



CITY OF GLEN COVE  
BUILDING DEPARTMENT

TREE REMOVAL PERMIT APPLICATION

Date: \_\_\_\_\_

**Property Information**

Owner: \_\_\_\_\_ Phone #: \_\_\_\_\_

Street Address: \_\_\_\_\_

**Contractor's Information**

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City / Zip Code: \_\_\_\_\_ Telephone: \_\_\_\_\_

Nassau County License # \_\_\_\_\_

**Work Description**

Requested number of trees measuring 8" DBH or larger to be removed: \_\_\_\_\_

Are there any nearby sensitive areas such as steep slopes, wetlands or streams? \_\_\_\_\_

Lot Size \_\_\_\_\_

**Purpose of Request**

- Unhealthy or Damaged Tree(s)
- Addition to a Single or Two Family Dwelling (must include scale site plan depicting location of proposed addition and tree(s) to be removed)
- Pool (must include scaled site plan depicting location of proposed pool and tree(s) to be removed)
- Septic Tank and/or Drywell (must include Nassau County Health Dept. approval)
- Tree Transplanting
- Grading, Demolition or Paving Activity (driveways, walkways, etc...)
- Residential New Construction (Additional Fee(s) Apply)
- Commercial New Construction (Additional Fee(s) Apply)
- Other (please specify) \_\_\_\_\_

**Inspection Fee - \$25.00 per tree (Non-Refundable)**

**New construction Fee - \$125.00 per tree**



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**PLEASE DRAW A SITE PLAN**

**INCLUDE IN YOUR DRAWING:** HOUSE AND / OR IDENTIFYING STRUCTURES EXISTING ON PROPERTY, EXISTING TREE(S) IN NEAR PROXIMITY TO TREE(S) TO BE REMOVED, FENCES, GATES, DRIVEWAYS AND FRONTAGE OF STREET(S).

PLEASE PLACE AN X ON THE TREE(S) TO BE REMOVED.

**PLEASE MARK TREE(S) TO BE INSPECTED WITH A RIBBON, TAPE, OR CHALK SO THAT THEY ARE EASILY IDENTIFIED DURING INSPECTION.**

**PERMIT EXPIRES 60 DAYS FROM ISSUANCE DATE**



A permit issued pursuant to this application signifies only that the proposed project complies with the City ordinances and regulations, and the applicant is advised that the City has not performed a risk assessment with respect to the project. In consideration of the issuance of the permit, the applicant, on behalf of him/herself and heirs and assigns, shall release, indemnify, and defend and hold the City of Glen Cove harmless from any and all damages and/or claims for damages including reasonable attorney fees, arising from or in any way related to the issuing of a permit pursuant to this application.

The applicant further understands that the applicant's contractor must procure and maintain for the duration of the project, insurance against claims or injuries to persons or damages to property which may arise from or in connection with the project authorized by the permit. The City of Glen Cove is not responsible to verify whether contractors not included on this permit application are insured and bonded.

*I HEREBY CERTIFY that this application, as well as the site plan and tree survey, is a true representation of all facts concerning the proposed tree removal activity. This application is made with my approval as Owner or Authorized Agent for the Owner, as evidenced by my signature below. FOR THE DURATION OF THE TREE REMOVAL PERMIT, IF ISSUED, I ASSUME LEGAL RESPONSIBILITY FOR ANY AND ALL VIOLATIONS OF THE CITY OF GLEN COVE CODES AND ORDINANCES AS WELL AS PERMIT CONDITIONS ON THE PROPERTY DESCRIBED ABOVE.*

*I HAVE READ AND COMPLIED WITH THE SUBMISSION REQUIREMENTS AND AFFIRM THAT ALL STATEMENTS CONTAINED HEREIN ARE TRUE AND ACCURATE.*

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APPLICANT'S SIGNATURE

PRINTED NAME

DATE

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OWNER'S SIGNATURE

PRINTED NAME

DATE