

AGREEMENT

Agreement made this _____ day of _____, by and between the City of Glen Cove, 9 Glen Street, Glen Cove, NY 11542, and LiRo Engineers Inc., 3 Aerial Way, Syosset, NY 11791 for LiRo Engineer Inc., to perform the hereinafter described service on behalf of the City:

1. Services to be Performed

A. Services

This Agreement covers the following engineering services, professional engineering and/or Architectural services to the city on an on call, as needed basis for the calendar year 2022.

- Construction Management/Inspection
- Civil/Site Engineering
- Roadway Design
- Structural Engineering

B. Fees

A request for on call services will be initiated by City and Engineer will provide a Not-to-Exceed written estimate to the City. "The estimate shall include a staffing table by title with hours per task and hourly rates. Design Phase Services shall be based on direct technical labor rates times multiplier of 3.0. A maximum rate including multiplier shall be \$210/hr. Construction phase services shall be based on direct technical labor rates times multiplier of 2.3. A maximum rate including multiplier shall be \$170/hr. Unless provided otherwise in writing, Engineer's Not-to-Exceed estimate will be based upon Engineer's experience, qualifications, professional judgement and on data submitted by City. If Engineer believes that its costs are likely to exceed the Not to Exceed estimate, Engineer will notify City in writing indicating why the estimate will be exceeded and will provide a revised estimate. City shall not be liable for any additional cost(s) invoiced by Engineer in excess of Engineer's Not to Exceed or revised Not to Exceed estimate, as the case may be, unless approved by City in writing. Engineer shall have no obligation to provide services without compensation.

C. Changes in Scope of Services

If City or Engineer requests changes in the services to be performed in accordance with the Not to Exceed, or revised Not to Exceed estimate, Engineer and City, upon mutual agreement, shall execute a written change order describing the changes to the services and authorized budget. Engineer shall make no changes in the services

unless approved by City in writing.

2. Time for Performance

- A. If Engineer's services are interrupted, suspended, or delayed for any reason beyond the reasonable control of the City, the work schedule and any completion date shall be adjusted accordingly, and Engineer shall be compensated for all its increased costs resulting from such interruption, suspension, or delay. In the event the duration of any delay in the services is longer than anticipated or if the costs of such delay are greater than anticipated, City may terminate this Agreement for its convenience.
- B. If Engineer's services are interrupted, suspended, or delayed for any reason beyond its reasonable control, requiring the work schedule and any completion date to be adjusted, then in such event the City shall be compensated for all its reasonable increased costs and damages, including reasonable attorneys' fees, resulting from such interruption suspension or delay.

3. Compensation and Payment

A. Compensation

Engineer's invoice shall be due and payable thirty (30) days from its receipt by City. If City objects to all or any portion of the invoice, City shall notify Engineer in writing within ten (10) days from its receipt of the invoice, identify the cause of disagreement, and pay when due that portion of the invoice that is not in dispute provided no outstanding claim exists against Engineer on behalf of the City. City's failure to provide such notice shall be evidence that the City has accepted the invoice as written. In the event the Engineer and City cannot resolve a dispute regarding the invoiced amount within thirty (30) days after receipt by Engineer of City's notice of disagreement, the dispute shall be subject to the Dispute Resolution provision of this Agreement. Engineer shall provide documentation to substantiate all claims for payment and shall itemize all invoice(s) showing itemized hours spent, including employee name, title, base rate, fringe factor and multiplier, travel and per diem expenses. The City does not pay premium rates for any overtime worked unless specifically authorized in writing by the City in advance of such expenditure. All expenses approved by the City will be paid at direct cost, with no allowance for markup.

B. Taxes

All local or state taxes or fees related to the Services (except any Federal and State income taxes) will be paid by Engineer and invoiced to City.

4. Engineer Responsibilities

A. Standard of Care

Engineer will perform the services in a manner consistent with the level of care and skill generally exercised by firms providing the same or similar professional engineering and/or architectural services in the New York,-Long Island area under similar conditions at the time the services are provided. Engineer shall, without additional compensation, correct or revise any of its reports and other deliverables, not consistent with this standard of care which are made known to Engineer by City within one (1) year after the deliverable is sent to City.

B. Cooperation of City

Engineer will regularly advise City of the status of any particular project and will coordinate its activities with City and accommodate other City's activities at the project site. Engineer and City shall each designate an authorized representative to be available for consultation, assistance, and coordination of activities.

C. Responsibility for Uncompleted Services

Engineer and City intend that Engineer complete the services described in Engineer's proposal. If any of the services are eliminated, or if Engineer is not retained to provide subsequent services, Engineer's responsibility to City shall extend only to services completed as of the termination date.

D. Utilities

The scope of work requires utility mark out services etc., as described in the Proposal and as necessary to complete the project.

5. City's Responsibilities

A. Information

City agrees to provide information in its possession including surveys, studies, available descriptive information regarding construction, prior site evaluations and current conditions.

B. Cooperation with Engineer

City will cooperate with Engineer to complete the Project in a timely, efficient, and cost-effective manner. City shall designate an authorized representative familiar with a project who shall be available to Engineer and who has the authority to make all decisions required to assure that Engineer can provide the services.

6. Permits, Certifications, and Other Approvals

Unless specified otherwise Engineer shall obtain in City's name, all permits, and other approvals required for a project. Engineer's costs shall be invoiced to City.

7. Confidentiality

With the exception noted below, Engineer shall consider all City's information confidential and will not disclose City's information or its findings to any third party unless directed by a court order or by the City in writing. In the event Engineer is directed to provide information or findings by court order it will cooperate with City by providing as much notice as possible under the circumstances and by other lawful means as City may request.

City understands and agrees that applicable law may obligate Engineer to take action to protect public health, safety, or the environment, or to disclose to governmental regulatory agencies conditions that are discovered during providing services under this Agreement. Engineer will notify City prior to taking such action or disclosing such conditions to any governmental regulatory agencies, except that Engineer shall not be required to provide prior notice to City if the time required to provide such notice may result in or increase the risk of imminent harm to persons, property, or the environment, or may render Engineer criminally or civilly liable under applicable law and Engineer disclosure under these circumstances shall not be a breach of this Agreement.

With City's prior written approval, Engineer may use City's name and a general description of a project as a reference for business development purposes.

8. Ownership of Documents and Materials

All documents, including reports, drawings and specifications prepared by Engineer pursuant to this Agreement are instruments of its services and Engineer will retain a true copy of all information provided to the City under this Agreement. All project related information is the City's property. City agrees that Engineer information is not to be used by City or any other party in any way not directly related to the services provided for which the information was created or compiled.

City may make copies of Engineer's reports available to other parties. However, City shall not intentionally disclose any portions or excerpts of any report in a way that may mislead others. Engineer shall have no obligation to any third party unless agreed to in writing and is not responsible for City's use of Engineer work product in any other project or by any other party.

9. Allocation of Risk

A. Insurance

- 1) Unless other limits are specifically stipulated in writing for a specific project, Engineer will maintain the following insurance coverage over the duration of the project:

<u>Insurance</u>	<u>Limits</u>
Worker's Compensation Coverage A Employer's Liability/Coverage B	Statutory \$1,000,000 each accident
Commercial General Liability (Including Contractual Liability Bodily Injury and Property Damage Combined, and Personal Injury)	\$1,000,000 each occurrence \$2,000,000 in aggregate
Commercial Automobile Liability (Bodily Injury and Property Damage Limit Combined)	\$1,000,000 combined single
Professional Liability	\$1,000,000 each claim \$1,000,000 in aggregate

- 2) Engineer will provide City with a certificate evidencing that this insurance is in place and that the City is named as an additional insured on applicable policies. Engineer's policy requires that the Insurer give City thirty (30) days prior written notice of cancellation or material alteration in the policies or any part thereof in a manner adverse to City.

B. Indemnification

Engineer agrees to indemnify and hold City and its officers, directors, agents, servants, and employees harmless from and against claims, suits, damages, or losses incurred by City, to the extent caused by the negligent acts or willful misconduct of Engineer or its officers, directors, agents, servants or employees. This Agreement to indemnify and hold City harmless shall not extend to any suit, claims, damages, or losses caused by the acts, omissions, or willfull conduct of City.

No claim may be asserted by either party against the other, unless an action on the claim is commenced within two (2) years after the date of Engineer's final invoice to City for any particular project. This limitation shall not apply to any claim due to personal injury or death of a third party. Engineer shall not be liable for any special, incidental, or consequential damages unless said damages are occasioned by the negligence of Engineer, its officers, directors, agents, servants or employees.

10. Termination

A. Termination for Cause

Either party may terminate this Agreement for (1) failure of the other party to substantially perform its responsibilities under this Agreement, (2) substantial

violation of any provision of the Agreement, or (3) discovery of conditions that differ materially from those ordinarily found to exist in, or generally recognized as inherent in any of the services contemplated under this Agreement. The terminating party shall provide: (a) no less than ten (10) days written notice of its intent to terminate, specifying the reasons; (b) an opportunity for the terminated party to cure the alleged failure or violation within ten (10) days; and (c) an opportunity to reasonably consult with the terminating party before the effective date of termination.

B. Termination for Convenience

City may terminate this Agreement for its convenience on written notice of its intent to terminate. Each party shall be subject to all provisions of this Agreement during the period after notice and prior to the effective date of termination, unless otherwise agreed in writing.

C. Procedures After Termination

- 1) Engineer shall submit a final invoice to City as soon as practical after the effective date of termination. The final invoice will reflect all services and charges up to the effective termination date, including the cost to demobilize and terminate the services.
- 2) City shall pay Engineer final invoice within thirty (30) days after receipt. Any dispute relating to the final invoice will be resolved according to the Dispute Resolution provisions of this Agreement.

