.com/c9532)

### Module 3



#### Demystifying Personality Disorders: Clinical Skills for Working with Drama and Manipulation

By Gregory W. Lester, Ph.D. | Alan Godwin, Psy.D.



*What makes individuals with personality disorders tick? How do they operate relationships?* Watch clinical psychologists and preeminent personality disorder experts Gregory W. Lester, Ph.D., and Alan Godwin, Psy.D., for this compelling module that offers practical, must-know interventions for not only treating these challenging clients but also those who are left in their toxic wake.

### FREE BONUS!



#### Emotional Abuse Behaviors and a Closer Look at Gaslighting: Clinical Tools to Break the Cycle of Manipulation and Regain Personal Power

By Amy Marlow-MaCoy, LPC

Watch Gaslighting expert and best-selling author Amy Marlow-MaCoy, LPC, as she gives you the skills and tools you need to help your clients:

- Recognize Gaslighting in romantic, friendship and family relationships
- Build resilience to the effects of gaslighting and regain their personal power
- Cope with guilt, anxiety, and shame over setting boundaries

## REGISTER TODAY!

Online Certification Course:

Narcissistic Relationships,  
Emotional Abuse & Gaslighting

Limited Time Offer

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\*plus applicable sales tax, visit [www.pesi.com/faq](http://www.pesi.com/faq) for more information

Register Online at: [pesi.com/c9532](http://pesi.com/c9532)

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"Outstanding training...one of the most applicable and relevant trainings that I have taken in a while." — Susanna H., Counselor

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"This is a very informative training. It provides the knowledge base and practical application." — Angelah C., Social Worker

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"This has been one of the best trainings I have ever done." — Elaina, H., Social Worker

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