11. Dispute Resolution

- A. Any action to resolve a dispute arising out of this Agreement must be filed within one (1) year from the time the cause of action arose, or it shall be time barred.
- B. The parties shall attempt in good faith resolve any dispute, controversy or claim related to this Agreement within ten (10) business days after the date any such issue arises (the "Issue Date").
- C. If the parties cannot resolve a dispute within this period, the parties agree to submit the dispute to mediation within thirty (30) days after the Issue Date and may use any mediator upon which they mutually agree. If the parties cannot mutually agree on a mediator within forty (40) days after the Issue Date, the parties will each select a mediator. The two (2) mediators will then select the mediator. The cost of any mediation will be split equally between the parties.
- D. If the parties are unsuccessful in their good faith attempt to mediate the dispute, the dispute may, on the agreement of the parties, be settled by arbitration in the County of Nassau, State of New York. The parties agree to waive any jury trial.

- E. The laws of the State of New York will control. The parties agree that a judgment on an arbitration award may be obtained from and enforced in any court having appropriate jurisdiction.

12. Miscellaneous

A. Successors And Assigns

- 1) This Agreement shall be binding on Engineer and City and their successors, legal representatives and assigns.
- 2) In accordance with the provisions of section 109 of the General Municipal Law, the Consultant is hereby prohibited from assigning, transferring, conveying, subletting or otherwise disposing of this agreement, or of its right, title or interest in this agreement, or its power to execute this Agreement, to any other person or corporation without the previous consent in writing of the City. An assignment shall not relieve the assigning party from any responsibility, duty, or obligation under this Agreement, unless expressly agreed to in writing. Any attempt by either party to assign this Agreement in violation of the above provision shall be null and void.
- 3) Engineer with the approval of the City may retain any subcontractors which, in Engineer's opinion, can assist in the performance of services under this Agreement. Engineer shall be responsible for all services provided by its subcontractor(s) as if the services were provided directly by Engineer.
- 4) All duties, responsibilities, rights, and interests created by this Agreement are for the sole and exclusive benefit of Engineer and City, and not for the benefit of any third party.

B. Notices

Any written notice required or authorized under this Agreement shall be personally delivered, sent by certified mail or overnight delivery to the other party at the address set forth for each party herein authorized representatives designated under this Agreement. The party providing notice must be able to document delivery to the other party by means of an affidavit of service or appropriate receipt.

C. Survival Of Sections

Articles 3, 7, 8, 9, 10 and 11 of this Agreement shall survive the completion of the services or termination of this Agreement.

D. Severability

If any provision of this Agreement is determined to be void or unenforceable by a court, all remaining provisions shall continue to be valid and enforceable. The parties when reasonably possible agree to reform or replace any void or unenforceable provision with a valid and enforceable provision that comes as close as possible to expressing the intention of the void or unenforceable provision.

E. Paragraph Headings

The paragraph headings in this Agreement are included solely for reference, and shall not define, limit, or affect the construction or interpretation of this Agreement.

F. Whole Agreement

The Agreement, as supplemented by any documented changes, constitutes the complete and final Agreement between Engineer and City. This Agreement supersedes all prior or contemporaneous Agreements, communications, representations, undertakings or understandings between the parties, whether oral or written, including but not limited to, purchase orders relating to any project, except as expressly incorporated into this Agreement. Modifications to this Agreement shall not be binding unless made in writing and signed by authorized representatives of Engineer and City.

- 1) All preprinted terms and conditions of any purchase order used to request or authorize services are void and of no effect unless otherwise agreed to in writing by the parties.
- 2) To the extent that they are inconsistent or contradictory, this Agreement shall take precedence over all other documents, except amendments expressly revising it.
- 3) Any term and/or condition set forth in a change order executed after the date of this Agreement shall take precedence over any inconsistent or

contradictory term in this Agreement.

G. Independent Contractor

Engineer shall be fully independent in performing services under this Agreement and shall not act as an agent or employee of City. Engineer shall be solely responsible for its employees, subcontractors, servants and agents and for their actions, compensation, benefits, contributions and taxes.

H. Rules

No rules, requirements or customs of any society or association of professional engineers or any similar association shall affect this Agreement in any way whatsoever or be binding upon the City.

I. Required Provisions of Law

Each and every provision of law and clause required by law to be inserted in this contract shall be deemed to have been inserted herein. If any such provision is not inserted through mistake or otherwise, then upon the application of either party, this contract shall be physically amended forthwith to make such insertion. In particular, the Consultant shall, among other things, fully comply with:

- (a) Labor Law section 220-e and Executive Law sections 291-299 and the Civil Rights Law relating to prohibition against discrimination and equal opportunity.
- (b) Affirmative action as required by the Labor Law.
- (c) Prevention of dust hazard required by Labor Law section 222-a.
- (d) Preference in employment of persons required by Labor Law section 222.
- (e) Eight-hour workday as required by Labor Law section 220(2).

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first above written.

City of Glen Cove

Engineer/Architect

By: _____
Pamela Panzenbeck

By: _____

Title: Mayor

Title: _____

Date: _____

Date: _____

Firm Name: **LiRo Engineers Inc.**

CHASE, RATHKOPF & CHASE, LLP
ATTORNEYS AT LAW
48 FOREST AVENUE
GLEN COVE, NEW YORK 11542

Telephone: (516) 671-5880
Telecopier: (516) 671-0740

JOHN M. CHASE
LESTER H. CHASE (1910-2010)
DAREN A RATHKOPF (1933-2022)

-Of Counsel-
HENRY C. DECSI, JR., CPA
RICHARD S. PRISCO
TIP HENDERSON

February 4, 2022

Hon. Pamela Panzenbeck
Glen Cove City Hall
9-13 Glen Street
Glen Cove, N.Y. 11542

Re.: City Attorney Retainer

Dear Mayor Panzenbeck:

Please let this letter confirm the agreement between the City of Glen Cove (hereinafter the "City") and the law firm of Chase, Rathkopf & Chase, LLP (hereinafter the "Firm") whereby the City is appointing the Firm as the City Attorney for the City under the terms and conditions set forth herein.

As City Attorney, the Firm will provide legal counsel and advice to the Mayor, City Council and City departments, officers, commissions and agencies rendering opinions as requested, the preparation of local laws, ordinances, resolutions, contracts, deeds and other instruments, and shall represent the City in actions, suits or proceedings by or against the City except in such instances where special counsel need be retained to perform such duties and as otherwise provided hereunder.

RETAINER SERVICES

The Firm will provide the following retainer services to the City:

1. prosecution of violations of the Code of the City of Glen Cove in the Glen Cove City Court;
2. contractual matters, including preparation, negotiation and/or review of municipal contracts, inter-municipal agreements, independent contractor agreements and other similar contracts or agreements;
3. defense of notices of claim filed against the City which are not referred to the City's self-insurance administrator, Claims Service Bureau of New York, Inc., or outside counsel prior to service of a summons;
4. appeals to the City Attorney of denials of Freedom of Information Law (FOIL) requests.

5. consultation in litigation or other matters referred to outside counsel;
6. consultation and advice with the Mayor and City Council regarding legal and contractual matters;
7. attend Council and pre-Council meetings, meetings with City departments and agencies, and meetings with parties conducting or wishing to conduct business within the City as requested by the Mayor;
8. preparation of resolutions and accompanying documents involving retirement incentives.

NON-RETAINER SERVICES

The Firm will also provide the following non-retainer services to the City:

1. the defense of Small Claims Assessment Review (SCAR) proceedings including preparation for and appearances at administrative hearings;
2. representation of the City in actions, suits and proceedings by or against the City not referred to outside counsel, including appeals from City Court prosecutions, and to compromise and settle the same as approved by the City;
3. judicial appeals from orders, decisions or judgments in all actions, suits and proceedings as approved by the City.

The parties understand that the Firm, under separate retainer with the City, shall represent the Zoning Board of Appeals and the Planning Board on all Article 78 proceedings commenced against either Board.

SERVICES NOT INCLUDED

Unless otherwise agreed to by the Firm and the City, the Firm will not be responsible to perform the following services:

1. providing counsel to the City with respect to collective bargaining agreements;
2. amending and/or recodifying the Code of the City of Glen Cove;
3. providing counsel to the City with respect to City bonds and bonding matters except to certify for bond approval that there are no outstanding material claims against the City and to determine SEQRA status and procedures.

In the event any action, suit or proceeding by or against the City involves legal matters which require the services of special counsel as determined by the Firm and the City, said matters shall be referred to special counsel on terms and conditions agreed to by the City.

COMPENSATION

For the Retainer Services, the City shall pay the Firm \$200,000 to be paid in equal monthly installments in the sum of \$16,667.00, and shall be reimbursed by the City for all reasonable expenses and costs incurred by the Firm in those matters.

For all Non-Retainer Services, the compensation to be paid the Firm shall be determined at time of engagement. In the event the parties fail to agree upon compensation, the City may choose to engage other counsel. The Firm shall invoice the City for these services on a more or less monthly basis.

The City agrees it will provide Tip Henderson, Esq. of the Firm with legal research services as provided through Westlaw or such other comparable legal service provider.

The City shall not provide any Firm member with health insurance or make contributions to any pension or retirement accounts.

GENERAL TERMS

We will keep the City informed as to the status of the services covered by this Agreement, and will explain the laws applicable to your situation, the available courses of action and the attendant risks. We will notify the City promptly of any development in all cases, including court appearances, meetings and hearings, and will be available for meetings and telephone conferences at mutually convenient times. If you have any questions with respect to charges shown on any bill, please immediately contact Tip Henderson who will be responsible for addressing your inquiry.

The City acknowledges that Tip Henderson, Esq. shall be primarily responsible to perform the services provided for herein and that all correspondence and communications with the Firm shall be directed to him. The City further acknowledges and agrees that other members of the Firm shall be providing services to the City as well.

Pursuant to a separate Retainer Agreement heretofore approved by the City, the Firm will continue to represent the Planning Board and the Zoning Board of Appeals, including all Article 78 proceedings commenced against either board. John Chase, Esq. will continue to be primarily responsible for the Firm's performance of the services provided thereunder.

The Firm shall maintain professional liability coverage throughout the term of this agreement with limits of no less than \$1,000,000 each occurrence and shall provide evidence thereof.

The City has the right to discharge the Firm at any time for any reason upon written notice to the Firm. In such case, the Firm shall be entitled to receive any and all moneys, on account of fees and/or costs per the terms and provisions hereof, up to and including the effective date of such discharge.

The Firm shall have the right to withdraw from this representation, as described herein, if we believe it appropriate to do so, upon giving to the City reasonable notice and time to secure other legal counsel. Should the Firm withdraw, we shall be entitled to receive all fees and/or costs per this Agreement, up to and including the effective date of such withdrawal.

Under Part 137 of the New York Rules of the Chief Administrator of the Courts (22 NYCRR), the City has the right to seek arbitration of any fee dispute. In the event of a fee dispute, we will provide the City with the information necessary to commence the arbitration proceeding.

If the foregoing meets with your approval, please sign your consent to this agreement on the line provided below.

Very truly yours,

CHASE, RATHKOPF & CHASE, LLP

by: 

Tip Henderson

CITY OF GLEN COVE

by: _____
Pamela Panzenbeck, Mayor



January 14, 2022

Mr. Louis Saulino, P.E.
Director of Public Works
City of Glen Cove
City Hall – 9 Glen Street
Glen Cove, New York 11542

**RE: Interim Site Management Plan Implementation
Ferry Terminal & Herb Hill Road/Garvies Point Road/Dickson Street (Public Roadways)
PWGC LP# 22LP041 REV1**

Dear Mr. Saulino:

P.W. Grosser Consulting, Inc. (PWGC) is pleased to provide you with this proposal to provide professional environmental and engineering services for the above referenced sites. This proposal is for implementation of the Interim Site Management Plan (SMP) for the Captain's Cove Condominium Site and the SMP for the Public Roadways.

The site has been remediated pursuant to the New York State Department Environmental Conservation (NYSDEC) and United States Environmental Protection Agency (USEPA) Excavation Work Plan (EWP) and the site has been developed. The Interim SMP for the Captain's Cove Condominium Site and the SMP for the Public Roadways have been developed to manage the site long term post-construction. The SMPs address the means for implementing the institutional controls (ICs) and engineering controls (ECs) that are required by the environmental easement for the site.

BACKGROUND

EC/ICs were incorporated into the site remedy to control exposure during use of the site. ECs include a composite cover system and a combination of a vapor barrier system and sub-slab depressurization system (SSDS) beneath the building. ICs include (1) implement, maintain, and monitor ECs, (2) prevent future exposure to native soils, and (3) limit the use and development of the site to restricted-residential, commercial, or industrial uses only.

In accordance with the Interim SMP and SMP, implementation, maintenance, and monitoring of the ECs/ICs will include:

- Routine inspections of the ECs by the building staff;
- Operation, maintenance, and monitoring of the SSDS, response to any alarms, and performance of an inspection quarterly for the first year, and then annually thereafter;
- Annual inspection of the site to confirm EC/ICs are in compliance with the Interim SMP and SMP; and



- Preparation and submittal of a Periodic Review Report (PRR) which documents the status of ECs/ICs beginning 12 months after approval of the Interim SMP and SMP and then annually thereafter.

The Scope of Work below is based upon the Interim SMP and SMP and may need to be altered if changes are made. This Scope of Work covers planned activities for the first year which will be from January 2022 to December 2022. Proposals for subsequent years shall be provided under separate cover.

SCOPE OF SERVICES

TASK 1 – ROUTINE INSPECTIONS AND REPORTING (FERRY TERMINAL)

PWGC will train building staff on the EC/ICs outlined in the Interim SMP and SMP and on their roles and responsibilities. The building staff shall record their observations as part of their routine activities and notify the site owner of any observations that require action. The building supervisor shall complete the monthly inspection log included in the Interim SMP and submit to PWGC to be included in the PRR.

The training course will be performed for a lump sum fee of \$300.00. PWGC has assigned a fee of **\$300.00** for these outlined services. Should additional training courses be required, PWGC can perform these for an additional fee.

TASK 2 – OPERATION, MAINTENANCE, MONITORING, INSPECTION, AND REPORTING OF SSDS

An active SSDS has been incorporated into the Ferry Terminal Building as a mitigation measure. Sub-slab depressurization is a mitigation technology that creates a negative pressure gradient between the occupied space and the sub-slab allowing for vapors to be exhausted to the atmosphere. The active SSDS is operated on a continuous basis until permission to discontinue operation is granted by the regulatory agencies. Operation, maintenance, monitoring, inspection and reporting as outlined in the Interim SMP includes the following scope.

Task 2A – Emergency System Checks

PWGC will provide a field hydrogeologist and/or staff engineer to respond to any system alarms or other issues that arises with the active SSDS. The field hydrogeologist and/or staff engineer will document any damage or operational problems and determine the steps needed to correct the problems. Emergency system checks will be reported in the PRR. These services shall be provided on a time and materials basis as requested by the client. PWGC has assigned a fee of **\$600.00** for these outlined services which estimates up to two checks during the first year. The actual fee shall be dependent on the level of effort requested by the client.

In the event maintenance and/or repairs to the active SSDS are determined necessary, PWGC will notify the client. The client shall be responsible for maintenance and/or repair of the active SSDS.



Task 2B-D – SSDS Inspections

In accordance with the Interim SMPs, the active SSDS will be inspected quarterly during the first year of operation (January 2022 through December 2022). PWGC will perform routine system checks of the SSDS in accordance with the protocols detailed in the Interim SMP. Routine checks will consist of collecting vacuum readings, flow rate measurements, monitoring VOC concentrations, and checking for proper operation and damage to the system. System components will be adjusted as needed to optimize system efficiency. Inspection notes will be recorded on an inspection checklist that will be included in the PRR.

For the purpose of this proposal, PWGC has made the assumption that during the first quarterly inspection, City of Glen Cove staff shall shadow and train on how to assist with inspections and those subsequent inspections shall be performed with City assistance. PWGC has assigned a fee of **\$1,200.00** for the first quarterly inspection and **\$750.00** for the subsequent inspections. The actual fee shall be dependent on the level of effort requested by the client.

TASK 3 – ANNUAL EC/IC CERTIFICATION INSPECTION (FERRY TERMINAL & ROADWAYS)

Site-Wide inspections will be performed at a minimum of once per year. Additional inspections may be performed if requested by the regulatory agencies, City of Glen Cove, or property owner. Site-wide inspections will also be performed after all severe weather conditions that may affect ECs or monitoring devices.

In accordance with the Interim SMP, PWGC will perform a site-wide inspection at least once per year. Task 1 through 3 above will be included in the annual site-wide inspection. The inspection will assess the following:

- Compliance with all ICs, including site usage;
- An evaluation of the condition and continued effectiveness of ECs;
- General site conditions at the time of the inspection;
- The site management activities being conducted; and
- Confirm that site records are up to date.

For the purpose of this proposal, PWGC has made the assumptions that the annual site-wide inspections for the Ferry Terminal and Roadways can be performed on the same day. PWGC has assigned a fee of **\$1,200.00** for the site-wide inspections for the first year. The actual fee shall be dependent on the level of effort requested by the client.

TASK 4 – PERIODIC REVIEW REPORT

PWGC will prepare annual PRRs (One for the Ferry Terminal and one for the Roadways) to document compliance with the EC/ICs outlined in the Interim SMPs. The PRRs shall be submitted annually to the regulatory agencies starting 12 months following approval of the Interim SMP and SMP. It is assumed the first PRRs will cover activities completed between January 2022 and December 2022 and be submitted on January 17, 2023.



PWGC has assigned a fee of **\$7,500.00** for the preparation of the PRRs for the first year. The actual fee shall be dependent on the level of effort requested by the client.

COSTS

Costs to perform the above outlined services have been assigned a fee of **\$12,300.00** which is detailed in the attached Cost Breakdown. The fee is based on the assumptions detailed above. Work performed outside of the assumptions described above will be billed based on unit costs provided.

EXCLUSIONS

Additional services outside the scope of this proposal will be billed in accordance with the attached Rate Schedule and/or the unit rates included in the attached Cost Breakdown sheet. PWGC assumes that any required permits, and/or access agreements (aside from those detailed above) will be the responsibility of the client. These costs assume that the client will have proposed work areas clearly marked and accessible, work performed during normal business hours, and non-union labor.

Thank you for the opportunity to propose on this project. Please call if you have any questions or would like to discuss the project further. We look forward to hearing from you.

Sincerely,

P.W. Grosser Consulting

Derek Ersbak, PG
Vice President



Cost Breakdown					
Environmental Consulting Services					
Implementation of SMP - Ferry Terminal & Roadway (January 1, 2022 - December 31, 2022)					
TASK	Service Provided	Rate	Units	# Units	TOTAL
TASK 1 - Routine Inspections and Reporting (Ferry Terminal)					
	Training Course for City Staff	\$300	Per Training	1	\$ 300.00
TASK 1 SUBTOTAL					\$ 300.00
TASK 2 - Operation, Maintenance, Monitoring, Inspection, and Reporting of SSDS (Ferry Terminal)					
A - Emergency System Checks (Ferry Terminal) - If Needed (2022)					
	Staff Engineer	\$100	hour	6	\$ 600.00
B - SSDS Inspections (Ferry Terminal)					
	Quarterly SSDS Inspection (1st Quarter - March 2022)	\$1,200	est T&M	1	\$ 1,200.00
C - SSDS Inspections (Ferry Terminal)					
	Quarterly SSDS Inspection (2nd Quarter - June 2022)	\$750	est T&M	1	\$ 750.00
D - SSDS Inspections (Ferry Terminal)					
	Quarterly SSDS Inspection (3rd Quarter - July 2022)	\$750	est T&M	1	\$ 750.00
TASK 2 SUBTOTAL					\$ 3,300.00
TASK 3 - Annual EC/IC Certification Inspection (Ferry Terminal & Roadways)					
A - Inspection Services (2022)					
	Site-Wide Inspection (December 2022)	\$1,200	est T&M	1	\$ 1,200.00
TASK 3 SUBTOTAL					\$ 1,200.00
TASK 4 - Periodic Review Report (Ferry Terminal)					
A - Ferry Terminal Reporting (2022)					
	PRR for Ferry Terminal	\$4,500	Est T&M	1	\$ 4,500.00
B - Roadway Reporting (2022)					
	PRR for Roadways	\$3,000	Est T&M	1	\$ 3,000.00
TASK 4 SUBTOTAL					\$ 7,500.00
TOTAL ESTIMATED COSTS					\$ 12,300.00



Edmunds GovTech
301 Tilton Road
Northfield, NJ 08225

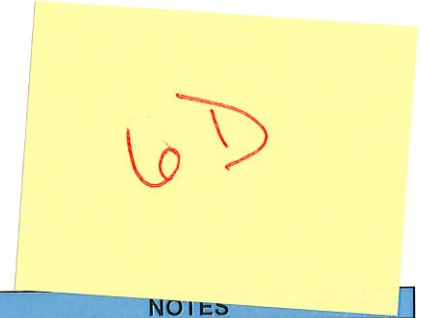
Thank you for your business!
Please contact us at
AR@Edmundsgovtech.com
with questions regarding this invoice.
Visit our support site
www.Edmundsgovtech.com

INVOICE

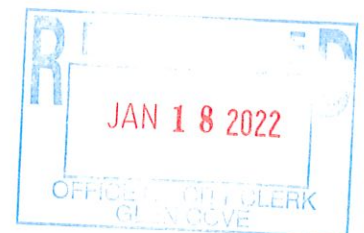
Invoice #: 22-IN1998
Invoice Date: 01/01/2022
Payment Terms: Net 60
Due Date: 03/02/2022

Description: Software Maintenance

Attn: Accounts Payable
Glen Cove City
9 Glen Street
Glen Cove, NY 11542



QTY	SERVICE ID	DESCRIPTION	UNIT PRICE	AMOUNT	NOTES
1	BAS_CLERKS	Clerk Licensing System - Period 4/1 through 3/31	\$2482.3	\$2,482.30	Contract #: BAS_SWM147-1
TOTAL:				\$2,482.30	
PAYMENTS/ CREDITS APPLIED:				\$0.00	
TOTAL AMOUNT DUE:				\$2,482.30	



Proven Solutions That **Power Local Government**

2022 MCSJ Software Support & License Agreement

To receive continued Application Software Support and MCSJ System upgrades from Edmunds GovTech (EGT), you must enter into this agreement.

1. Any defects in the EGT Application Software as determined by EGT will be corrected at no cost to the user, provided the said defect is not the result of misuse, operator error, or is beyond the original requirements of the system specifications.
2. EGT is responsible for providing software support under this agreement only for its proprietary application software. This includes all MCSJ licensed products. Support for third party products, i.e.; Microsoft Office, UCAARS, etc. are not covered under this agreement and all phone or on-site support is a billable service. Our minimum hourly rate is \$150 with at least one-half hour billable.
3. EGT proprietary end user documentation, FAQs, helpful hints, video tutorials and such are for client use only and not to be distributed.
4. Standard telephone support will be available from 8:00am to 5:00 pm EST, Monday through Friday excluding holidays.
5. Each user of EGT MCSJ software is required to have a high-speed connection. EGT will provide support, enhancements and instruction for our application software via the Internet. Lack of compliance that requires an onsite visit is billable at the rate of \$ 150 per hour for each person and reasonable travel expenses.
6. EGT's liability, damages or remedy on any claim shall not exceed the original cost of the EGT MCSJ software system. In no event shall EGT be held liable for consequential, incidental, indirect, special, punitive or exemplary damages, for loss, damage or expense directly or indirectly arising from the client's inability to use our products.
7. No action arising from use of EGT's MCSJ software systems may be commenced more than 1 year after the basis for such claim could reasonably have been discovered.
8. EGT reserves the right to withdraw without penalty any EGT application software package from coverage at our sole discretion upon one-hundred-twenty (120) days' notice.
9. This agreement must be signed and returned by December 31, 2020 for continued support. The effective date of this agreement is January 1, 2021 through December 31, 2021.

Client Name: _____

Authorized Representative: _____

Signature

Date: _____

Printed Name: _____

2022 Hardware & System Software Support Agreement

The majority of hardware purchased from Edmunds GovTech (EGT) carries a manufacturer's warranty of one (1) year. Please return this agreement to receive continued hardware service & support. The terms of this agreement are listed below:

1. Where applicable, all service of hardware and system software will take place at the client's site. It is the client's obligation to provide full and free access to all equipment and system software needing repair. If satisfactory repair cannot take place in a timely fashion, it will be replaced with an equal or better piece of equipment or a loaner will be provided.
2. One client representative will be responsible for contacting Edmunds GovTech to notify them of a service/support call. The problem will be explained to an Edmunds representative and the proper action will be taken.
3. Edmunds GovTech liability on any claim shall not exceed the replacement value of the piece of equipment being repaired. In no event shall Edmunds GovTech be liable for consequential, incidental, special, or exemplary damages, for loss, damage or expense directly or indirectly arising from the client's inability to use the listed equipment.
4. Hardware or system software failure caused by the following is not covered under this agreement:
 - a. Abnormal usage or abuse of covered equipment.
 - b. Negligence or neglect on the part of the user.
 - c. Acts of God, epidemics, war, or riots.
 - d. **Proper back-up procedures were not followed or tapes are unavailable. See enclosed minimum back-up procedures sheet.**
5. Disposable or expendable items are not covered under this agreement. These items include, but are not limited to, printer ribbons, toner, developer, drums, tapes, and battery backups.
6. Network cables, printer cables, and power cords are not covered.
7. The frequency and requirement of preventive maintenance will be determined by Edmunds GovTech and will normally be performed at the same time as remedial maintenance.
8. Edmunds GovTech reserves the right to withdraw any item of equipment from coverage at the end of the initial term, or thereafter on thirty (30) days' notice on its sole discretion if it determines the equipment cannot be repaired because of excessive wear or deterioration.

Client Name: _____

Authorized Representative: _____

Signature

Date: _____

Printed Name: _____

2022 Annual Support Maintenance Services

Client Support Services

- Phone support with priority resolution escalation
- EGT is staffed with Certified Finance Officers & Tax Collectors
- Remote desktop access for support inquiries & resolution
- E-mail & live chat for support inquiries
- Technical issue resolution for MCSJ Software operation
- MCSJ report printing resolution
- Client voting for software enhancements in "The User Voice" community forum
- Software system enhancements at no additional cost
- State mandated changes at no additional cost
- Federal mandated changes at no additional cost

Software Updates, New Products & Development

- MCSJ enhancements to Version 2020.2 ready now
- Parks & Recreation, Land Management, Animal Control Shelters, Permitting Self-Service and Fleet Management
- Resident Self Service & Employee Self Service Portal Enhancements
- Mobile Apps/Portals - MCSJ My Town, Requisition, Attendance Maintenance, Meter Management, Inspection, Work Order, Permitting Self-Service, Vendor Self-Service Dashboard, Resident Self-Service, Web Inquiry & Payment Portal

Client Support Website Access

- Knowledge base & FAQs
- Helpful hints
- Video tutorials
- Software system & technical documentation

Client Services

- Access to more than 200 webinars/video tutorials
- E-mail alerts & notifications of statutory changes
- End of year documentation and procedures
- FAQ automated responses
- Periodic notifications of quarterly and/or yearly tasks
- Free onsite and virtual user group meetings
- 24/7 access to downloadable system patches and updates

Billing Contact Form

*Please complete the below form to receive future
billing notifications electronically.*

Client Name: _____

Employee Name: _____

Client Email Address: _____

We recommend using a generic email (ex: ap@townname.org)

Billing Address: _____

I consent to receive electronic billing notifications regarding my entity via the email address listed above.

Employee Signature: _____ Date: _____

Please sign, scan, and email all agreements and forms to AR@EdmundsGovTech.com.



Tel-One
516-801-3040

5 Brewster Street
Glen Cove, New York
11542
United States

6E

Prepared For
Spiro Tsirkas
Glen Cove Youth Bureau
128 Glen St
Glen Cove
11542
United States

Estimate Date
01/04/2022

Estimate Number
Q100944

Description	Rate	Qty	Line Total
Reach UC Softphone- 1 Year Contract Intercom and Video-Included hardware and software maintenance	\$39.95	12	\$479.40
Quarterly Subscription Includes 3 Data Recording 24x7 for 2 Camera's @ \$9.95 each	\$19.90	12	\$238.80
Subtotal			718.20
Tax			0.00
Estimate Total (USD)			\$718.20

Notes

Monthly Service Billed Quarterly For \$ 179.55

Terms

All Labor & Materials Are Guaranteed To Be Completed in Accordance to Standard Practices. Any Alterations Or Deviations From The Above Specifications Will Be Completed Only Upon Written Request And May Constitute Additional Charges Above the Quoted Price.

Tel-One is not responsible for any existing cables that do not test to standard Cat5/Cat6 connections. Any existing cables to be replaced will be quoted to client for approval.

50% Due On Acceptance 50% Due on Completion Plus NYS Sales Taxes



THE TOWN OF GALWAY SAVED TAXPAYERS \$42,240 BY REPURPOSING THIS SURPLUS TRUCK INTO A SNOW PLOW INSTEAD OF BUYING NEW.

THE PROGRAM

The Federal Surplus Property Program, run by the NYS Office of General Services, saves taxpayer money, reduces waste, and provides savings for OGS customers. We can help connect you to thousands of items, or find a similar item to meet your needs, including:

- Automobiles, trucks, and large equipment
- Clothing
- Compressors, generators, pumps, and machine tools
- Computers, desks, furniture, and tables
- Copy and office machines
- Farm equipment
- Hardware, and maintenance and construction equipment
- Medical, laboratory, and science equipment
- Photography, data processing, and communications equipment
- Power equipment and motors
- Recreational equipment
- And much more!

Customers pay an administrative fee to OGS for the transfer of the property, generally a small percentage of the original cost of acquiring it.

REQUIREMENTS

Entities must:

- Acquire equipment for program purposes only – not for personal use, or use outside of New York State.
- Place property into use within 12 months of receipt.
- Use property (except motor vehicles) that cost less than \$5,000 to acquire for 12 months.*
- Use motor vehicles and property that cost more than \$5,000 to acquire for 18 months.*

*DURING THESE PERIODS, ENTITIES CANNOT SELL, TRADE, LEASE, LEND, OR DISPOSE OF THE ACQUIRED PROPERTY WITHOUT PRIOR WRITTEN APPROVAL FROM NEW YORK STATE OR THE U.S. GENERAL SERVICES ADMINISTRATION. ANYONE VIOLATING THESE RULES CAN BE SUBJECT TO CRIMINAL PROSECUTION AND PENALTY.

LEARN MORE BY VISITING **OGS.NY.GOV/FEDERAL-SURPLUS**

NEW YORK STATE OFFICE OF GENERAL SERVICES Bureau of Federal Property Assistance

W. Averell Harriman
State Office Building Campus
Building 18
Albany, NY 12226

EMAIL: federal.surplus@ogs.ny.gov
CALL: (518) 457-3264
FAX: (518) 457-5436

LEARN HOW TO **SAVE BIG** — with the — **FEDERAL SURPLUS PROPERTY PROGRAM**



Federal surplus property
saves millions in tax
dollars each year



6F

ELIGIBILITY

The following entities are eligible to take part in the program:

- State or municipal government agencies
- Fire departments
- Tribal nations
- Veteran-owned small businesses
- Tax-exempt, non-profit health and educational organizations, including:
 - » Child care centers
 - » Colleges, universities, schools, and facilities for individuals with disabilities
 - » Hospitals, clinics, health centers, and medical institutions
 - » Programs for older individuals
- Educational radio and television stations chartered and licensed by New York State
- Museums and public libraries accredited or approved by New York State

FINDING PROPERTY

Eligible entities can find available surplus property on the following websites:

- > ogs.ny.gov/federal-surplus-property-program
- > gsaccess.gov

If you find an item that interests you, contact OGS so we can request the item for you. If you are looking for something else, you can also contact us to make arrangements to accompany our screeners to federal sites where we preview available property.

After we reserve the item for you, it is turned over to the state and an authorized representative of your organization will receive a notice to acquire the property from its location. The representative pays the service fee, and is notified when they can pick up the property within required time limits.



This federal surplus Gulfstream G-3 once flew as Air Force One and will now be used to train aircraft mechanics as part of Dutchess County Community College's new airframe and power plant certification program.

FEDERAL SURPLUS PROPERTY PROGRAM ELIGIBILITY APPLICATION

Federal Surplus Property
Harriman State Office Campus, Building 18, Suite 102
1220 Washington Ave., Albany, NY 12226
federal.surplus@ogs.ny.gov



**Office of
General Services**

Organization:

Physical Mail Address (Street Address, City, State and Zip-- No Post Office Box!):

Primary Contact:

Title:

Taxpayer/Employer Identification Number (TIN/EIN):

Phone w/Area Code:

Fax w/Area Code:

Email:

Website:

Please choose one among the following (Public Agency, Nonprofit Organization, SEA, VSO, SBA, or VOSB) which best describes your entity:

Public Agency or Nonprofit Organization: These are tax supported entities or (primarily) educational/health nonprofit programs-- See below and Section 549(c)(3) of title 40, United States Code for a more expansive list. Such programs can acquire both civilian agency and DOD property. Property must be placed into use within 12 months and then used for a specific time period depending on the item type.

☐ **Public Agency *****Purpose of your public agency:**

- ☐ Conservation
☐ Economic Development
☐ Public Education **G**
☐ Public Health **G**
☐ Parks & Recreation
☐ Public Safety
☐ Program for Older Americans
☐ Local, City County or State Government
☐ Public Airport
☐ Indian Tribe, Band, Group, Pueblo or Community
 Located on a State Reservation **I**
☐ Volunteer Fire Dept/Rescue Squad **C**
☐ Public Purposes- Multiple services such as above **H**

☐ **Nonprofit Organization ******Purpose of your nonprofit:**

- ☐ Medical Institution **B**
☐ Hospital **B**
☐ Clinic **B**
☐ Health Center **B**
☐ Outpatient Facility **B**
☐ Program for Older Americans **D**
☐ Provider of Assistance to Homeless **A**
☐ Provider of Assistance to Impoverished **A**
☐ School, College or University **B**
☐ School for Persons with Disabilities **B**
☐ Educational Institution **B**
☐ Child Care Center **B**
☐ Preschool **B**
- ☐ Adult Day Care Center **B**
☐ Educational Radio/TV Station **E**
☐ Museum **F**
☐ Library **B**
☐ Nursing Homes or Geriatric Centers **B**
☐ Alcohol/Drug Abuse Treatment Centers **B**

* All public agencies must provide proof of public agency status.

** All nonprofits must provide an IRS 501(c) ruling. State tax exempt forms are not acceptable.

All public agencies and nonprofits (as requested) must provide financial information-- basic budget information, funding sources, etc.

A Must provide letter from a public official certifying that those receiving services are primarily homeless or impoverished.

B Must provide evidence of either licensing (recognition or approval by appropriate State or local authority; accreditation (approved by a recognized regional, state, or national board); or approval (recognition and approval by State Department of Health or Education; or other appropriate authority).

C Must provide evidence of public funding and/or legislative authority; and must provide evidence of approval by proper government authority.

D Must provide evidence of funding under the Older Americans, Social Security, Economic Opportunity, or Community Services Block Grant Act.

E Must provide proof of Federal Communications Commission (FCC) licensing.

F Must sign attached museum access agreement.

G Public health and educational "institutions" must provide evidence of either licensing (recognition or approval by appropriate State or local authority); accreditation (approved by a recognized regional, state or national board); or approval (recognition and approval by State Department of Health or Education, or other appropriate authority).

H Please contact the SASP for instructions on whether it is best to submit a separate application for each public program managed.

I SASPs may verify entities located on a state reservation at <https://www.ncsl.org/research/state-tribal-institute/list-of-federal-and-state-recognized-tribes.aspx>

Note: All applicants whose eligibility is dependent on any type of licensing, accreditation, approval, or annual funding, must provide evidence of such upon expiration/renewal to ensure continuing eligibility.

☐ **Service Educational Activity (SEA):** These are programs of special interest to the Armed Services and DOD. See Section 549(d) of Title 40, USC. **SEAs** include American National Red Cross, Boy/Girl Scouts, Little League Baseball, United Service Organization, etc. A complete listing appears in DOD's 4160.21-M manual (Sections 6-4 thru 6-22 and Attachment 6.1-1 & 2). SEAs can only acquire DOD property and must provide proof of approval as an SEA.

☐ **Veteran Service Organization (VSO):** These are organizations recognized by the VA that provide services to veterans. **VSOs** include the American Legion, AMVETS, Marine Corps League, Veterans of Foreign Wars, etc. For a complete listing, visit <https://www.va.gov/ogs/recognizedvsos.asp>. VSOs can acquire both civilian agency and DOD property. **VSOs are not required to be nonprofit to be eligible, but must provide proof of approval as a VSO and a written statement certifying that at least 33% of its members are veterans.**

☐ **Small Business Administration (SBA) Activity:** These are designated by SBA as 8a Business Development (BD) activities. SBAs can acquire both civilian agency and DOD property (except foreign surplus) and must provide written verification (letter or email) of your status from SBA. SASPs may verify 8a BD status at https://web.sba.gov/dsbs/search/dsp_dsbs.cfm.

☐ **Veteran Owned Small Business (VOSB):** These are businesses certified by the VA. VOSBs can acquire both civilian agency and DOD property. VOSBs must provide a copy of the VETS First verification from the VA. SASPs may verify VOSB status at <https://vetbiz.va.gov/basic-search/>.

☐ **Alaska Native Regional or Village Corporation:** This includes select Native business entities in Alaska.

☐ **RISE Act Participants:** Reserved

Note: If your organization was not listed above and you wish to discuss, please contact the SASP at:

Federal Surplus Property, Harriman State Office Campus, Building 18, Suite 102, 1220 Washington Ave., Albany, NY 12226, federal.surplus@ogs.ny.gov

Program Narrative: Applicants must provide a written description of program(s), at a minimum and as applicable, details such as population served, number of individuals served, hours of operation, number of full-time/part-time staff, staff qualifications, description of facilities, square footage, financial information-- basic budget information, funding sources, etc. Applicants may substitute a program brochure or website reference provided it lists similar details.

If more space is needed, proceed to Page 5.

Authorized Representative Listing: Applicants must provide a list of persons authorized to sign for the release of property on its behalf. Individuals listed on prior applications will be deleted. A valid driver's license or state issued photo identification may be required prior to entering state or federal facilities. **Those who sign below represent that they have read and understand all information contained in this application (including the fine print) and they will abide by the aforementioned agreements, certifications, assurances and statements.** Museum applicants acknowledge they understand and will abide by the Museum Access Agreement, the Certification & Agreement Statement and the Nondiscrimination Assurance Statement as well.

Printed Name	Title	Phone Number (Include Area Code)
<input type="text"/>	<input type="text"/>	<input type="text"/>
Email Address	Date (MM/DD/YYYY)	Signature
<input type="text"/>	<input type="text"/>	<input type="text"/>
Printed Name	Title	Phone Number (Include Area Code)
<input type="text"/>	<input type="text"/>	<input type="text"/>
Email Address	Date (MM/DD/YYYY)	Signature
<input type="text"/>	<input type="text"/>	<input type="text"/>
Printed Name	Title	Phone Number (Include Area Code)
<input type="text"/>	<input type="text"/>	<input type="text"/>
Email Address	Date (MM/DD/YYYY)	Signature
<input type="text"/>	<input type="text"/>	<input type="text"/>

To include additional representatives, proceed to Page 5.

Museum Access Agreement (Museum Applicants only!):

As part of the Federal Surplus Property Donation Program, "museums"-- pursuant to Section 23 of Public Law 114-287 and Federal Management Regulation (FMR) Part 102-37-- agree that from an operational standpoint toward fulfilling the museum's mission and function for the general public that the museum will:

Accede to any request submitted for access during typical "business" hours, interpreted here to be approximately 9:00am to 4:00pm, Monday through Friday-- although a reasonable variation from these hours may be considered due to individual circumstances (e.g. location of museum requiring strict business hours that deviate from the aforementioned time parameter).

Print Name and Title of Head Authorized Museum Official	Date (DD/MM/YYYY)	Signature
<input type="text"/>	<input type="text"/>	<input type="text"/>

Property "Want" or "Needs" List: Applicants must provide a listing of specific property items desired or the general categories of items desired:

If more space is needed, proceed to Page 5.

Certification & Agreement Statement (Including Conditions, Reservations and Restrictions):**TO BE INCLUDED ON THE STATE AGENCY FOR SURPLUS PROPERTY (SASP) ISSUE OR DISTRIBUTION DOCUMENT.****(a) THE DONEE CERTIFIES THAT:**

- (1) It is a public agency or a nonprofit institution or organization exempt from taxation under section 501 of the Internal Revenue Code of 1954 within the meaning of section 203(j) of the Federal Property and Administrative Services Act of 1949, as amended, and/or the regulations of the General Services Administration (GSA).
- (2) If a public agency, the property is needed and will be used by the recipient for carrying out or promoting for the residents of a given political area and one or more public purposes, or, if a nonprofit, tax-exempt institution or organization, the property is needed for and will be used by the recipient for educational or public health purposes, including research for any such purpose, or for programs for older individuals. The property is not being acquired for any other use or purpose, or for sale or other distribution or for permanent use outside the State, except with prior written approval of the SASP.
- (3) Funds are available to pay all costs and charges incident to donation, including but not limited to shipping fees, repairs, costs relating to making a donated item serviceable.
- (4) This transaction shall be subject to the nondiscrimination regulations governing the donation of surplus property issued under title VI of the Civil Rights Act of 1964, Section 606 of title VI of the Federal Property and Administrative Services Act of 1949, as amended, section 504 of the Rehabilitation Act of 1973, as amended, title IX of the Education Amendments of 1972, as amended, and section 303 of the Age Discrimination Act of 1975.

(b) THE DONEE AGREES TO THE FOLLOWING CONDITIONS:

- (1) All items of property shall be placed in use for the purpose(s) for which acquired within 1 year of receipt and shall be continued to be used for such purpose(s) for a minimum of 1 year from the date the property was placed in use. In the event the property is not placed in use, or continued in use, the donee shall immediately notify the SASP and, at the donee's expense, return such property to GSA or SASP, otherwise make the property available for transfer or other disposal by the SASP, provided the property is still usable as determined by the SASP.
- (2) Such special handling or use limitations as are imposed by GSA on any item(s) of property listed hereon.
- (3) In the event the property is not so used or handled as required by (b)(1) and (2), title and right to the possession of such property shall at the option of GSA revert to the United States of America and, upon demand, the donee shall release such property to such persons as GSA or its designee shall direct.

(c) THE DONEE AGREES TO THE FOLLOWING CONDITIONS IMPOSED BY THE SASP, APPLICABLE TO ITEMS WITH A UNIT ACQUISITION COST OF \$5000 OR MORE AND PASSENGER MOTOR VEHICLES, REGARDLESS OF ACQUISITION COST, EXCEPT VESSELS 50 FEET OR MORE IN LENGTH AND AIRCRAFT, FOREIGN GIFTS, OR OTHER ITEMS OF PROPERTY REQUIRING SPECIAL HANDLING OR USE IN LIMITATIONS, REGARDLESS OF THE ACQUISITION COST OR PURPOSE FOR WHICH ACQUIRED:

- (1) The property shall be used only for the purpose(s) for which acquired, and for no other purpose(s).
- (2) There shall be a period of restriction which will expire after such property has been used for the purposes(s) for which acquired for a period of 18 months from the date the property is placed in use.
- (3) In the event the property is not used as required by (c) (1) and (2), and Federal restrictions (b)(1) and (b)(2) and (f) have expired, then title and right to the possession of such property shall at the option of the SASP revert to the SASP and the donee shall release such property to such persons as the SASP shall direct.

(d) THE DONEE AGREES TO THE FOLLOWING TERMS, RESERVATIONS, AND RESTRICTIONS:

- (1) From the date it receives the property listed hereon and through the period(s) of time the conditions imposed by (b), (c), and (f), remain in effect, the donee shall not sell, trade, lease, lend, bail, cannibalize, encumber, or otherwise dispose of such property, or remove it permanently for use outside the State, without the prior approval of GSA under (b), (c), and (f), or the SASP under (c) and (f). The proceeds from any sale, trade, lease, loan, bailment, encumbrance, or other disposal of the property, when such action is authorized by GSA or by the SASP, shall be remitted promptly by the donee to GSA or the SASP, as the case may be.
- (2) In the event any of the property listed hereon is sold, traded, leased, loaned, bailed, cannibalized, encumbered, or otherwise disposed of by the donee from the date it receives the property through the period(s) of time the conditions imposed by (b), and (f) remain in effect, without the prior approval of GSA or the SASP, the donee, at the option of GSA or the SASP, shall pay to GSA or the SASP, as the case may be, the proceeds of the disposal of the fair market value or the fair rental value of the property at the time of such disposal, as determined by GSA or the SASP.
- (3) If at any time, from the date it receives the property through the period(s) of time the conditions imposed by (b), (c), and (f) remain in effect, any of the property listed hereon is no longer suitable, usable, or further needed by the donee for the purpose(s) for which acquired, the donee shall promptly notify the SASP, and shall, as directed by the SASP, return the property to the SASP, release the property to another donee, or another SASP, or to a department or agency of the United States, sell, or otherwise dispose of the property. The proceeds from any sale shall be remitted promptly by the donee to the U.S. Government.
- (4) The donee shall make reports to the SASP on the use, condition, and location of the property listed hereon, and on other pertinent matters as may be required from time to time by the SASP. The SASP reserves the right to, at its discretion, conduct on-site, virtual, telephonic, written reviews of property acquired for use to ensure the donee is properly utilizing the property and following all applicable program rules.
- (5) At the option of the SASP, the donee may abrogate the State conditions set forth in (c) and the State terms, reservations, and restrictions pertinent thereto in (d) by payment of an amount determined by the SASP in conjunction with GSA.

(e) THE DONEE AGREES TO THE FOLLOWING CONDITIONS, APPLICABLE TO ALL ITEMS OF PROPERTY LISTED HEREON:

- (1) The property acquired by the donee is on an "as is, where is" basis, without warranty of any kind, and the Government of the United States of America, as well as the SASP will be held harmless from any or all debts, liabilities, costs, demands, suits, actions, or claims of any nature arising from or incident to the donation of the property, its use, or final disposition.
- (2) Where a donee carries insurance against damages to or loss of property due to fire or other hazards and where loss of or damage to donated property with unexpired terms, conditions, reservations, or restrictions occurs, GSA or the SASP, as the case may be, will be entitled to reimbursement from the donee out of the insurance proceeds of an amount equal to the unamortized portion of the fair market value of the damaged or destroyed donated items.

(f) THE DONEE AGREES TO THE FOLLOWING ADDITIONAL SPECIAL TERMS AND CONDITIONS APPLICABLE TO THE DONATION OF AIRCRAFT AND VESSELS (50 FEET OR MORE IN LENGTH) HAVING AN ACQUISITION COST OF \$5,000 OR MORE, AND FOREIGN GIFTS OR OTHER ITEMS OF PROPERTY REQUIRING SPECIAL HANDLING OR USE LIMITATIONS, REGARDLESS OF THE ACQUISITION COST OR PURPOSE FOR WHICH ACQUIRED:

- (1) The donation shall be subject to the additional special terms, conditions, reservations, and restrictions set forth in the Conditional Transfer Document or other agreement executed by the authorized donee representative, as well as the conditions set forth in C, at a minimum.

Single Audit Act:**(a) THE DONEE AGREES TO THE FOLLOWING:**

(1) Donated Federal property is considered Federal Financial Assistance for purposes of the Single Audit Act (2 CFR 200). Donees who have received \$750,000 (fair market value) or more in surplus property in one year may be required to obtain an audit at their expense. For additional instruction and information (including how to assess the fair market value), contact your respective SASP.

Sample Restriction Periods:

These are the general restriction periods for most types of property received. It is the applicant's responsibility to research, understand and comply with the specific restrictions placed upon each piece of property received.

Property must be placed into use within 12 months and used for a minimum compliance or restriction period of 12 months depending on the type of property. Special restrictions are applied to items with an original government unit acquisition cost of \$5,000 or more, passenger motor vehicles, NASA artifacts, noncombat aircraft and vessels over 50', noncombat flyable aircraft, combat aircraft and vessels 50' and greater, and firearms. See the SASP for specific restrictions and questions on all items acquired, including the following:

Property with an original gov't unit acquisition cost of less than \$5,000 = 12 months
 Property with an original gov't unit acquisition cost of \$5,000 or more and passenger motor vehicles = 18 months
 NASA artifacts = 60 months & Perpetuity
 Noncombat Aircraft and Vessels 50' and greater = 60 months
 Combat Aircraft and Vessels over 50' = Perpetuity
 Firearms = Perpetuity

Note: SEAs can only acquire DOD property and are subject to a 12-month restriction period.

SBA 8a BD activities can acquire civilian agency and/or DOD property and must use the property during the SBA program participation term plus one year.
 VOSBs and VSOs can acquire civilian agency and/or DOD property and are subject to traditional donation program participant restrictions.

Nondiscrimination Assurance Statement:

ASSURANCE AND COMPLIANCE WITH GSA REGULATIONS under Title VI of the Civil Rights Act of 1964, Section 606 of Title VI of the Federal Property and Administrative Service Act of 1949, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, and Section 303 of the Age Discrimination Act of 1975.

Hereinafter called the "Donee", agrees that the program for or in connection with which any property is donated to the Donee will be conducted in compliance with, and the Donee will comply with and will provide services or benefits under said program to comply with all requirements imposed by or pursuant to the regulation of the General Service Administration (41 CFR 101.6-2, PR 101-8) issued under the provisions of Title VI of the Civil Rights Act of Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments of 1972, as amended, and Section 303 of the Age Discrimination Act of 1975. To the end that no person in the United States shall on the grounds of race, color, national origin, sex or age, or that no person with disabilities shall solely by reason of their disability, be excluded from participation in or be denied the benefits of, or be subject to discrimination under any program or activity for which the Donee receives Federal Assistance from the General Services Administration.

The Donee hereby gives assurance that it will immediately take any measure necessary to effectuate this agreement.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) Have not within a 3-year period preceding this proposal been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by Governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and
 - (d) Have not within a 3-year period preceding this application/proposal had one or more public transactions (Federal, state, or local) terminated for cause of default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall draw a line through the statement(s) above- (1)(a), (1)(b), (1)(c), (1)(d) for which the prospective applicant cannot certify and attach a detailed explanation to this application.

My signature below represents that I have read and understand all of the information contained in this application (including the fine print). My signature below represents that I have accurately completed this form to the best of my ability and that my agency, organization, business and representatives will abide by the aforementioned agreements, certifications, assurances and statements.

Print Name and Title of Applicant's Head Authorized Official

Date (DD/MM/YYYY)

Signature

(Internal SASP Use Only)

Print Name and Title of SASP Reviewing/Processing Official (Optional)

Date (DD/MM/YYYY)

Signature

Print Name and Title of SASP Head Approving Official

Date (DD/MM/YYYY)

Signature


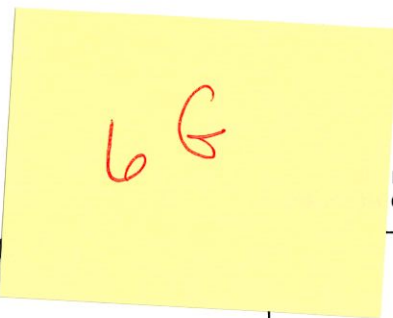
Approved: ☐ YES ☐ NO **License/Accreditation/Approval Date:** **Eligibility Expiration Date:** **Notes**

Program Narrative (Continued): Applicants must provide a written description of program(s), at a minimum and as applicable, details such as population served, number of individuals served, hours of operation, number of full-time/part-time staff, staff qualifications, description of facilities, square footage, financial information-- basic budget information, funding sources, etc. Applicants may substitute a program brochure or website reference provided it lists similar details.

Authorized Representative Listing (Continued): Applicants must provide a list of persons authorized to sign for the release of property on its behalf. Individuals listed on prior applications will be deleted. A valid driver's license or state issued photo identification may be required prior to entering state or federal facilities. **Those who sign below represent that they have read and understand all information contained in this application (including the fine print) and they will abide by the aforementioned agreements, certifications, assurances and statements.** Museum applicants acknowledge they understand and will abide by the Museum Access Agreement, the Certification & Agreement Statement and the Nondiscrimination Assurance Statement as well.

Printed Name	Title	Phone Number (Include Area Code)
Email Address	Date (MM/DD/YYYY)	Signature
Printed Name	Title	Phone Number (Include Area Code)
Email Address	Date (MM/DD/YYYY)	Signature
Printed Name	Title	Phone Number (Include Area Code)
Email Address	Date (MM/DD/YYYY)	Signature
Printed Name	Title	Phone Number (Include Area Code)
Email Address	Date (MM/DD/YYYY)	Signature
Printed Name	Title	Phone Number (Include Area Code)
Email Address	Date (MM/DD/YYYY)	Signature

Property "Want" or "Needs" List (Continued): Applicants must provide a listing of the specific property items desired or the general categories of items desired:



NEW CLIENT REGISTRATION FORM

*DATE

Please complete this form in its entirety and sign.

Email or fax back to United Rx Solutions along with a copy of your DEA license. Upon receipt United Rx Solutions will expedite your account set up and provide further direction for your selected level of service.

UNITED Rx SOLUTIONS

78 Crossways Drive East • Bohemia NY 11716

[P] 844-741-9718 [F] 631-573-6494

www.unitedrxsolutions.com

DEA REGISTERED - REVERSE DISTRIBUTOR

Full compliance made simple!

CONTROLLED SUBSTANCE DESTRUCTION

\$295.00

FEE INCLUDES

- ✓ Execution of DEA 222 Form
 - ✓ Free Shipping
 - ✓ Free Disposal
- ✓ Accurate and transparent reporting
- ✓ Environmentally friendly destruction
- ✓ Controlled Substance destruction reports and binder

 **CONTROLLED SUBSTANCE SURRENDER LOG** 

*Additional fees may apply

United Rx Solutions goal is not only to provide industry solutions, but to also provide peace of mind. United Rx Solutions is fully compliant with all federal, state and local regulations concerning the handling, storage, transportation, and disposal off all products entering our facility.

6H

For Senior Center Use
Log #: _____
Date: _____

INDEPENDENT CONTRACTOR AGREEMENT

AGREEMENT IS HEREBY MADE between the Agency and Independent Contractor set forth below according to the following terms, conditions and provisions:

1. IDENTITY OF
AGENCY

AGENCY is identified as follows:

Name: City of Glen Cove, Glen Cove Senior Center

Address: 130 Glen Street

City/State/Zip: Glen Cove, NY 11542

Telephone: 516.759.9610

2. IDENTITY OF
INDEPENDENT
CONTRACTOR

The Independent Contractor (hereafter "IC") is identified as follows:

Name: Kathleen Pagano

Type Entity: (*) Sole Proprietorship () Partnership () Corporation

Address: 1514 Cleveland Avenue

City/State/Zip: East Meadow, NY 11554

Business Telephone: 516.286.5430

Email: kitkathy7@gmail.com

3. WORK TO BE
PERFORMED

AGENCY desires that IC perform and IC agrees to perform the following work:

Line Dance Instruction 1 x / week for 12 months

4. TERMS OF
PAYMENT

AGENCY shall pay IC according to the following terms and conditions: IC shall be paid

\$2,940 total; \$60 / session for 49 sessions

Dates: January 1st, 2022 -- December 31st, 2022

5. REIMBURSE-
MENT OF
EXPENSES

AGENCY shall not be liable to IC for any expenses paid or incurred by IC unless otherwise agreed in writing.

6. EQUIPMENT,
TOOLS,
MATERIALS, OR
SUPPLIES

Glen Cove Senior Center will provide all equipment, tools, materials and/or supplies to accomplish the work agreed to be performed. Should IC wish to purchase "supplies", IC must first obtain Glen Cove Senior Center prior written approval before it may be a reimbursable expense. IC must maintain "supplies" in good working condition through time of contract; failure may result in surcharges.

7. FEDERAL, STATE
AND LOCAL
PAYROLL TAXES

Neither Federal, not State, nor local income tax, nor payroll tax of any kind shall be withheld or paid by AGENCY on behalf of IC or the employees of IC. IC shall not be treated as an employee with respect to the services performed hereunder for federal or state tax purposes.

8. FRINGE BENEFITS &
COMPEN-
SATION

Because IC is engaged in IC's own independent business, WORKER'S IC is not eligible for and shall not participate in any employer pension, health, or other fringe benefit plan of the AGENCY. Likewise, no worker's compensation insurance shall be obtained by AGENCY concerning IC or the employees of IC. IC shall comply with the worker's compensation law concerning IC and the employees of IC.

9. WORK PRODUCT
OWNERSHIP

Any copyrightable works, ideas, discoveries, inventions, patents, products, or other information (collectively, the "Work Product") developed in whole or in part by IC in connection with the Services shall be the exclusive property of Agency. Upon request, IC shall sign all documents necessary to confirm or perfect the exclusive ownership Agency to the Work Product.

10. CONFIDENTIALTY

IC will not at any time or in any manner, either directly or indirectly, use for the personal benefit of IC or divulge, disclose, or communicate in any manner any information that is proprietary to Agency. IC will protect such information and treat it as strictly confidential. This provision shall be effective after the termination of this Agreement. Upon termination of this Agreement, IC will return to Agency all records, notes, documentation and other items that were used, created, or controlled by IC during the term of this Agreement.

11. TERM OF
AGREEMENT

This agreement shall become effective on January 1st, 2022
and shall terminate on December 31st, 2022

12. TERMINATION
WITHOUT CAUSE

Without cause, either party may terminate this agreement after giving 30 day written notice to the other of intent to terminate without cause. The parties shall deal with each other in good faith during the 30 day period after any notice of intent to terminate without cause has been given.

13. TERMINATION
WITH CAUSE

With reasonable cause, either party may terminate this agreement effective immediately upon the giving of written notice of termination for cause. Reasonable cause shall include:

- A. Material violation of this agreement
- B. Any act exposing the other party to liability to others for personal injury or property damage.

14. NO AUTHORITY
TO BIND CLIENT

IC has no authority to enter into contracts or agreements on behalf of the AGENCY. This agreement does not create a partnership between the parties.

15. ENTIRE
AGREEMENT

This is the entire agreement of the parties and cannot be changed or modified orally.

16. SEVERABILITY

If any part of this agreement shall be held unenforceable, the rest of this agreement will nevertheless remain in full force and effect.

17. AMENDMENTS

This agreement may be supplemented, amended or revised only in writing by agreement of the parties.

For Senior Center Use
Log #: _____
Date: _____

***AGENCY:**

City of Glen Cove, Glen Cove Senior Center
Agency Name

Signature

Mayor
Title

Date

***INDEPENDENT CONTRACTOR**

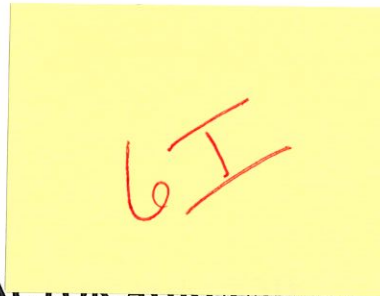
Kathleen Pagano

Firm/Individual Name

Kathleen Pagano
Signature

Independent Contractor
Title

1/25/22
Date



For Senior Center Use
Log #: _____
Date: _____

INDEPENDENT CONTRACTOR AGREEMENT

AGREEMENT IS HEREBY MADE between the Agency and Independent Contractor set forth below according to the following terms, conditions, and provisions:

1. IDENTITY OF AGENCY

AGENCY is identified as follows:

Name: City of Glen Cove, Glen Cove Senior Center

Address: 130 Glen Street

City/State/Zip: Glen Cove, NY 11542

Telephone: (516)759-9615

2. IDENTITY OF INDEPENDENT CONSULTANT

The Independent Contractor (hereafter "IC") is identified as follows:

Name: Nydia DiCarali

Type Entity: (x) Sole Proprietorship () Partnership () Corporation

Address: 66 Vernon Avenue

City/State/Zip: East Norwich, NY 11732

Business Telephone: 516.759.9610

Email: _____

WORK TO BE PERFORMED

AGENCY desires that IC perform, and IC agrees to perform the following work:

Age-Friendly Project Coordinator

3. TERMS OF
PAYMENT

AGENCY shall pay IC according to the following terms
and conditions: IC shall be paid

\$35,000 total for contract term to be paid twice per month for a total of (21)
payments of \$1,590 and (1) payment of \$1,610.

Dates: February 1st, 2022 - December 31st, 2022

4. REIMBURSE-
MENT OF
EXPENSES

AGENCY shall not be liable to IC for any expenses paid or
incurred by IC unless otherwise agreed in writing.

5. EQUIPMENT,
TOOLS,
MATERIALS, OR
SUPPLIES

Glen Cove Senior Center will provide all equipment, tools,
materials and/or supplies to accomplish the work agreed to
be performed. Should IC wish to purchase "supplies", IC
must first obtain Glen Cove Senior Center prior written approval before it may be
a reimbursable expense. IC must maintain "supplies" in good working condition
through time of contract; failure may result in surcharges.

6. FEDERAL, STATE
AND LOCAL
PAYROLL TAXES

Neither Federal, not State, nor local income tax, nor payroll
tax of any kind shall be withheld or paid by AGENCY on
behalf of IC or the employees of IC. IC shall not be treated
as an employee with respect to the services performed hereunder for federal or
state tax purposes.

7. FRINGE BENEFITS &
COMPEN-
SATION

Because IC is engaged in IC's own independent business, WORKER'S
IC is not eligible for and shall not participate in any
employer pension, health, or another fringe benefit plan of the
AGENCY. Likewise, no worker's compensation insurance shall be obtained by
AGENCY concerning IC or the employees of IC. IC shall comply with the
worker's compensation law concerning IC and the employees of IC.

9. WORK PRODUCT
OWNERSHIP

Any copyrightable works, ideas, discoveries, inventions, patents, products, or
other information (collectively, the "Work Product") developed in whole or in
part by IC in connection with the Services shall be the exclusive property of
Agency. Upon request, IC shall sign all documents necessary to confirm or
perfect the exclusive ownership Agency to the Work Product.

10. CONFIDENTIALTY

IC will not at any time or in any manner, either directly or indirectly, use for the personal benefit of IC or divulge, disclose, or communicate in any manner any information that is proprietary to Agency. IC will protect such information and treat it as strictly confidential. This provision shall be effective after the termination of this Agreement. Upon termination of this Agreement, IC will return to Agency all records, notes, documentation, and other items that were used, created, or controlled by IC during the term of this Agreement.

11. TERM OF
AGREEMENT

This agreement shall become effective on February 1st, 2022
and shall terminate on December 31st, 2022

12. TERMINATION
WITHOUT CAUSE

Without cause, either party may terminate this agreement after giving 30 day written notice to the other of intent to terminate without cause. The parties shall deal with each other in good faith during the 30-day period after any notice of intent to terminate without cause has been given.

13. TERMINATION
WITH CAUSE

With reasonable cause, either party may terminate this agreement effective immediately upon the giving of written notice of termination for cause. Reasonable cause shall include:

- A. Material violation of this agreement
- B. Any act exposing the other party to liability to others for personal injury or property damage.

14. NO AUTHORITY
TO BIND CLIENT

IC has no authority to enter into contracts or agreements on behalf of the AGENCY. This agreement does not create a partnership between the parties.

15. ENTIRE
AGREEMENT

This is the entire agreement of the parties and cannot be changed or modified orally.

16. SEVERABILITY

If any part of this agreement shall be held unenforceable, the rest of this agreement will nevertheless remain in full force and effect.

For Senior Center Use
Log #: _____
Date: _____

17. AMENDMENTS

This agreement may be supplemented, amended, or revised only
in writing by agreement of the parties.

***AGENCY:**

City of Glen Cove, Glen Cove Senior Center
Agency Name

Signature

Mayor
Title

Date

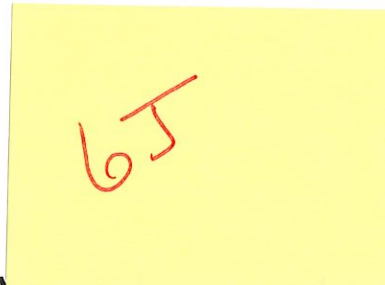
***INDEPENDENT CONTRACTOR**

Firm/Individual Name

Signature

Independent Contractor
Title

Date



For Senior Center Use
Log #: _____
Date: _____

2022 Contract with Jack Morelli Music Inc. Amendment # 1

AMENDMENT # 1 IS HEREBY MADE between the Agency and Independent Contractor set forth below according to the following terms, conditions and provisions:

1. IDENTITY OF
AGENCY

AGENCY is identified as follows:

Name: City of Glen Cove, Glen Cove Senior Center

Address: 130 Glen Street

City/State/Zip: Glen Cove, NY 11542

Telephone: (516)759-9615

2. IDENTITY OF
INDEPENDENT
CONTRACTOR

The Independent Contractor (hereafter "IC") is identified as follows:

Name: Jack Morelli Music Inc.

Type Entity: (x) Sole Proprietorship () Partnership () Corporation

Address: 64 Academy Lane

City/State/Zip: Levittown, NY 11756

Business Telephone: 631.335.2390

jackmorellimusic@gmail.com

3. AMENDMENT #1

AGENCY desires that IC perform and IC agrees to perform the following work amended as per original Agreement #17 Amendment Provision:

(8) Additional Musical Performances for Special Occasions at a rate of \$250 each, for a total of \$ 2,000.00.

Additional Performances will include a Virtual Platform and will be extended from 1 hour to 1.5 hours.

For Senior Center Use

Log #: _____

Date: _____

***AGENCY:**

City of Glen Cove, Glen Cove Senior Center

Agency Name

Signature

Mayor
Title

Date

***INDEPENDENT CONTRACTOR (CONSULTANT)**

Jack Morelli Music Inc.

Firm/Individual Name

Jack Morelli
Signature

Independent Contractor
Title

1/31/22
Date

Pamela D. Panzenbeck
Mayor

Michael A. Piccirillo
Controller
mpiccirillo@glencoveny.gov



CITY OF GLEN COVE
OFFICE OF THE CITY CONTROLLER
City Hall, 9 Glen Street, Glen Cove, NY 11542

www.glencoveny.gov

2000
6791

6K

TRAINING REQUEST FORM

Date: January 31, 2022

Your Name: Tina Pemberton

Department: City Clerk

Class Requested: LI Village Clerks & Treasurers Association Cost of Class: Approximately \$900

Date(s) of Class(es): January 1, 2022 through December 31, 2022

Costs Associated with Class:

Airfare:

Car Service:

Hotel:

Meals: N/A at this time

Rental Car:

Parking: N/A at this time

Gas: N/A at this time

Mileage: N/A at this time

Tolls: N/A at this time

Total Estimated Cost of Class plus Expenses:

FUND LINE: A1410-55442

Department Head Signature:

*Must obtain City Council Approval before training class/conference. This could take at least two weeks.

Glen Cove St. Patrick's Day Parade

Sunday, March 20, 2022

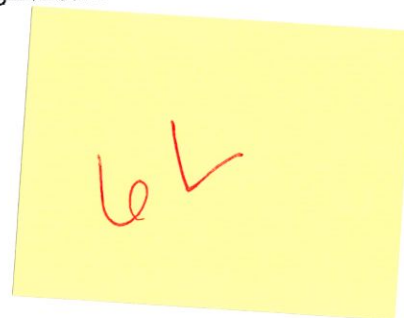
www.gcirishparade.com

5 Forest Street Bayville, N.Y. 11709

Phone: (516) 641-1826

E-mail: andycowex@gmail.com

Honorable William Whitton
Glen Cove Police Department
1 Bridge Street
Glen Cove, New York 11542



Dear Chief Whitton,

Glen Cove Parade Committee Inc will celebrate their *Thirty Fourth year sponsoring the Saint Patrick's Parade in the city of Glen Cove on Sunday, March 20th, 2022. Starting at 1pm.*

We hereby request the issuance of a parade permit, authorizing the parade along its traditional route.

The parade will form on Forest Avenue at the north end of Finley middle school. The parade route will be School Street, Glen Street, to Pearsall Avenue, ending at St. Patrick's church parking lot.

The Glen Cove St. Patrick's Day Parade has become the premier St. Patrick's Day celebration on the North Shore, in no small part due to the assistance that we receive from you, your department and the various city agencies, and we thank you sincerely.

Respectfully yours,

Andrew G. Stafford.

CC. City Hall